

---

## Minute of Performance and Audit Committee

---

**Date:** Wednesday 3<sup>rd</sup> December 2024

---

**Time:** 2pm

**Place:** MS Teams

---

### Present

Cllr Cameron Ramsay, Chairperson

Liam Gallacher, Non-Executive Director, NHS

Ewing Hope, Non-Executive Director, NHS

### In Attendance

Tim Eltringham, Director of Health and Social Care, HSCP

Mark Inglis, Head of Children's Health Care and Justice Service, HSCP

Gary Hoey, Chief Social Work Officer, HSCP

Sheila Tyeson, Senior Manager, Planning and Performance, HSCP

Lisa Duncan, Chief Finance Officer, HSCP

Rachael Graham, Planning and Performance Co-ordinator, HSCP

Frances Ewan, NHS Staff Side Representative, NHS

Vicky Campbell, Business Intelligence Team Leader, HSCP

Shirley-Anne Knafel, Data Performance Assistant, HSCP

Angus Brown, Audit Scotland

Nadine McCall, Administrative Assistant (minutes)

### Cllr Cameron Ramsay in the Chair

Agenda	Discussion	Action
1.	<p><b>Welcome/ Apologies/ Membership updates</b></p> <p>Apologies were received on behalf of Lauren Logan and Steven Kelly.</p>	
2.	<p><b>Declarations of Interest</b></p> <p>There were no declarations of interest to note.</p>	
3.	<p><b>Minute of Previous Meeting</b></p> <p>The minute of the meeting of the Performance &amp; Audit Committee held on Tuesday 1<sup>st</sup> October 2024 was agreed as an accurate record of the meeting.</p>	
4.	<p><b>Matters Arising/ Action Log</b></p> <p>There were no matters arising to note.</p>	
<b>Performance:</b>		
5.	<p><b>Children's Health Care &amp; Justice 6 monthly performance report</b></p> <p>M Inglis notified that the purpose of this report is to submit for consideration the South Ayrshire Health and Social Care Partnership Performance Report for Childrens Health, Care and Justice, comprising of both baseline information and, where available, information for the period up to end of October 2024.</p> <p>M Inglis highlighted some key data from the circulated report.</p> <p>T Eltringham noted that across the board this report reflects positively on the team and leadership within Children and Families and Justice Services.</p> <p>T Eltringham advised that he felt it is important to present this data in next years annual review from Audit Scotland.</p> <p>E Hope thanked M Inglis for presenting such a detailed paper and expressed that it is heartwarming to see the amount of hard work that goes on and commended those involved in this.</p> <p><b>The Committee considered and noted the content of the</b></p>	

	<p><b>report.</b></p>	
<p><b>6.</b></p>	<p><b>Cunninghame Place Unannounced Inspection</b></p> <p>M Inglis informed that the purpose of this report is to inform South Ayrshire Performance and Audit Committee that there was an unannounced inspection by the Care Inspectorate on Cunningham Place, Children’s House on 3<sup>rd</sup> and 4<sup>th</sup> of June 2024. This inspection was carried out by one inspector from the Care Inspectorate with in-person visits taking place and feedback provided on 9<sup>th</sup> June 2024.</p> <p>M Inglis advised that the overall inspection assessed the house against the quality indicator; <b>‘How well do we support children and young people’s rights and wellbeing?’</b> The house’s care against this indicator was <b>Weak</b>.</p> <p>It is recommended that the Performance and Audit Committee:</p> <ul style="list-style-type: none"> <li>• note the Care Inspectorate’s unannounced inspection of Cunningham Place Children’s House and the grading of being Weak;</li> <li>• note the key messages from the Inspection report, and the requirements and recommendations highlighted; and</li> <li>• acknowledges the Health and Social Care Partnership’s Improvement Plan and is assured of the ongoing improvement work being undertaken.</li> </ul> <p>M Inglis informed that they have delivered on all the requirements from the Care Inspectorate and have now moved onto the recommendations in terms of improving.</p> <p>L Gallacher queried if the January dates noted within the requirements is when the Care Inspectorate expects the requirements to be met.</p> <p>M Inglis confirmed this was the case. M Inglis assured that the Senior Manager for Cunningham Place has maintained good communication with Care Inspectorate throughout this time to ensure they are delivering as expected.</p> <p>M Inglis explained that they will undertake their own analysis prior to January to ensure they are on target, however, is confident that all requirements will be met.</p> <p>An update will be brought to the Performance and Audit</p>	

	Committee in February 2025.	
<b>7.</b>	<p><b>Adults Carers Strategy 2019 - 2024</b></p> <p>R Graham advised that the purpose of the report today is to provide the Performance and Audit committee with an update on progress of the Adult Carers Strategy 2019 - 2024.</p> <p>R Graham informed that as the current strategy approaches its conclusion, the purpose of this report is to provide a final update on the progress of the actions contained within the existing implementation plan.</p> <p>R Graham explained that the report includes an attached PENTANA update (appendix 1), providing an overview on each individual action aligned to the strategy and the latest update. The report will also cover some more recent updates that will inform progressing a new strategy development which will shortly commence in 2025.</p> <p>R Graham noted the recommendations as detailed within the circulated report.</p> <p>R Graham continued to inform that the Carers (Scotland) Act 2018 sets out statutory requirements for Health Boards and Local Authorities to develop strategic direction for both Adult Carers and Young Carers Strategies.</p> <p>The Act came into effect on 1st April 2018 and is designed to support carers' health and wellbeing, helping them to remain in their caring roles and be able to manage their own life alongside their caring responsibilities.</p> <p>R Graham explained that one of the requirements of the Act is for HSCP's to develop an Adult Carers Strategy and advised that in South Ayrshire, the decision was taken to develop separate Adult and Young Carers Strategies while recognising the need for significant linkage.</p> <p>R Graham continued to note the importance for consideration within this report is that during the life cycle of this strategy there has been several changes to the Carers Implementation Post with periods of time where the post has been vacant. A temporary officer was recruited in April 2023 for a period of 12 months with</p>	

<p>the permanent post holder returning in April 2024.</p> <p>Steven Kelly took on the role of Carers Strategic Lead in August 2024 due to the retirement of the previous lead officer.</p> <p>R Graham advised that following this, in September 2024 a new Carers Strategic Group was formed with the dual focus of considering the current strategy and this group will have a key role in developing a refreshed strategy in 2025. R Graham noted that they have been meeting monthly since September with a broad membership consisting of social work teams, mental health, commissioning both adults and young carers as well as local Carers Service. R Graham emphasised the importance of this group in progressing many of the actions.</p> <p>R Graham advised that within the action plan they have 33 actions, 29 of which are completed and the 4 actions that have ongoing work will continue to progress and if required will carry forward to the new strategy.</p> <p>R Graham continued to inform, since the introduction of the current strategy there has been an increase of over 70% in the numbers of Adult Carer Support Plans completed over the current strategy timeline. Last year the number had reduced slightly due to recruitment issues across staff teams.</p> <p>Following commencement of the new strategic group in August 2024, they focused on looking at support plans being completed by operational teams over the last six months and identified that there is consistency across all adult care teams with the exception of both the Mental Health and Hospital Teams, which has been identified as an area for improvement.</p> <p>R Graham continued to inform that the completion of the re-commissioning process with the Carers Centre was finalised in March 2024 and includes the development of a new Carers Gateway Service provided by Unity. Initial challenges with recruitment have now been resolved and they are beginning to see a more integrated delivery of support with workers being based in the newly opened Connect Hub and further plans to locate them in each of the localities.</p> <p>R Graham highlighted some other work areas that are detailed within the circulated report and advised that looking ahead, a number of work areas are being taken forward by the Carers</p>	
--	--

	<p>Policy Implementation Officer directed by S Kelly, including refresh training and awareness raising for staff informed by a training needs analysis prepared alongside the Practice Development Team.</p> <p>R Graham reported that herself and S Kelly were keen to mention their work moving ahead towards a new strategy for South Ayrshire in respect of Adult Carers. R Graham explained that herself and S Kelly, alongside the Strategic Group have had early conversations and made initial plans for the development of the new strategy which will commence in early 2025. This work will be supported by the Planning and Performance Team, who will work with both S Kelly and Lauren Logan, Carers Policy Implementation Officer to develop the strategy.</p> <p>R Graham informed that in terms of next steps, this report will be the last on this strategy that is brought to the Performance and Audit Committee. It will be presented to Strategic Planning Advisory Group on 17<sup>th</sup> December which sets out intentions to develop the new strategy and their approach. R Graham advised that reports on the development of the strategy will be brought to SPAG until such time as it is agreed by the Integration Joint Board. Once the action plan is developed this will then be brought back to the Performance and Audit Committee for monitoring purposes.</p> <p>R Graham welcomed any comments.</p> <p>L Gallacher queried if the new plan will be a 5-year plan.</p> <p>R Graham advised that it will depend on the national direction which will be confirmed in the new year, however she would anticipate it being longer than a 5 year strategy.</p> <p><b>The Board noted the content and recommendations of the report.</b></p>	
<b>Audit:</b>		
8.		
<b>Items for noting:</b>		
9.		
<b>Any Other Business/ Actions for follow up to IJB</b>		



---

10.		
-----	--	--

**Date of Next Meeting** – Tuesday 18<sup>th</sup> February 2025