

Meeting of South Ayrshire Health and Social Care Partnership		Integration Joint Board	
Held on:		11th September 2024	
Agenda Item:		14	
Title:		Governance Meeting Dates 2025 – 26	
Summary:			
This report proposes a set of meeting dates for the Governance Meetings for 2025 – 2026.			
Author:		Sheila Tyeson, Senior Manager, Planning & Performance	
Recommendations:			
It is recommended that the Integration Joint Board			
<ul style="list-style-type: none"> i. Agree the dates for Governance meetings for 2025-2026. ii. Note that calendar invites will be sent for these meetings immediately thereafter. 			
Route to meeting:			
Yearly report to the Board.			
Directions:		Implications:	
1. No Directions Required	<input checked="" type="checkbox"/>	Financial	<input type="checkbox"/>
2. Directions to NHS Ayrshire & Arran	<input type="checkbox"/>	HR	<input type="checkbox"/>
3. Directions to South Ayrshire Council	<input type="checkbox"/>	Legal	<input type="checkbox"/>
4. Directions to both SAC & NHS	<input type="checkbox"/>	Equalities	<input type="checkbox"/>
		Sustainability	<input type="checkbox"/>
		Policy	<input type="checkbox"/>
		ICT	<input type="checkbox"/>

GOVERNANCE MEETING DATES 2025 – 2026

1. Proposed dates for 2025-2026

- 1.1 This report offers proposed dates for Governance Meetings planned and scheduled to allow the Integration Joint Board (IJB) to carry out formal business activity as required. Furthermore, this reports details proposed dates for other meetings which form the Health and Social Care Partnership/Integrated Joint Board Governance framework.
- 1.2 This report is presented to seek agreement for the Integration Joint Board meetings and to note the dates of other planned meetings which form a robust governance framework.
- 1.3 Prior to each of the Integration Joint Board meetings the HSCP will also schedule IJB briefings where appropriate which will be held on the same day as IJB meetings between 1pm – 1.45pm.

2. Proposed Schedule

2.1 Integration Joint Board Briefings/Meetings (IJB)

Wednesday 12 th February 2025	-	2pm – 4.30pm
Wednesday 26 th February 2025 *	-	<i>Half-day session for Board Members 1pm – 4.30pm (no formal IJB papers)</i>
Wednesday 12 th March 2025	-	2pm – 4.30pm
Wednesday 14 th May	-	2pm – 4.30pm
Wednesday 11 th June 2025	-	2pm – 4.30pm
Wednesday 17 th September 2025 *	-	<i>Half-day session for Board Members 1pm – 4.30pm (no formal IJB papers)</i>
Wednesday 10 th September 2025	-	2pm – 4.30pm
Wednesday 8 th October 2025	-	2pm – 4.30pm
Wednesday 12 th November 2025	-	2pm – 4.30pm
Wednesday 10 th December 2025	-	2pm – 4.30pm
Wednesday 11 th February 2026	-	2pm – 4.30pm
Wednesday 25 th February 2026 *	-	<i>Half-day session for Board Members 1pm – 4.30pm (no formal papers)</i>
Wednesday 11 th March 2026	-	2pm – 4.30pm

*dates of planned engagement sessions with IJB members. Content to be agreed in due course.

Recess/holiday: April, June, July, January

2.2 Performance and Audit Committee (PAC) – a return to every 2 months frequency.

Tuesday 18 th February 2025	-	2pm – 4pm
Tuesday 1 st April 2025	-	2pm – 4pm
Tuesday 3 rd June 2025	-	2pm – 4pm

Tuesday 2 nd September 2025	-	2pm – 4pm
Tuesday 4 th November 2025	-	2pm – 4pm
Tuesday 3 rd February 2026	-	2pm – 4pm
Tuesday 31 st March 2026	-	2pm – 4pm

2.3 Strategic Planning Advisory Group (SPAG) – every 2 months to meet with Terms of Reference requirement.

Tuesday 28 th January 2025	-	2pm – 4pm
Tuesday 18 th March 2025	-	2pm – 4pm
Tuesday 20 th May 2025	-	2pm – 4pm
Tuesday 16 th September 2025	-	2pm – 4pm
Tuesday 25 th November 2025	-	2pm – 4pm
Tuesday 27 th January 2026	-	2pm – 4pm
Tuesday 24 th March 2026	-	2pm – 4pm

2.4 Staff Governance Group (SGG) (operational - quarterly)

Tuesday 11 th February 2025	-	2pm – 4pm
Tuesday 6 th May 2025	-	2pm – 4pm
Tuesday 23 rd September 2025	-	2pm – 4pm
Tuesday 16 th December 2025	-	2pm – 4pm
Tuesday 17 th March 2026	-	2pm – 4pm

2.5 Budget Working Group (BWG) (operational – in line with budget reporting schedule)

Wednesday 5 th March 2025	-	10am – 12pm
Wednesday 3 rd September 2025	-	2pm – 4pm
Wednesday 5 th November 2024	-	2pm – 4pm
Wednesday 4 th February 2026	-	10am – 12pm
Wednesday 4 th March 2026	-	10am – 12pm

2.6 Risk & Resilience Meeting (R&R) (operational - quarterly)

Thursday 12 th June 2025	-	2pm – 4pm
Thursday 11 th September 2025	-	2pm – 4pm
Thursday 11 th December 2025	-	2pm – 4pm
Thursday 12 th March 2026	-	2pm – 4pm

2.7 South Ayrshire Area Partnership Forum (SAAPF) (operational - quarterly)

	-	2pm 4pm
Wednesday 21 st May 2025		
Thursday 21 st August 2025	-	2pm – 4pm
Wednesday 22 nd October 2025	-	2pm – 4pm
Thursday 18 th December 2025	-	2pm – 4pm
Wednesday 18 th March 2026		2pm – 4pm

2.8 Health and Care Governance Group (HCG) (operational – quarterly)

Wednesday 2 nd April 2025	2pm – 4pm
Tuesday 10 th June 2025	2pm – 4pm
Tuesday 19 th August 2025	2pm – 4pm
Tuesday 7 th October 2025	2pm – 4pm
Tuesday 2 nd December 2025	2pm – 4pm
Tuesday 10 th February 2026	2pm – 4pm

3. STRATEGIC CONTEXT

- 3.1 The effective management of IJB business contributes to the Strategic Objective to “manage resources effectively, making best use of our integrated capacity.”
- 3.2 The above schedule does not include other governance meetings held by South Ayrshire Council and NHS Ayrshire and Arran at which we may also have a requirement to present at.

4. IMPLICATIONS

4.1 Financial Implications

- 4.1.1 There are no unbudgeted financial implications arising from the consideration of this report,

4.2 Human Resource Implications

- 4.2.1 There are no human resource implications arising from the consideration of this report.

4.3 Legal Implications

- 4.3.1 There are no legal implications arising from the consideration of this report.

4.4 Equalities implications

- 4.4.1 There are no equalities issues arising from any decisions made on this report.

4.5 Sustainability implications

- 4.5.1 There are no environmental sustainability issues arising from any decisions made on this report.

4.6 Clinical/professional assessment

- 4.6.1 There are no clinical or professional implications arising from this report.

5. CONSULTATION AND PARTNERSHIP WORKING

- 5.1 The approved meeting calendars of the NHS Ayrshire and Arran and South Ayrshire Council were considered before proposing these dates.

6. RISK ASSESSMENT

- 6.1 There are no immediate risks arising from the consideration of this report.



REPORT AUTHOR AND PERSON TO CONTACT

Name: Sheila Tyeson

Phone number:

Email address: Sheila.tyeson@south-ayrshire.gov.uk