

Meeting of South Ayrshire Health and Social Care Partnership	Integration Joint Board		
Held on:	10th September 2025		
Agenda Item:	7		
Title:	Membership to Governance Meetings Nominations		
Summary:			
<p>The purpose of this report is to provide the IJB with the nomination of Chair for the Strategic Planning Advisory Group (SPAG), consider the proposal to include a vice Chair role and update the membership of this group as detailed in SPAG Terms of Reference (Appendix 1).</p>			
Author:	Tim Eltringham, Director of Health & Social Care		
Recommendations:			
<p>It is recommended that the Integration Joint Board</p> <ul style="list-style-type: none"> i. Agree the nomination for Chairperson, Strategic Planning Advisory Group (SPAG) ii. Agree to the proposed nomination of Independent Sector Lead joining the group iii. Agree to the amendment and inclusion of a Vice Chair role for the Group. iv. Agree the revised Terms of Reference and membership list v. Consider and agree nomination of Vice Chair for the Group vi. Consider and agree the Membership List for Performance and Audit Committee and Budget Working Group as detailed Appendix 2. 			
Route to meeting:			
Presented for first time at IJB.			
Directions:		Implications:	
1. No Directions Required	<input checked="" type="checkbox"/>	Financial	<input type="checkbox"/>
2. Directions to NHS Ayrshire & Arran	<input type="checkbox"/>	HR	<input type="checkbox"/>
3. Directions to South Ayrshire Council	<input type="checkbox"/>	Legal	<input checked="" type="checkbox"/>
4. Directions to both SAC & NHS	<input type="checkbox"/>	Equalities	<input type="checkbox"/>
		Sustainability	<input type="checkbox"/>
		Policy	<input type="checkbox"/>
		ICT	<input type="checkbox"/>

ELECTION OF CHAIRPERSON AND VICE CHAIRPERSON FOR THE INTEGRATION JOINT BOARD

1. PURPOSE OF REPORT

The purpose of this report is to provide the IJB with the nomination of Chair for the Strategic Planning Advisory Group (SPAG) and update the membership of this group as detailed in SPAG Terms of Reference (Appendix 1).

2. RECOMMENDATION

2.1 It is recommended that the Integration Joint Board

- i. Agree the nomination for Chairperson, Strategic Planning Advisory Group (SPAG)**
- ii. Agree to the proposed nomination of Independent Sector Lead joining the group.**
- iii. Agree to the amendment and inclusion of a Vice Chair role for the Group.**
- iv. Agree the revised Terms of Reference and membership list.**
- v. Consider and agree nomination of Vice Chair for the Group.**
- vi. Consider and agree the Membership List for Performance and Audit Committee and Budget Working Group as detailed Appendix 2.**

3. BACKGROUND INFORMATION

- 3.1** The South Ayrshire Integration Scheme provides the following commentary on the arrangements for establishing a Chairperson and Vice Chairperson of the Integration Joint Board, which was presented to the IJB on the 11th June 2025, following the conclusion of the term for previous Chairperson, Linda Semple.
- 3.2** *Section 2.4.1. The Chairperson and Vice Chairperson will be drawn from the NHS Board and the Council voting members of the Integration Joint Board. If a Council member is to serve as Chairperson, then the Vice Chairperson will be a member nominated by the NHS Board and vice versa. The first Chairperson of the Integration Joint Board will be a member appointed on the nomination of the Council.*
- 3.3** The Integration Scheme also outlines the Terms of Office for the Chairperson and Vice Chairperson.
- 3.4** *Section 2.4.2. The appointment to Chairperson and Vice Chairperson is time-limited to a period not exceeding three years and carried out on a rotational basis. The term of office of the first Chairperson and Vice Chairperson will be for the period to the local government elections in 2017, thereafter the term of office of the Chairperson and Vice Chairperson will be for a period of two years.*

- 3.5 Furthermore, following any change to the membership and office of the Integration Joint Board, the subgroups which form the governance committees will be refreshed. It is noted in the agreed Terms of Reference for the Strategic Planning Advisory Group (Appendix 1) that the Chairperson of the group will be the Vice Chair of the IJB.

4. REPORT

- 4.1 The Integration Scheme (IS) states that the Integration Joint Board (IJB) Chairperson and Vice Chairperson should alternate between the NHS and South Ayrshire Council.
- 4.2 The Chairperson and Vice Chairperson has been agreed at the meeting of the IJB on 11th June 2025, and thus now the subgroups need to be updated.
- 4.3 At the IJB meeting on 11th June 2025 the proposal that Jean Ford would assume the Vice Chairperson, IJB was accepted and agreed. Therefore, it is noted in the Terms of Reference that the Vice Chair of the IJB will assume the Chairperson role for the Strategic Planning Advisory Group for the term similar to the term of the IJB membership.
- 4.4 Proposed Jean Ford is appointed to Strategic Planning Advisory Group as Chairperson.**
- 4.5 The function of the SPAG supports the delivery of the IJB Strategic Plan in relation to strategic and policy developments. To improve the scope and transparency of this, it is proposed that the Independent Sector Lead for South Ayrshire is nominated to join this group.
- 4.6 Glenda Hanna, ISL proposed by Hugh Hunter, Councillor and Portfolio Lead.**
- 4.7 The current Terms of Reference (Appendix 1) for the Strategic Planning Advisory Group does not record a Vice Chair role for the group. In line with ensuring that normal business can continue, it is therefore proposed to amend the Terms of Reference accordingly to include this provision. Agreeing to this proposal will ensure that the function of the group should not be impacted on in the absence of Chairperson.
- 4.8 If this is agreed, consideration to nominate and agree a Vice Chairperson is required.
- 4.9 The function of the IJB is supported by Performance and Audit Committee (PAC) in addition to the Strategic Planning Advisory Group and also the Budget Working Group (BWG). Appendix 2 sets out the proposed memberships of these groups to offer assurance, integrity, and transparency across the governance agenda. It is therefore proposed that the IJB agree the memberships as detailed.

- 4.10 If agreement to these groups is granted, the various diary appointments will be created for the forthcoming year.

5. STRATEGIC CONTEXT

- 5.1 The sound governance of the IJB is key to the delivery of strategic objectives.

6. IMPLICATIONS

6.1 Financial Implications

- 6.1.1 There are no financial implications emerging from this report.

6.2 Human Resource Implications

- 6.2.1 There are no human resources implications emerging from this report.

6.3 Legal Implications

- 6.3.1 The recommendations of the report ensure that the statutory functions outlined in the South Ayrshire Integration Scheme are fully adhered to.

6.4 Equalities implications

- 6.4.1 There are no equalities implications emerging from this report.

6.5 Sustainability implications

- 6.5.1 There are no sustainability implications emerging from this report.

6.6 Clinical/professional assessment

- 6.6.1 The report does not require a clinical or professional assessment.

7. CONSULTATION AND PARTNERSHIP WORKING

- 7.1 Consultation on the proposals has taken place with voting members of the IJB.

8. RISK ASSESSMENT

- 8.1 In order to function effectively the SPAG requires a chairperson. Failure to agree to the recommendations in this report would create significant risk.

APPENDICES

Appendix 1 – Strategic Planning Advisory Group ToR

Appendix 2 – Governance Memberships 2025 - DRAFT

BACKGROUND PAPERS

The Integration Scheme is available: [Integration Scheme](#)

Report presented at the IJB (June 2025) updating the Chair person and Vice Chair person. ([7. Election of IJB Chair and Vice Chair.pdf \(11 June 2025\)](#))

Terms of Reference – Strategic Planning and Advisory Group (Appendix 1)

2nd September 2025