
Minute of Strategic Planning Advisory Group

Date: 19th March 2024

Time: 2pm

Place: MS Teams

Present

Cllr Hugh Hunter – Chairperson, SAC
Tim Eltringham - Director of Health and Social Care and Chief Officer, HSCP
Gary Hoey - Chief Social Work Officer, HSCP
Sheila Tyeson - Senior Manager, Policy, Performance and Commissioning, HSCP
Glenda Hanna - Independent Sector Representative Member
Phil White - Partnership Facilitator, HSCP
Stewart Marshall – Senior Manager Localities, HSCP
Fiona Smith - Health Improvement Lead – South, NHS
Lisa McAlpine – Senior Manager (People in North Locality), HSCP
Rachael Graham - Planning and Performance Co – Ordinator, HSCP
Hanna Dearie – Planning and Performance Officer, HSCP
Rebecca Hunter – Planning and Performance Officer, HSCP
Kevin Milton – Senior Manager, Mental Health Services
Kirsty Pyper - Planning and Performance Officer, HSCP
Kevin Anderson – Service Lead, Performance, Policy and Community Planning, SAC
John Simpson – Locality Planning Partnership, Chair (Prestwick Localities)
Stephen McGovern - Police Scotland
Yvonne McGill - VASA
Nadine McCall - Administrative Assistant, HSCP

Cllr H Hunter in the Chair

Agenda	Discussion	Action
1.	<p>Welcome/ Apologies/ Membership updates</p> <p>Apologies received on behalf of Louise Gibson, Billy McClean, Wendy McDougall, Mark Inglis, Gillian Arnold, Kevin Lammie, Simon Farrell and David Girvan.</p>	
2.	<p>Declarations of Interest</p> <p>No declarations of interest to note.</p>	
3.	<p>Minute of Previous Meeting</p> <p>The minute of the meeting of the Strategic Planning Advisory Group held on 19th December 2023 were approved by the Group.</p>	
4.	<p>Matters Arising/ Action Log</p> <p>No matters arising to note for this meeting.</p>	
5.	<p>Locality Planning Partnership Update</p> <p>J Simpson welcomed any comments in relation to the Locality Planning Partnership (LPP) update report.</p> <p>J Simson highlighted that at the meeting held in February they had adopted the new format which will now be the template for future SPAG meetings and gives an update on what is happening across Ayrshire regarding the Locality Planning Partnerships.</p> <p>J Simpson informed that a successful Participatory Budgeting event took place in Girvan with good attendance from community members.</p> <p>J Simpson advised that LPPs in Maybole, Ayr North and South and Prestwick all adopted a small grants decision making process.</p> <p>In Prestwick they are looking at Team Around the Locality initiative to meet people who are encouraged to come along and hear what the changes are within the community.</p> <p>J Simpson advised that they are keen to recruit encouraged people who want to be involved in the LPPS are often, there is a reason for this wish for involvement which can be beneficial to the groups in terms of making the changes the communities want or need.</p> <p>J Simpson encouraged group members and others to get in touch if there are any questions, they may have about the LPPs.</p>	

	<p>L McAlpine informed that they now have Senior Managers in place across the localities and are beginning to gather momentum on how they want to work with the LPPs. L McAlpine advised that in the initial stages they were keen to meet with all LPP Chairs and develop paperwork and structures, to allow them to bring information to meetings and share the work that's going on, also recognising some of the ongoing challenges within the localities. L McAlpine welcomed the Groups views on the new format.</p> <p>The Group noted the content of the report.</p>	
Items for discussion:		
<p>6.</p>	<p>Strategic Advocacy Plan</p> <p>H Dearie advised that the purpose of the report is to provide members with an update on the progress of the Strategic Advocacy Plan.</p> <p>H Dearie informed that the Strategic Advocacy Plan had initially started with wider agreement in 2018 and progressed alongside national Advocacy Developments, however progress stalled in 2022.</p> <p>H Dearie advised that a discussion meeting with a range of stakeholders was undertaken on the 22nd of November 2023 and the support generated for the plan and continued development formed the basis of attended the DMT on 18th December 2023. Following approval from DMT, approval was then given at SPAG in February to progress with the plan.</p> <p>H Dearie explained that a review of the advocacy landscape has been completed to understand what partnerships elsewhere are doing and how South Ayrshire HSCP can best undertake this.</p> <p>H Dearie informed that the first meeting of the Steering Group took place in March 2024 and will aim to define the types and areas of consultation that will take place and afford opportunity for a diverse range of consultation types to take place within this.</p> <p>H Dearie informed that a survey for the Independent Advocacy Strategic Plan was circulated today and will remain open until 26th April 202 and advised that there have already been 22 responses received.</p> <p>H Dearie highlighted some other key areas within the report and noted the recommendations (as detailed within the report).</p> <p>G Hoey thanked H Dearie for this report and the work that has gone into this piece of work so far. G Hoey advised that as a Partnership they want to be assured in terms of statutory duty what they need to provide for advocacy and the role each staff member has to play in this.</p>	

	<p>G Hanna expressed that as with the development of any strategy it can be challenging to get people to engaged and sighted on it.</p> <p>G Hanna advised that she would welcome some clarity that there will be service provider focus groups and will be done comprehensively across adult and older peoples services as a joint approach.</p> <p>H Dearie informed that it is her intention to reach out to as many services as possible with regards to the strategy.</p> <p>Cllr Hunter advised that it can be challenging accessing all of the non-commissioned, voluntary and charitable services, however, is encouraged by H Dearie’s update today.</p> <p>Y McGill advised that her team work with a number of third sector organisations through South Ayrshire and she would be happy to circulate any communications to them about meetings to ensure people are being informed widely.</p> <p>The Group agreed the content and recommendations of the report.</p>	
<p>7.</p>	<p>Communications Strategy 2024 - 2027</p> <p>K Pyper advised that the purpose of the report is to update the Strategic Planning Advisory Group on progress of South Ayrshire HSCP Communications Strategy 2024 – 2027. K Pyper noted that the report sets about where the Partnership are now and next actions on the development and sign off of this Strategy.</p> <p>K Pyper informed that throughout the development of the Strategy, updates have been provided to DMT.</p> <p>The draft strategy has been taken to SMT to give an initial idea of the proposals. K Pyper advised that she has also been in touch with SAC Communications Manager to discuss the proposed Communications Strategy and routes where they are able to work together better in respect of communications.</p> <p>K Pyper advised that she is now Chair of the Pan Ayrshire Communications Group, which is made up of a broad range of communications colleagues who ensure any work being progressed is aligned and allows for opportunities to work together. K Pyper advised that she will be sharing this strategy with them for comments prior to any approvals.</p> <p>K Pyper advised that they have been going through consultation period since the last update to SPAG on 19th December 2023.</p> <p>There was also a communications survey which was open to the public,</p>	

	<p>staff, partners, and anyone who resides within South Ayrshire. The survey recently closed, and they are now in the process of reviewing inputs that were received. K Pyper highlighted that they received over 100 responses, which were a variety of public and staff responses.</p> <p>K Pyper gave a high-level overview of what they have so far and advised that she is proposing to send this around SPAG membership for comments at this stage with a view to take the final strategy for approval in May.</p> <p>Cllr H commended K Pyper on the work undertaken on this strategy so far and expressed his interest in seeing the analysis of responses received in due course.</p> <p>Group noted content and approved the report.</p>	
<p>8.</p>	<p>Mental Health Strategy – Update</p> <p>R Hunter advised that the purpose of this report is to provide an update on the development of the South Ayrshire HSCP Mental Health Strategy.</p> <p>R Hunter informed that since the last SPAG meeting there has been ongoing development and explained that the development will provide the foundations for specifications for the new framework.</p> <p>R Hunter advised that there was a scoping workshop session held on 6th February with teams across mental health and from the key themes identified within this session, oversight groups have been agreed.</p> <p>R Hunter noted that a timeline has been created with a view that the strategy will be launched alongside the Dementia Strategy.</p> <p>R Hunter advised that an Equality Impact Assessment is being completed within a small working group and the aim is for completion by mid-March.</p> <p>R Hunter highlighted the recommendations (as detailed within the report) and welcomed any comments.</p> <p>Y McGill advised that K Milton is going to be carrying out a workshop on mental health with VASA on 27th March and will be inviting along third sector organisations. Y McGill queried if people who attended the workshop would be given the opportunity to join the new steering groups.</p> <p>K Milton informed that anyone who comes along to the workshop will have the opportunity to join the steering groups.</p> <p>F Smith advised that herself and K Milton are liaising to streamline</p>	

	<p>some of the work ongoing across South Ayrshire.</p> <p>K Milton highlighted that he was in attendance at Communities and Wellbeing Fund conference today, which is in relation to funding received last year looking at community-based developments across South Ayrshire for mental health and wellbeing services. K Milton advised that today's conference was a celebration of where they money had been spent and an opportunity to network on how other services are utilising their budgets and how they are able to implement other practices into South Ayrshire.</p> <p>The Group agreed the content and recommendations of the report.</p>	
9.	<p>Dementia Strategy - Update</p> <p>H Dearie advised that the purpose of this report is to provide members with an update on the progress of refreshing the Dementia Strategy.</p> <p>H Dearie informed that a report was brought to SPAG on the 19th of December 2023 outlining the direction of travel for the development of the Dementia Strategy. The proposed timescale was noted at this time as well as regular updates would be brought to SPAG.</p> <p>H Dearie advised that the refresh of the strategy has been in development as of February 2024. H Dearie informed that they would seek to engage with people with lived experience, families and carers.</p> <p>H Dearie noted the recommendations and welcomed any comments.</p> <p>K Milton expressed the importance of them beginning to build upon the work they deliver for carers in South Ayrshire and ensure carers are involved in strategy workshops to seek their views.</p> <p>S Tyeson reiterated some of the comments made and assured that H Dearie and R Hunter are co-working where they can, to try and reduce the impact of any consultation fatigue.</p> <p>The Group noted the content and recommendations of the report and thanked those involved for the work that has been done so far in terms of progressing with the strategies.</p>	
10	<p>Social Isolation – future arrangements</p> <p>P White advised that the purpose of this report is to provide SPAG members with proposed new arrangements linked to the co-ordination and delivery of the Social Isolation Strategy (2019-27).</p> <p>P White informed that social isolation has been a priority within the Partnership and the Local Outcomes Improvement Plan (LOIP) for a</p>	

	<p>number of years. The LOIP is currently being reviewed with a proposed approach set out in 'priority areas' (detailed within section 3.3 of the circulated report).</p> <p>P White explained that a new context for the outworking of the Social Isolation and Loneliness Strategy has developed, and Social Isolation and Loneliness priorities are now addressed within a range of other strategies that contain many significant areas of work surrounding Social Isolation within them.</p> <p>P White advised that it is recommended that the SPAG members endorse the approach set out in the paper.</p> <p>Cllr Hunter questioned how those who are socially isolated are being identified and how the success of the new strategy is going to be measured.</p> <p>P White expressed that this is not something that can be easily measured.</p> <p>F Smith expressed that it is difficult to identify individuals who are socially isolated, however there are certain situations that put people at higher risk of loneliness and isolation which provides them with some indication of people who may be at higher risk or experience loneliness and look at the impact of this.</p> <p>The Group noted the content of the report and agreed the recommendations.</p>	
<p>11.</p>	<p>Locality Plans</p> <p>S Marshall advised that the purpose of this report is to provide an update to the Strategic Planning Advisory Group (SPAG) on the progress made within the Health and Social Care Partnership (HSCP) on development of locality working in relation to Adult and Older People's Services, and the emergence of Locality plans to support this.</p> <p>S Marshall advised that Locality Planning is a key vehicle for ensuring that the voice of local communities' shape wellbeing, service and support across South Ayrshire and Locality Planning is a requirement of the Joint Bodies Act which underpins integration of health and social care.</p> <p>S Marshall gave a brief update on Ayr North and Ayr South Localities Planning Partnerships (LPP) informing that these LPPS have been active for a number of years and enjoyed support from community members and professional colleagues, however since the review of Localities, which was finalised in the summer of 2023, there has not</p>	

	<p>been the same level of support to the LPPs.</p> <p>L McAlpine informed that Prestwick have a strong LPP and strong community of members and professionals who attend meetings.</p> <p>L McAlpine advised that they are hoping things will continue to evolve within the LPPs as they have further engagement with them to understand the needs of the communities within Prestwick and villages.</p> <p>L McAlpine informed, in terms of Troon LPP, they have not met since the start of the year. L McAlpine informed that the membership within Troon is LPP is very limited. There is a meeting this week to have a look at the membership of the group going forward.</p> <p>S Marshall informed that the draft locality plan at the moment demonstrates the structure which will hopefully be protocol going forward and is a link to what the Community Planning and Locality Planning is.</p> <p>S Marshall welcomed comments from the Group.</p> <p>T Eltringham expressed that he is really encouraged by the work that has been ongoing and this early draft. T Eltringham informed that he is keen to see in due course within the action plan, a mixture of actions and KPIs and an update on those.</p> <p>T Eltringham also expressed his interest in data dashboards to establish the difference it is making and is keen to see the impact in terms of the reduction in hospital attendance. Reports, in due course, to review the progress should be brought to PAC in relation to the data.</p> <p>L McAlpine informed that they intend on mirroring this template across all localities, albeit some of the narrative will be different across each.</p> <p>L McAlpine stated that this will be presented at LPPS for consultation, with tight timelines being adhered to with the intention of bringing an updated paper back to SPAG in due course.</p> <p>The Board noted the content of the report.</p>	
<p>Any Other Business/ Actions for follow up to IJB</p>		

Date of next meeting – Tuesday 25th June 2024