
Minute of Integration Joint Board Meeting

Date: Wednesday 14th June 2023

Time: 2pm

Place: Via MS Teams

Present

Linda Semple (Chair), NHS
Councillor Lee Lyons (Vice Chair), SAC
Senior Councillor Hugh Hunter, SAC
Councillor Julie Dettbarn, SAC
Councillor Cameron Ramsay, SAC
Jean Ford, VM, Non-Executive Director, NHS
Martin Rogan, Representative for Carers
Frances Ewan, Staff Side Representation, NHS
Glenda Hanna, Independent Sector Representative

In Attendance

Tim Eltringham, Director of Health and Social Care, HSCP
Lisa Duncan, Chief Finance Officer, HSCP
Gary Hoey, Chief Social Work Officer, HSCP
Billy McClean, Head of Community Health and Care Services, NHS
Mark Inglis, Head of Children's Health, Care and Justice Services, HSCP
Andrew Kerr, Audit Scotland
Sheila Tyeson, Senior Manager – Planning, Performance and Commissioning, HSCP
Thomas Griffin, Digital Programme Manager, NHS
Eddie Gilmartin, Senior Manager – Intermediate Care and Reablement, NHS
Rosemary Robertson, Associate Nurse Director, NHS
Phil White, Partnership Facilitator, NHS
Elaine Young, Head of Health Improvement/ Assistant Director of Public Health, NHS
Catriona Caves, Standards Officer, SAC
Cecilia McGhee, Chief Internal Auditor
Louise Gibson, Allied Health Professional (AHP) Senior Manager, NHS
Laura Conaghan, Performance Data Analyst, (2nd Minute taker)
Sarah McLeod, Administration Assistant (Minute Taker)

L Semple in the Chair

1. Apologies for Absence

Apologies for absence were noted on behalf of Fiona Mitchell-Knight, Karen Briggs, Ewing Hope, Billy Cooper, Crawford McGuffie, Marie Oliver, Roger Currie, Simon Farrell, Helen Brown and Rachael Graham

2. Declarations of Interest

M Anderson has stepped down as Non-Executive Member. The Board extended their thanks to Margaret and wished her well for the future.

3. Minute of Previous Meeting

The Board approved the minute of the meeting on 17th May 2023. J Ford also noted her apologies in regard to previous minutes.

4. Chief Officers Update Report

T Eltringham highlighted that the carers week recently took place which allowed for the service and carers to highlight life as a carer and services in place to support carers. P White advised that this had positive feedback and the Minister was also present during this event. M Rogan spoke about the great success coming from Carers Week, there had been a significant surge to carers centre, and in particular from young children especially. This has been a great success.

T Eltringham noted that South Ayrshire hosted The Outstanding People Awards (TOP) and noted that a number of partnership staff and teams were nominated for awards. The Partnership is delighted to announce Outstanding Improvement and Innovation' winners were our Young Carers team for their production of a film called 'The Weekend' which raised awareness of the lives of young carers. In addition, the award for 'Outstanding Team' went to the Belmont Family First team who have successfully reduced the number of referrals received by Children & Families Social Work Service by offering direct support to families and early intervention work. It was noted that as well as the two winners, the Sensory Impairment Team, Mobile Attendants, Telecare and Emergency Response Team were also finalist at the awards.

T Eltringham advised that there was also the NHS Ayrshire Achieves Awards and Volunteer Awards which were also very successful with two teams being nominated and becoming finalist – the Racecourse Road Intermediate Care Team and the Primary Care Occupational Therapy Service.

The Board congratulated all nominees and finalists across all awards ceremonies.

The Wellbeing Event on the 2nd of June at University West of Scotland was a great success, this really showed how far the partnership has progressed and the work that is being done by the partnership. T Eltringham commented on how good a working relationship we currently have with VASA and would like to keep this going and shows

ambition going forward. The Ageing Well event, which was organised by VASA, was also a huge success. There were a lot of good presentations on the day.

T Eltringham advised that the Partnership has withdrawn from being a pathfinder for Getting it Right for Everyone (GIRFE). It was noted that there is still some engagement with the wider Getting it Right for Everyone pathfinder programme which allows for us to share and receive learning with other Partnerships.

T Eltringham updated on the current recruitment which has new starts and leavers.

- Stewart Marshall will join Lisa McAlpine and Lesley Reid later in the year as Locality Manager.
- Claire Paterson has settled in well to her new role of Clinical Nurse manager.
- Louise Gibson has already settled in well to her new role of Allied Health Professional
- Robert Campbell is now the Chief Nurse Advisor
- Kevin Milton will replace Sharon Hackney Senior Manager for Mental Health. Sharon has always been a valued member of the team and would like to wish her well as she moves into her promoted post within North Ayrshire Council
- Claire Muir will be replacing Aileen Fyfe later in the year when she retires, as Occupational Therapy Service Team Lead.

L Semple advised T Eltringham regarding letter for Joint Inspection and also to note a thanks to all the people leaving the partnership.

5. Summary briefing from other Governance Meetings

L Semple advised there is nothing to note from these previous meetings.

6. Getting it right for Ayr North - update on progress and future direction

P White spoke about the incredible work being done across North Ayr and the Wallacetown area. He advised speaking directly to the community was great and getting their views has given us the opportunity to build relationships for moving forward. P White noted that a formal paper will be created for August to advise further on South and North localities.

P White advised that there is an opportunity for a community planning based approach to be adopted for Ayr North, which will build on the work being done within Wallacetown Partnership. It was noted that the Community Planning Partnership will seek to create better long term outcomes for people in the Ayr North locality, including engagement with services, early intervention and prevention.

P White highlighted that the creation of a multidisciplinary Getting it Right for Ayr North (GIRFAN) Team, will bring together existing posts and new posts. This team will develop and deliver a service which has a trauma informed principles and practices approach to support people within the locality. It was noted that with the development of this team, a

broader range of “front doors” will be created to provide information, advice and support. This team will establish strong links with other partnership teams and 3rd sector partners to provide as much support as possible. P White advised that job descriptions will be written up in due course.

P White noted that recycling existing posts will give them more creativity and also allow for creating new posts where required. Funding proposal for the new team is £169,263.

L Semple advised of monitoring evaluation and linking in with the hospital to help along with this project.

P White advised of how they chapped on doors in Wallacetown to speak with the people of the community. It was noted of the amount of work going on despite challenges.

L Lyons asked if staff within housing were trained to be aware that some changes are being made within these localities. There was discussion around this and about staff's own work suffering if this wasn't being acknowledged of them doing this. There are also some people who don't want to engage due to their own nature. E Young advised that in previous years there was training provided to DWP workers and this may be possible for housing staff moving forward.

7. Delayed Discharge and Occupancy Action Plan

B McClean advised that the outcome of this report is in hope to minimise delayed transfers of care and reduce Hospital occupancy. The action plan for this can be seen in section 3 of the report.

B McClean advised that section 4 of the report shows the areas of improvement that are required for this to be successful. It was noted that this is still a working progress however, things are starting to fall into place in terms of governance. It was noted that a Pan Ayrshire Group regarding delayed transfers of care will be created and B McClean will chair for South Ayrshire. Scottish Government will be providing assurance through the groups. Each ward is currently at different stages. There is a need to identify the challenges within each individual ward.

B McClean advised that South Ayrshire prospective is bringing back priority to improve Care at Home capacity and remaining focused on this improvement.

L Semple advised that this report all sounds well and asked to be advised if 3.2.3 was be delivered by the end of May. B McClean advised that this is currently not in place and is being worked on. B McClean advised that meetings with Public Health Scotland has allowed for us to plan for the future. There is good regular data being provided on areas that are required.

L Semple asked if Scottish Government have delivered yet, B McClean advise that they haven't. L Semple advised that this will be raised with the Minister at the next meeting which is soon.

8. Care at home

B McClean advised that short and long-term agreement was being asked from this report. It was advised that the report sets out where we've been and where we are heading with Care at Home. B McClean read his way through the Care at Home Report pointing out that teams should permanently be reviewed.

B McClean highlighted the short-term financial proposals:

Area of Care at Home	Post Title	No. of FTE's	Level	Annual Amount	Description
Locality Model	Supervisor	1	9	50,577	Align Teams to locality models
Rota Management	Supervisor	1	9	50,577	CM2000 assistance in rota management and reporting
Independence supports	Senior Supervisor	1	10	56,356	Oversee the Quality Assurance Team, the Review Team and the Training Team.
Review Team	Supervisor	1	9	50,577	Carry out reviews of care at home packages after 6 weeks and thereafter regular reviews
Review Team	Occupational Therapy Assistants	2	7	82,968	
Training Team	Assistant Supervisor	1	7	41,484	
TOTAL		7		332,539	

B McClean noted that each post suggested will contribute to strengthening the Care at Home Team moving forward.

H Hunter spoke about the long-term plan and how the timescale for this is tight. It was asked if this is a realistic timescale. B McClean advised that this is a fair observation and depends on January 2024. The success of these proposals depends on the recruitment success for the additional 55 posts. B McClean advised that the team would be aiming for this to be completed by January 2024 however, would be willing to revise this date, with support of the Board, if required.

J Ford requested that progress reports on this be submitted to the Performance and Audit Committee regularly moving forward. L Semple requested this report was also submitted to the Strategic Planning Advisory Group.

Board agreed paper approved.

9. Biggart Hospital

E Gilmartin spoke over the report for Biggart, advising on the success delivery based on the services. E Gilmartin noted that the recommendations for approval are to reduce 83 beds down to 57 beds, delay transfers of care are reduced, to recover the budget position; and to deliver on the intended clinical model an redesign with the engagement of stakeholders.

E Gilmartin stated that in terms of packages of care, Biggart is used as pressure relief from Ayr Hospital. This is now being noticed that the Biggart needs to be used differently.

Proposed Bed Configuration Biggart

Function	Number of Beds	Notes
Emergency palliative Step Up	2 McMillan Ward	Funded from core budget reducing from 83 to 57.
High risk palliative care	10 McMillan Ward	
Ortho/Vascular rehabilitation	24 Lindsay Ward	
Other complex rehabilitation	21 Urquhart Ward	
Total	57	

E Gilmartin noted that there is a need to reduce the number of beds that we maintain and noted that Buchanan Ward should stay in Biggart with transfers from acute services to maintain this.

E Young advised of the possibility of stroke patients possibly moving people from hospital to home or Care Home for rehab work. This does look like it is being currently put into practice and progressing slowly. It was noted that the Stroke Community Team is currently being piloted, this is in the early stages in South Ayrshire.

H Hunter raised concern over raising expectations and asked where the figure of 57 came from. L Duncan advise this is the number of affordable beds, if more were required this would be an operational matter. We are trying to get Biggart back into budget. B McClean spoke about getting rehab at home, which would lead to having more beds. Around five years ago, there were 120 beds brought down to 83..

The Board approved the paper.

10. Year End Budgeting Monitoring Report

L Duncan talked the board through her report for the outturn of 2022-2023.

L Duncan noted that there is an underspend of £14.769m at the end of the financial year at 31st March 2023, which includes the partnership's share of the Lead Partnership underspends. L Duncan advised that the Older People Council Service had a favourable movement of £2.8m, of which £1.2m is from CAH Capacity underspends. It was noted that this funding will be brought forward and used over the next two years.

L Duncan highlighted section 4.11 of the report, which noted the total Earmarked reserves of £21.608m were approved and allocations have been made to the Council side of the budget. L Duncan advised that there is a 3-year savings plan in the budget and will advise if there are any changes through the year, with regards to the cost-of-living increase. This was taken to the Budget Working Group and approved and now being taken to Integration Joint Board.

H Hunter raised questions over if there would not already be budgets put in place for staffing in budget, instead of earmarking for Allied Health Professionals. L Duncan advised that this would be to cover maternity etc.

L Semple advised that the creation of an Improvement and Innovation Fund, highlighted at 4.14 of the report, that the Integration Joint Board would request regular updates on the improvements being made.

The Board approved the report.

11. Micro Enterprise

P White highlighted that this pilot project was created across Scotland to focus on person-centred health and care interventions. It was noted that this is about creating and looking for opportunities for people to be able to live independently. This fits well with Self Directed Support and Wellbeing Pledge. The service is to include Adult Mental Health and Sensory Impairment.

P White advised that the proposal is to share across the wider teams. There is work that will need to be done with Social Work Teams, this could possibly be done incrementally or geographically. It is being asked for a further two years roll out and costs can also be provided for this. There is pilot work being done for a further three months with potential monies from Scottish Government.

H Hunter advise that this seems to be going very well and is very supportive of giving a further two years support. T Eltringham noted that the support work across the partnership and nature of Microenterprise should be applauded.

L Semple said of the full potential this model has to provide for individuals and will be a very useful model. Agreed to continue with the next three-month pilot and P White will return with costs for the next few years.

The Board agreed to approve the report.

12. Minutes for noting:

None

13. Any Other Business

None

Date of Next Meeting

Wednesday 13th September 2023