

---

## Minute of Strategic Planning Advisory Group

---

**Date:** 26<sup>th</sup> September 2023

---

**Time:** 2pm

**Place:** MS Teams

---

### Present

Derek Lindsay, Strategic Planning Advisory Group - Vice Chair  
Tim Eltringham, Director of Health and Social Care and Chief Officer  
Lisa Duncan, Chief Finance Officer, HSCP  
Gary Hoey, Chief Social Work Officer, HSCP  
Billy McClean, Head of Community Health and Care Services, HSCP  
Mark Inglis, Head of Children's Health and Justice Services, HSCP  
Sheila Tyeson, Senior Manager, Policy, Performance and Commissioning, HSCP  
Glenda Hanna, Independent Sector Representative Member  
Marie Oliver, Third Sector Representative Member  
Dr Simon Farrell, Stakeholder General Practitioner  
Phil White, Partnership Facilitator, HSCP  
Kevin Anderson, Service Lead, Policy, Performance and Community Planning  
Joanne Anderson, Rapid Respiratory Service, NHS  
Steven Kelly, Quality Assurance Officer, HSCP  
Valarie Richmond, Ayrshire and Arran Transformation and Sustainability, NHS  
Louise Gibson, Lead Allied Health Professional Advisor, HSCP  
Eddie Gilmartin, Senior Manager Rehabilitation and Reablement, NHS  
John Simpson, Chair of Prestwick Locality Planning Partnership

### Derek Lindsay in the Chair

## 1. Welcome/ Apologies/ Membership updates

Apologies were received on behalf of Cllr Lee Lyons, Helen Strainger, Gordon Walker, Elaine McClure, Derek Frew, Gabi Coyle and Billy Cooper.

The following membership updates were provided.

Derek Lindsay will replace Margaret Anderson as Vice Chair of Strategic Planning Advisory Group.

Gillian Arnold, Planning Manager will now attend the Strategic Planning Advisory Group meetings for NHS Ayrshire & Arran in place of Elaine McClure - Assistant Director Engagement, Communications and Programmes (Transformation and Sustainability).

Derek Frew, Police Scotland is moving to a new role. There is no replacement at this time but suggested (if agreed by Strategic Planning Advisory Group Chair) an invite be extended to Chief Inspector Kevin Lammie in the interim.

## 2. Declarations of Interest

No declarations of interest to note.

## 3. Minute of Previous Meeting

Minute of the previous meeting approved by the group.

## 4. Strategic Planning Advisory Group Action Log – if relevant

Not applicable.

## 5. Locality Planning Partnership update

P White advised that the purpose of this report is to update Strategic Planning Advisory Group members on key developments and issues related to Locality Planning in South Ayrshire.

P White advised that they are still going through process of changing localities within Ayr.

It is proposed to table formal papers, subsequent to this work, at Integration Joint Board and Community Planning Partnership meetings in October 2023.

T Eltringham highlighted that approval from Scottish Government would be required regarding the proposals.

P White advised that there is some detailed work being undertaken to map the exact boundaries.

P White informed that Locality Planning Partnership will form Community Planning approach and the Terms of Reference will reflect that.

J Simpson gave an update to the meeting on behalf of the Prestwick Locality Planning Group advising that they had been working on local priorities, however at the last meeting they had a change of plan and began to look at team around the locality results that L McAlpine has been working on in Troon. J Simpson spoke about more engagement with the community and they continue to look at their priorities and how these should be set.

They hope to run an engagement meeting in the near future and will feedback on this at the next meeting.

M Oliver spoke about the approach within North and South Carrick regarding questionnaire being circulated within the communities' seeking comments and feedback which has been positive. M Oliver suggested sharing this model across other locality groups.

## **6. South Ayrshire HSCP Team Around the Locality**

S Kelly informed that Team Around the Locality (TATL) is a key development enabling the operational implementation of the ambitions set out in the Integration Joint Board Strategic Plan. Senior Managers and Professional Leads for each locality are now in post and are in the process of engaging with communities, Locality Planning Partnerships, staff and service providers to inform the development of an improvement action plan for each of the six localities by March 2024. This paper provides an update on the progress.

S Kelly shared a video which provided a summary of feedback from a questionnaire that was shared, to gather information on what keeps people well and active within their localities.

B McClean advised that they are looking to further strengthen the already good integrated work in place.

S Farrell informed that he feels there is much more that could be added to the documentation shared, that would give the Partnership the credit they deserve in terms of the huge amount of work ongoing that is not reflected on.

T Eltringham expressed his gratitude to the positive work ongoing and progress made, acknowledging the issues in terms of recruitment and retention.

T Eltringham expressed the importance of ensuring people are aware of information and supports available to them and the best way to access this and feels it would be useful to have a bit more focused work around this.

## 7. Ageing Well update

P White advised that the purpose of this report is to provide Strategic Planning Advisory Group members with an update on the Ageing Well programme of work.

P White informed that the Ageing Well programme aims to build a grassroots movement which creates opportunities for healthy ageing in South Ayrshire that is owned and supported by all sectors and partners. This will include the development of an Ageing Well Strategy linked to the Community Planning Partnership.

P White highlighted the key elements of the process that is informing the strategy development and also the key themes identified so far (fully detailed within the circulated report).

P White informed that there has been a lot of work ongoing and they have included senior members of the community both in Ayr and Carrick areas in Girvan and also Champions Board members in this.

P White continued to inform that an event was held in Troon yesterday, chaired by the Champions Board Chair which was positive. They have also organised a set of webinars with experts who have done a lot of work already in this field, exploring what will help have ageing population in South Ayrshire and would welcome anyone along to these.

South Ayrshire Council have signed up to the World Health Organisation Age Friendly Communities initiative and are part of that network now and have regular meetings.

**The Group noted content of report and progress of this work.**

## 8. Focus on Frailty

P White advised that the purpose of this report is to update Strategic Planning Advisory Group members on key developments and issues related to the Focus on Frailty approach in South Ayrshire.

P White informed that they have been working on frailty for a number of years and this report is articulating the new context of this work.

P White explained that South Ayrshire is one of 6 Health and Social Care Partnerships that are partners with Health Care Improvement Scotland developing work around frailty and trying to look at whole systems approach around this.

P White advised that the work has been developed through a Partnership approach with Health and Social Care Partnership and Acute NHS colleagues.

**The Group noted content of the report.**

## 9. Biggart Hospital

E Gilmartin informed that this paper sets out the current position and proposed future clinical, staffing and financial model for Biggart Hospital in-patient beds. E Gilmartin explained that successful delivery will rely on continued investment in and redesign of other community-based services. The paper does not consider other Biggart based services such as MSK, Falls or Parkinson's clinics etc.

E Gilmartin noted that the paper had gone to and was approved by the Integration Joint Board on 14<sup>th</sup> June 2023.

Discussion ensued around funded beds and current numbers and the medium-long term goal to reduce the beds from 83 – 57 to reduce the overspend. E Gilmartin informed that Buchanan Ward is not included within the numbers when discussing Health and Social Care Partnership element of the hospital.

E Gilmartin noted that there is currently an agreement with acute colleagues to reduce beds as target delayed transfers of care are reduced for South Ayrshire across all hospital sites and advised of the planned trajectories (detailed within circulated report).

E Gilmartin continued to advise that a Short Life Working Group has been pulled together looking at the future model of Biggart Hospital as they look to reduce the number of beds and admit appropriate patients for rehabilitation or palliative care.

A lengthy discussion ensued around the current situation within the Biggart Hospital, the impact of this on other areas and the need for the Hospital to return to being used for its actual purpose, which is a rehabilitation hospital.

## 10. Children Services Partnership Planning Whole Family Wellbeing

M Inglis shared presentation on screen (as circulated).

M Inglis also advised that the purpose of the report submitted for today's meeting is to update the Strategic Planning Advisory Group (SPAG) on the findings from Horizons research, which will inform the strategic direction of Whole Family Wellbeing and Children Services Planning Partnership in South Ayrshire 2023 - 2026.

M Inglis welcomed any comments regarding the content of the presentation or report shared today.

**Group acknowledged content and support the direction of this work.**

## 11. Rapid Respiratory Response Service

J Payne advised that the purpose of the report is to provide an update on the Rapid Respiratory Response Service to the Strategic Planning Advisory Group. J Payne informed that the report is for information only and was previously presented to SPOG in June 2023.

J Payne gave a lengthy update in terms of the ongoing work of the service which is fully detailed within the circulated paper and welcomed any comments.

T Eltringham expressed his disappointed in the lack of progress with TEC.

T Eltringham also expressed his concern that Spirometry is not being used, which he believes poses a huge risk.

J Payne explained that a paper had been produced regarding Spirometry and the uncertainty as to where this sits, as they are aware it does not sit with the Rapid Respiratory Service.

S Farrell advised that this is a fantastic service, and he would be very committed to engaging with J Payne and the team to continue to make improvements.

J Payne spoke about the vaccination staff who came on board to work within the team for a period of time. J Payne advised that this was very successful and informed that a number of these staff members now have fixed term contracts within the team.

## 12. Terms of Reference

S Tyeson informed that her team have been updating Terms of Reference Templates for all governance meetings, which will be reviewed and updated on an annual basis.

In respect of this specific set of Terms of Reference, it is proposed that they are circulated for members to sense check and return with any comments.

### Any Other Business

No other competent business to be discussed.

### Date of Next Meeting

19<sup>th</sup> December 2023