
Minute of Integration Joint Board Meeting

Date: 14th February 2024

Time: 2pm

Place: Elgin House, Ailsa Hospital, Dalmellington Road, Ayr

Present

Linda Semple – Chairperson
Cllr Julie Dettbarn, SAC
Cllr Hugh Hunter, SAC
Cllr Cameron Ramsay, SAC
Glenda Hanna – Independent Sector Representative, Scottish Care
Ewing Hope – Staff Side Representation, NHS
Liam Gallacher – Non – Executive, NHS

In Attendance

Tim Eltringham, Director of Health and Social Care, HSCP
Gary Hoey - Chief Social Work Officer, HSCP
Mark Inglis - Head of Children's Health, Care and Justice Services, HSCP
Lisa Duncan, Chief Finance, HSCP
Phil White - Partnership Facilitator, NHS
Sheila Tyeson - Senior Manager – Planning, Performance and Commissioning, HSCP
Rosemary Robertson – Associate Nurse Director, NHS
Jackie Hamilton - Senior Manager, Children's Services, HSCP
Sandra Rae - Manager, Learning Disability and Sensory Impairment, HSCP
Louise Gibson - Lead Allied Health Professional Advisor, HSCP
Frances Ewan – Staff Side Representation, NHS
Rebecca Hunter – Planning and Performance Officer, HSCP
Hanna Dearie - Planning and Performance Officer, HSCP
Martin Rogan – Representative for Carers
Elaine Young – Head of Health Improvement/ Assistant Director of Public Health, NHS
Helen Brown – Service Manager (Maintenance Care), Registered Services, HSCP
Angus Brown - Audit Scotland
Nadine McCall - Administration Assistant (minute taker), HSCP

L Semple in the Chair

Agenda	Discussion	Action
1.	<p>Welcome/ Apologies/ Membership Updates</p> <p>Apologies were noted on behalf of Karen Briggs, Jean Ford, Marie Oliver, Billy McClean, Simon Farrell, Fiona Mitchell-Knight and Mahanth Manuel.</p> <p>The following membership updates were noted –</p> <p>Liam Gallacher, Non-Executive, NHS will now replace Derek Lindsay on the IJB Membership.</p> <p>Mahanth Manuel, Associate Medical Director, NHS will replace Roger Currie.</p>	
2.	<p>Declarations of Interest</p> <p>There were no declarations of interest to note.</p>	
3.	<p>Minute of Previous Meeting</p> <p>Minute of the previous meeting on 15th November 2023 were approved by the Board.</p>	
4.	<p>Matters Arising/ Action Log</p> <p>There were no matters arising to note.</p>	
5.	<p>Chief Officer's Update</p> <p>T Eltringham advised that this report provides an update to the South Ayrshire Integration Joint Board on behalf of the Chief Officer on items that do not merit a full report, but the Board may wish to note.</p> <p>T Eltringham asked P White to provide some input in respect of the Ageing Well Strategy and work around this.</p> <p>P White informed that the Ageing Well Strategy sits within Community Planning. There have been a series of symposiums held, which are day long opportunities to gather expertise together to consider key themes that link to the WHO Model.</p> <p>P White explained that there is a cultural programme being developed including the development of a "frailty" themed play. P White advised that as part of the UK Network of Age Friendly Communities there is access to a range of excellent resources and approaches from across the UK.</p> <p>P White advised that The Ageing Well Board is intending to have in place a draft strategy by late May 2024 which would be followed by formal consultation and a launch in September 2024.</p>	

	<p>E Young expressed that this is an exciting and very necessary piece of work, which is receiving a lot of interest from other areas in Scotland who are interested in what South Ayrshire are doing.</p> <p>Cllr Hunter expressed his keenness that organisations who are already undertaking this type of work be linked in to help form part of the strategy.</p> <p>T Eltringham continued by informing that work in terms of Winter Planning and Delayed Transfers of Care (DTC), the IJB have been regularly briefed on the challenges within South Ayrshire associated with DTC. T Eltringham advised that tackling DTC remains a very high priority for the HSCP.</p> <p>T Eltringham advised that it is important to note that the number of delays continue to reduce. T Eltringham noted that there was a peak in terms of Adults with Incapacity (AWIs) recently however the impact has improved substantially.</p> <p>In respect of Care at Home and Care Homes the primary limiting factor in service provisions remains staffing. There has been good progress made in terms of reducing the backlog for Care at Home.</p> <p>T Eltringham highlighted that B McClean's team were recognised at the iESE Awards 2024 for 'Quality Improvement Approach to Reducing Delayed Transfers of Care' and the improvement approach taken to address the challenges, being awarded a Certificate of Excellence Winner.</p> <p>M Inglis informed that the HSCP have also made it as finalists within the Transportation and Health Social Care category within Public Sector Transformation Awards 2024 and have received an invite to attend the awards ceremony in London.</p> <p>Cllr Hunter expressed his concern that Winter Planning appears to focus solely on DTC and doesn't include other areas of risk.</p> <p>T Eltringham informed that the main focus has been on DTC given this is the most significant area of risk for the Partnership, however advised that he would come back at a future meeting with a review of this information as he agrees Primary Care and other areas are also under a lot of pressure.</p> <p>T Eltringham advised that following previous agreed funding by the IJB for additional resources, both the Business Intelligence Team Lead, Vicky Campbell and the Information Governance Officer, Courtney Buchanan are in post. T Eltringham stated that both of these roles are highly beneficial to the HSCP in meeting the strategic aims.</p>	
<p>6.</p>	<p>Summary briefing from other Governance Meetings (if available/relevant)</p>	

	There were none to note.	
Items for Agreement		
7.	<p>Care Opinion</p> <p>S Tyeson informed that this report has been prepared to provide the Integration Joint Board with an update on the activity, feedback and commentary detailed on Care Opinion by members of the public.</p> <p>S Tyeson advised that the Business Intelligence Team Lead has access to reports now, however they are mostly managed by herself and H Brown and her team.</p> <p>S Tyeson informed that both herself and H Brown had a discussion in respect of what they could do to broaden the scope for Care Opinion for external service users to become part of the reporting mechanism, considering the agreement from others and the costing impact this may have.</p> <p>S Tyeson explained that they currently access the system to check if there are any comments which require a response and ensure timescales are met around this. S Tyeson advised that on the whole messages have been positive and they will look at how they can maximise user feedback.</p> <p>L Semple expressed the importance of this to ensure feedback is captured and responded to. L Semple advised that she would be keen to establish the cost and impact if Care Opinion is expanded.</p> <p>Cllr Hunter expressed his uncertainty around how useful this function is, given the very few responses. Cllr Hunter stated that he is not sure he would be supportive of expanding this unless the partnership are able to increase the level of feedback.</p> <p>T Eltringham advised that from his perspective this type of system is necessary as it is a place where people can share any feedback in terms of positive stories as well as complaints. T Eltringham agreed that further work is required to encourage people to utilise this.</p> <p>H Brown explained that locality teams have just come on board with Care Opinion therefore there should be a better uptake in the coming months.</p> <p>L Semple suggested that this should be monitored through the Performance and Audit Committee.</p>	
8.	<p>Budget Monitoring Period 9 – 31st December 2023</p> <p>L Duncan advised that the purpose of this report is to advise the IJB of the projected financial outturn for the financial year as at 31st</p>	

	<p>December 2023. The report will also provide an update on progress made against approved savings and movements on the annual approved budget for 2023-24.</p> <p>L Duncan informed that a request for approval on use of reserves, and requests for funding from the Improvement and Innovation reserve fund, and budget virements for approval are also included.</p> <p>L Duncan noted the recommendations are fully detailed within the circulated report.</p> <p>L Duncan continued to advise that the projected year end outturn as at the end of December 2023 is an overall underspend of £2.669m, which includes the partnerships' share of the Lead Partnership's projected outturn.</p> <p>L Duncan advised that Lead Partnership arrangements are projecting an underspend of £0.194m, which includes our share of East Ayrshire's underspend and North Ayrshire's overspend combined with their contribution to our lead partnership services overspend.</p> <p>L Duncan advised that the projected underspend of £2.669m, represents a favourable movement of £2.188m from period 6 and highlighted the main changes to the projection (as fully detailed within the circulated report).</p> <p>L Duncan explained that they are working on the budget now for 2024 – 2025 and will factor in areas of pressures as mentioned so she is able to present a balanced budget to IJB in March 2024.</p> <p>A conversation ensued with regards to the underspend in staffing. E Hope stated that it would be helpful to see what the staffing gaps are and the breakdown in terms of the professions to identify where the gaps are and the impact these have on other parts of the system.</p> <p>L Duncan advised that she has requested this information before, however had been advised that this information is known by individual service managers and that a report on what the exact vacancies are is not available.</p> <p>E Hope expressed his concern around the inability from services to provide this type of detail.</p> <p>T Eltringham explained that the issue is around being able to seek the management information to allow them to understand this detail. T Eltringham advised that he is optimistic that the Staff Governance Group will begin to pull together information around this.</p> <p>The biggest area of risk in terms of gaps in staffing is within Allied Health Professions. L Gibson advised that they are undertaking a piece of work to look at vacancies in this area and how they can recruit.</p>	
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	<p>L Semple explained that the meeting of Chairs and Vice Chairs of IJB are establishing groups, one focusing on workforce and foregrounding the national issues around this.</p> <p>The Board noted the content of the report and agreed totality of the Improvement and Innovation Fund Projects.</p>	
<p>9.</p>	<p>Transition Progress Update</p> <p>J Hamilton advised that the purpose of the report is to update the Integration Joint Board on the ongoing work concerning transitions from Childrens Services to Adult Services.</p> <p>J Hamilton explained that Adult Services had significant infrastructure in place already, therefore it was about Children’s Services fitting into this.</p> <p>J Hamilton advised that they have implemented a new team who will focus solely on resources and transitioning. J Hamilton informed that communication between the two services is crucial to make the transitions successful and ensuring families voices are heard throughout the process.</p> <p>J Hamilton explained that the more complex the needs of the young person, the earlier the transition planning begins.</p> <p>J Hamilton continued by advising that there is a Resource Allocation Group where all planning is presented, to consider costing and other factors within the transition planning prior to anything being agreed.</p> <p>J Hamilton informed that the ultimate point presents when everything has been agreed and they then ensure finance officers are aware of changes in budgets within the services to align with the plans.</p> <p>J Hamilton noted that there is a marked reduction in the number of complaints being received from families within both services where young people are moving to adult services since they have developed this new way of progressing transitions.</p> <p>S Rae informed from an Adult Services perspective they have the Learning Disability Strategy and have an emphasis in terms of transitions within this.</p> <p>S Rae advised that they have created a small team to support families who may have reached crisis point and are looking for help, or for a young person to be removed to allow families some respite. S Rae informed that the work of the team is very robust and innovative but does come at a cost.</p> <p>M Inglis noted that this has been an extremely challenging piece of work and commended both J Hamilton, S Rae and their teams.</p> <p>L Semple expressed her interest in learning more about the emergency team and suggested this could come as a topic to a future IJB Briefing</p>	

	<p>Session.</p> <p>The Board noted content of the paper and commended authors and their teams for the work that has been undertaken to ensure positive experiences and outcomes for those going through the transition process from children to adult services.</p>	
For Information to IJB		
10.	<p>Summary of Inspection Findings for Adult Services</p> <p>H Brown advised that the purpose of this report was to inform South Ayrshire Cabinet of the outcome of a range of inspections throughout 2023 and is being presented today for the IJB to note the positive grades achieved during inspection across all in-house services.</p> <p>H Brown explained that in 2022 – 2023, the Care Inspectorate undertook and published eight separate inspections during 2023 across Adult Services.</p> <p>Grades across all eight of the service areas inspected in South Ayrshire ranged from 4 (good) to 5 (very good). H Brown explained that the Care Inspectorate use a 6-point scale to evaluate quality where 1 is unsatisfactory and 6 is excellent.</p> <p>H Brown informed that overall, the inspection outcomes were positive and benchmark positively against other partnerships, providing further evidence that Adult Services within South Ayrshire are providing broadly positive outcomes for people and are on an improving trajectory.</p> <p>Cllr Hunter commended and thanked all involved and suggested, if not already done, that Directorate and Service Managers are congratulated on the culture that has been developed within those residences, resulting in such positive inspection grades.</p> <p>The Board noted the content of the report and echoed the comments of Cllr Hunter.</p>	
11.	<p>Scottish Government Budget Summary 2024 – 2025</p> <p>L Duncan advised that the purpose of this report is to present to the Integration Joint Board a summary of the Scottish Government budget position for 2024 – 25 including the financial challenges facing public sector bodies.</p> <p>L Duncan noted the recommendations as detailed within the circulated report.</p> <p>L Duncan explained that she is looking forward at a reserve strategy this year and is keen to take on board recommendations that will help</p>	

	<p>with future planning.</p> <p>L Semple advised that they have to be firm regarding what they do as an IJB financially and feels they have taken the right approach regarding improvement and innovation, however they must ensure whatever they agree over the next few years has the best possible outcomes for communities.</p> <p>Cllr Hunter commended the remarkable turnaround in comparison to the financial situation for IJB in previous years.</p> <p>The Board noted the content of the report and agreed the recommendations.</p>	
Items for noting		
12.	<p>Minutes for noting:</p> <p>N/A</p>	
Any Other Business		
13.		

Date of Next Meeting – Wednesday 13th March 2024