

---

## Minute of Performance and Audit Committee

---

**Date:** Tuesday 3<sup>rd</sup> October 2023

---

**Time:** 2pm

**Place:** MS Teams

---

### Present

Councillor Hugh Hunter (Chair)

Jean Ford, VM, Non-Executive Director – NHS

Ewing Hope, VM, Non-Executive Director – NHS

### In Attendance

Tim Eltringham, Director of Health and Social Care, HSCP

Gary Hoey, Chief Social Work Officer, HSCP

Billy McClean, Head of Community Health and Care Services, HSCP

Angus Brown, Audit Scotland

Lisa Duncan, Chief Finance Officer, HSCP

Mark Inglis, Head of Children's Health, Care and Justice Services – HSCP

Sheila Tyeson, Senior Manager, Planning, Performance and Commissioning, HSCP

Rachael Graham, Planning and Performance Co-ordinator, HSCP

Dawn Parker, Corporate Parenting Lead Officer, HSCP

Claire Flanagan, Young Carers Strategy Lead Officer, HSCP

Julie Gerrard, Self-Directed Support Lead Officer, HSCP

Sarah McLeod, Administration Assistant (minutes)

### Councillor Hugh Hunter in the Chair

## 1. Welcome, Apologies and Membership Updates

Apologies for absence were noted on behalf of Councillor Julie Dettbarn and Billy Cooper.

## 2. Declarations of Interest

No declarations of interest were made.

## 3. Minutes of Previous Meeting

The minutes of the previous meeting held on 1<sup>st</sup> August 2023 were approved by the committee.

## 4. Matters Arising

There were no matters arising to note.

## 5. South Ayrshire's Parenting Promise – Progress Report

D Parker spoke about Corporate Parenting Plan informing that the actual plan is a 10-year plan with The Promise and aligns with Corporation Parenting duties.

D Parker shared with the group a presentation on screen highlighting the approach to South Ayrshire's Parenting Promise.

D Parker advised that 3 main areas are progressing, this is embedding The Promise in the strategy, increasing resources and increasing practice.

In relation to funding, in full, the Partnership have had £475,019.00 on behalf of the Scottish Government since September 2020. The funding will support new posts in education. Enhanced support around staffing will be given also.

Recent staff communication has encouraged the use of use of South Ayrshire Parenting Promise branding within staff email signatures showing our commitment to this.

D Parker advised that their website page is the most used page across the Partnership.

The use of Yammer and the hub has improved workforce across South Ayrshire, showing new ways of working, encouraged by young people.

J Ford thanked D Parker for the update and reiterated how positive the work is from this.

M Inglis also thanked D Parker for her work and leadership.

M Inglis noted that in respect of paperwork with COSLA, this looked like it was off the mark, which was not the case. D Parker updated the inaccurate paper, which was noted as a

result, since this they have advised that the framework being used in South Ayrshire is being used as best practice as national framework for The Promise.

J Ford asked to give permission to send the update on to show how well this work has progressed.

H Hunter asked about principal contact, carer, and kinship and how this worked.

D Parker advised that Quality Assurance around supporting young people's supporters. Kinship team who supports kinship carers.

**Councillor Hunter agreed the report.**

## **6. Progress Report on Young Carers Strategy 2021-2026**

C Flanagan shared on screen a update presentation on the Young Carers Strategy over the last 6 months which had a look at children and young people who have come to identify as young carers. The presentation explained the support and entitlements for young carers. C Flanagan noted there was a wide coverage and feedback on young carers short film 'The Weekend'.

C Flanagan advised that new school resource packages will be sent out soon. The video was narrated on carers support etc, documents and flyers. This was tested by education staff first before distribution.

C Flanagan advised the group that there have been a lot of events recently which have all been given very good feedback. Some of these events were, carers week, which provided 22 different experiences. An event at Dolphin House was arranged over Mother's Day weekend for Ukrainian mothers and grandmothers. There was also an employability event.. There was also Family Day to Largs, which ten families attended and enjoyed.

C Flanagan advised that she will be attending UWS again this week to gather more feedback from students and hopes to do this on a regular basis.

C Flanagan also advised that free period products are still being sent discreetly to homes and available when needed.

G.P's are also linking in when they feel, there are families or people needing help.

Both M Inglis and G Hoey gave their thanks for the work that has been done by C Flanagan and others.

**Councillor H Hunter approved the content of the report.**

## 7. Self-Directed Support Update

J Gerrard shared online slides highlighting key points from her report, detailing the completed and ongoing work in Self-Directed Support.

J Gerrard advised that work on the webpage is complete with this now much easier and more interactive, there is further development to come and be done within the staff section of this page.

J Gerrard advised the group there is now core mandatory Self-Directed Support Training, which is located on COAST, for staff to complete. The staff survey response showed that staff would like access to more knowledge on SDS.

J Gerrard also noted that Self-Directed Support leaflets have been produced and are ready to go with the updated information on them.

G Hoey thinks this is a good idea as it is widening knowledge to people.

**Councillor H Hunter approved this report.**

## 8. Strategic Risk Register

S Tyeson advised that this was last taken to the Performance and Audit Committee in February and there has been significant work done to make sure risks are most up to date.

There is a new revised format for the Risk Strategy which is within the papers for the meeting.

S Tyeson advised that C Boyd presented the Council Risk Register, in relation to Pentana and how she uses the system and we have mirrored this format to prevent out of date information being presented.

In terms of financial aspect in risks, current mitigations in place still need to be looked at.

J Ford advised the layout looks fine. Risk 11, Service quality, observation would it be catastrophic object. Risk 8, resources – the likelihood is that this is more a 3 than a 2. J Ford advised no answer to this was expected at this stage.

S Tyeson advised that an area of work is to make sure that there is scoring risk matrix. Current mitigations are business as usual, so therefore will continually change and be updated.

**Councillor H Hunter approved this report.**

#### 9. Integration Joint Board Annual Accounts 2022-2023

L Duncan advised that this has been reviewed and will be presented to the Integration Joint Board Meeting on the 11<sup>th</sup> October.

L Duncan noted the only difference to this report being the addition of climate change.

**Councillor H Hunter approved this report.**

#### 10. External Audit Annual Report 2022-2023

F Mitchell-Knight and A Brown spoke to the External Audit Annual Report (as circulated) and advised that the accounts are ready to be signed off by the board. There are no changes to be made to the accounts.

These will be signed off by L Duncan.

A Brown gave an overview and update of Annual Audit Report.

T Eltringham thanked A Brown and Audit Scotland for this positive report.

Cllr H Hunter asked about budgets – A Brown advised that recommendations in Appendix 1 are from previous auditor.

This has been discussed with L Duncan and no further recommendations to comment on this for now.

**Councillor Hugh Hunter approved this report.**

#### Any Other Business

No other business was reported.

Councillor Hunter thanked everyone for their attendance and brought the meeting to a close.

#### Date of Next Meeting

Tuesday 5<sup>th</sup> December 2023