
Minute of Performance and Audit Committee

Date: Tuesday 18th February 2025

Time: 2pm

Place: MS Teams

Present

Cllr Cameron Ramsay, Chairperson

Cllr Julie Dettbarn, Voting Member, SAC

Ewing Hope, Non-Executive Director, Voting Member, NHS

In Attendance

Tim Eltringham, Director of Health and Social Care, HSCP

Mark Inglis, Head of Children's Health Care and Justice Service, HSCP

Gary Hoey, Chief Social Work Officer, HSCP

Sheila Tyeson, Senior Manager, Planning and Performance, HSCP

Lisa Duncan, Chief Finance Officer, HSCP

Rebecca Hunter, Planning and Performance Officer, HSCP

Hanna Dearie, Planning and Performance Office, HSCP

Frances Ewan, NHS Staff Side Representative, NHS

Clare Flanagan, Young Carers Strategy Lead Officer

Angus Brown, Audit Scotland

Andrew Kerr, Audit Scotland

Nadine McCall, Administrative Assistant (minutes)

Cllr Cameron Ramsay in the Chair

Agenda	Discussion	Action
1.	Welcome/ Apologies/ Membership updates	
2.	Declarations of Interest	
3.	Minute of Previous Meeting The minute of the Performance & Audit Committee held on 3 rd December 2024 was approved as an accurate record of the meeting.	
4.	Matters Arising/ Action Log S Tyeson provided update in terms of any matters arising/actions. In relation to a previous query from Cllr Dettbarn in relation to unpaid carers attending the Carers Strategic Group, clarity has now been received that there are currently no carers on this group. A new Carers Strategy is currently being developed and work is ongoing with Unity to create a Carers Champions Board which will have a subsequent link/membership to the Carers Strategic Group moving forward. Agreement was made at the previous meeting on 3 rd December 2024, for M Inglis to bring an update on the announced Cunningham Place Inspection. An update will be provided as part of today's agenda.	
Performance:		
5.	Progress report on the Independent Advocacy Plan 2024-29 H Dearie advised that the purpose of this report is to provide the Performance and Audit Committee with an update on the progress of the implementation of the Independent Advocacy Plan which covers the period 2024-29. H Dearie noted that The <u>Independent Advocacy Plan 2024-29</u> was approved by the Integration Joint Board on 12 th June 2024. This contains a Delivery Plan designed to take forward the plan through improvement actions identified during the development of the Plan. H Dearie highlighted within the report, the number of actions	

	<p>within each status area which details 4 completed actions, 5 on hold actions, 3 on target and 1 which is not due to start yet.</p> <p>In terms of minimum data set in relation to Adult Support and Protection (ASP) H Dearie advised that the HSCP be asked to report on ASP cases where advocacy was involved.</p> <p>Moving forward in terms of monitoring, there is an Advocacy Planning Group established providing a platform for information sharing and idea generation between partners.</p> <p>H Dearie also informed that in terms of staff training and awareness, an information sheet has been designed for staff and will be distributed following the commissioning tender process.</p> <p>H continued to advise that both the Partnership and Council website have up to date information detailing advocacy services in South Ayrshire. The promotion and education of advocacy will continue to greater effect following the result of the commissioning tender process which is currently ongoing.</p> <p>G Hoey confirmed that once the tendering process is complete and they know who the providers are, it will enable them to increase the numbers in terms of who is using advocacy and how it is being accessed.</p>	
6.	<p>South Ayrshire HSCP Strategic Risk Register</p> <p>S Tyeson informed that the purpose of this report is to provide an update on the previous Strategic Risk Register for scrutiny and further comment. This report provides assurance that there remains a number of Strategic Risks with arrangements to manage these and mitigations are in place to address these. This report was presented to the Risk and Resilience meeting in December 2024, with some minor amendments to that report being requested.</p> <p>S Tyeson advised that this register is being presented as the refreshed and updated HSCP Strategic Risk Register as agreed by risk owners. The format for presenting this mirrors the presentation style presented to South Ayrshire Council relevant committee's and cabinet by the Lead officer for Risk and Safety. There are currently 4 High Risks noted in the circulated report.</p> <p>E Hope queried if HSCP staff get use of distributed working within</p>	

	<p>the Ailsa site.</p> <p>S Tyeson confirmed that HSCP are involved and included in the Ailsa site.</p> <p>E Hope asked in respect of Risk 12 – Workforce Protection, how the NHS feature in this.</p> <p>S Tyeson advised that in relation to Risk 12 which she recommended to be closed, she will seek further clarity in relation to NHS, however it can be closed from a Council perspective, if acceptable.</p> <p>T Eltringham expressed that the ongoing risk regarding Provider Organisations is incredibly complex.</p> <p>T Eltringham advised that in terms of the National Insurance uplift, the HSCP have been provided with support for the Council part of that cost uplift but have not in terms of private providers.</p> <p>E Eltringham expressed that the fundamental point is that the most sensible way is to have mixed economy of care which is more affordable and allows for more experienced expertise. Is complex set of arrangements, which will continue to be reviewed.</p> <p>The Committee noted the content of the report and the recommendations.</p>	
7.	<p>Progress Report on Young Carers Strategy 2021-2026</p> <p>C Flanagan advised that the purpose of this report is to provide an update to the Performance and Audit Committee on the progress of the actions contained within the Young Carers Strategy.</p> <p>With regards to the actions set out in the Young Carers Strategy C Flanagan advised that 5 are completed, 26 are on target and 1 showing some concerns which she explained is the Strategic Advocacy Plan which was delayed due to Covid-19.</p> <p>C Flanagan shared a presentation on screen regarding the Young Carers Strategy and highlighted some key areas or work that have taken place over the past few months.</p> <p>C Flanagan informed that regarding the Young Carers in Schools Award (Carers Trust Scotland) – all schools in South Ayrshire and two Early Years Centres have achieved the Young Carers in</p>	

	<p>Schools Award. This requires all young carers to be updated on SEEMiS, Young Carer Champion, Young Carer Policy and all staff trained. There are no schools in any other local authority in Scotland who have achieved this award.</p> <p>This has been recognised as national best practice by Carers Trust Scotland and Scottish Government and a report has been submitted to both parties.</p> <p>C Flanagan continued to inform that they have sourced £20k external funding for a two-year project working with young carers who are also care experienced. They currently know of 92 young people aged 4 years to 20 years. Further work is required to better understand their needs and any gaps in support, as no previous research (nationally & locally) exists.</p> <p>C Flanagan informed that work has continued on the Teeny Carers agenda. Funding has been secured to support a full-time post for two years from the Improvement and Innovation fund to embed identification of teeny carers within normal practice for EYC staff and Health Visitors. 16 teeny carers have already been identified even though no staff awareness raising has taken place.</p> <p>C Flanagan advised that they have developed a number of new resources to help raise the profile of Young Carers across South Ayrshire and highlighted that some Young Carers have featured on Heart Radio and multiple times on That's TV.</p> <p>C Flanagan referenced a number of upcoming events which will take place.</p> <p>M Inglis acknowledged and commended C Flanagan on the breadth, depth, creativity and national excellence she has exhibited in her work for Young Carers, noting that it has put South Ayrshire on the National and local Map for the work they are doing.</p> <p>S Tyeson queried the significant increase in the identification of Young Carers from September to November 2024 and also why South Ayrshire is the only area where schools are progressing this currently.</p> <p>C Flanagan explained that this increase materialised following the sharing of an education video with school staff which led to them having a greater understanding and led to identification of a</p>	
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	<p>number of Young Carers.</p> <p>In terms of other authorities not progressing this work currently, C Flanagan advised that not all other Local Authorities have a specific member of staff who is solely responsible for Young Carers, which she believes is what makes the difference in South Ayrshire.</p> <p>Cllr Dettbarn thanked C Flanagan for the exceptional work she is leading on for Young Carers.</p> <p>E Hope stated that the report and the work involved is excellent, commending the report and thanking C Flanagan for this.</p> <p>The Committee noted the content of the report and recommendations.</p>	
Audit:		
8.	<p>Audit Scotland - IJB Annual Audit Plan 2024 – 2025</p> <p>A Brown advised that the purpose of this Annual Audit Plan is to provide an overview of the planned scope and timing of the 2024/25 audit of South Ayrshire Integration Joint Board's (the IJB) Annual Accounts. It outlines the audit work planned to meet the audit requirements set out in auditing standards and the Code of Audit Practice, including supplementary guidance.</p> <p>A Brown informed that the 2024/25 financial year is therefore the third of the five-year audit appointment.</p> <p>A Brown explained that in terms of the scope of audit is performed in accordance with the Code of Audit Practice, including supplementary guidance, International Standards on Auditing (UK), and relevant legislation and highlighted the requirements (as fully detailed within the circulation report).</p> <p>A Brown advised, as part of producing the plan he met with T Eltringham and L Duncan to discuss any issues or concerns and talk through planning dates for the year and informed that management were content with what the report outlined.</p>	
Items for noting:		
9.	<p>Cunninghame Place Inspection</p> <p>M Inglis informed that in July 2025 there was an unannounced</p>	

	<p>inspect of Cunningham Place and following a number of days of inspection they were given a weak grade. This led to an array of work that has been led on beginning with a self-imposed moratorium on admissions to ensure they could make the necessary changes. M Inglis advised that the Care Inspectorate valued their approach and seriousness in addressing the issues identified.</p> <p>In January 2025, they were at such a position that they were able to lift the moratorium and accommodate children appropriately.</p> <p>At the end of January 2025, Russell Hamilton, Senior Manager, Martin McAdam, Service Manager and Ian Scott, Registered Manager met with the Care Inspectorate who described the changes as “night and day” in terms of improvements.</p> <p>The Care Inspectorate report has not yet been provided however there is a sense of confidence from the Care Inspectorate that things are on track.</p> <p>The Care Inspectorate Report will be published soon, and a further update would be provided as appropriate.</p>	
Any Other Business/ Actions for follow up to IJB		
	<p>T Eltringham informed that South Ayrshire have been nominated for an iESE Award in respect of the Ageing Well Strategy. Short listing has taken place and invitation received to attend the ceremony in London in March.</p>	

Date of Next Meeting – Tuesday 1st April 2025