

Meeting of South Ayrshire Health and Social Care Partnership	Integration Joint Board	
Held on:	12th February 2025	
Agenda Item:	10	
Title:	South Ayrshire Integration Joint Board Governance Handbook	
Summary:		
This report presents the South Ayrshire Integration Joint Board (SA IJB) Governance Handbook for noting. The Governance Handbook can be found at Appendix 1.		
Author:	Rachael Graham, Planning and Performance Co-Ordinator	
Recommendations:		
It is recommended that the Integration Joint Board		
<ul style="list-style-type: none"> i. Note the SAIJB Governance Handbook in Appendix 1. 		
Route to meeting:		
The handbook was previously discussed by the HSCP Directorate Management Team and South Ayrshire Councils Legal and Regulatory Services.		
Directions:		Implications:
1. No Directions Required <input checked="" type="checkbox"/>		Financial <input type="checkbox"/>
2. Directions to NHS Ayrshire & Arran <input type="checkbox"/>		HR <input type="checkbox"/>
3. Directions to South Ayrshire Council <input type="checkbox"/>		Legal <input type="checkbox"/>
4. Directions to both SAC & NHS <input type="checkbox"/>		Equalities <input checked="" type="checkbox"/>
		Sustainability <input type="checkbox"/>
		Policy <input type="checkbox"/>
		ICT <input type="checkbox"/>

SOUTH AYRSHIRE INTEGRATION JOINT BOARD GOVERNANCE HANDBOOK

1. PURPOSE OF REPORT

- 1.1 This report sets the South Ayrshire Integration Joint Board Governance Handbook for noting. The Governance Handbook can be found at Appendix 1.

2. RECOMMENDATION

2.1 It is recommended that the Integration Joint Board

- i. Note the SAIJB Governance Handbook in Appendix 1.**

3. BACKGROUND INFORMATION

- 3.1 This report presents South Ayrshire Integration Joint Governance Handbook prepared by HSCP officers to consolidate the governance arrangements in South Ayrshire into a single resource.
- 3.2 It should be stressed that there are no changes to the governance arrangements of South Ayrshire IJB or any of its sub-committees.

4. REPORT

- 4.1 The Governance Handbook is attached at Appendix 1.
- 4.2 The handbook was developed as a form of good practice to consolidate already agreed governance arrangements into a single document. Although not mandatory this is in line with the approach taken by a number of other HSCP's across Scotland.
- 4.3 The governance handbook demonstrates our commitment to both transparency and improvement.
- 4.4 The Handbook will act as a practical reference guide for the SAIJB covering a range of governance themes designed in short sections, that can be used for continual board development and for new officers required to draft reports. The themes include:

Section 1: Introduction

Section 2: Health and Social Care Integration: Legislative Context

Section 3: The Integration Joint Board

Section 4: Integration Scheme

Section 5: Integration Joint Board Governance Structures

Section 6: Decision-making process

Section 7: Performance Reporting

Section 8: Links to key policy documents

4.5 The Handbook will be reviewed by the SAIJB in 2 years.

5. STRATEGIC CONTEXT

5.1 This is a strategic document which sets out how we will strive to achieve good governance in South Ayrshire.

6. IMPLICATIONS

6.1 Financial Implications

6.1.1 There are no financial implications of agreeing this report.

6.2 Human Resource Implications

6.2.1 There are no HR implications of agreeing this report.

6.3 Legal Implications

6.3.1 The governance handbook ensures that the SAIJB is maintaining good governance arrangements which will mitigate any exposure to legal challenge or risk to the SAIJB.

6.4 Equalities implications

6.4.1 There are no equality implications of this report.

6.5 Sustainability implications

6.5.1 There are no sustainability implications of this report.

6.6 Clinical/professional assessment

6.6.1 This report requires no clinical or professional (e.g., social work) advice.

7. CONSULTATION AND PARTNERSHIP WORKING

7.1 This report is based on existing information and activity within the HSCP, thus there was no need for consultation ahead of the report going to the IJB.

8. RISK ASSESSMENT

8.1 There are no immediate risks associated with this report.

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