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## Minute of Strategic Planning Advisory Group

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**Date:** 25<sup>th</sup> November 2025

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**Time:** 2pm

**Place:** MS Teams

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### In attendance

Cllr Alan Lamont – Voting Member, SAC (Vice Chair of SPAG)  
Mark Inglis - Head of Children's Health, Care and Justice Service, HSCP  
Stewart Marshall – Head of Community, Health and Care Services, HSCP  
Sheila Tyeson – Senior Manager, Planning and Performance, HSCP  
Graeme Gallie – Superintendent, Police Scotland  
Glenda Hanna – Independent Sector Representative Member, Scottish Care  
Rosemary Robertson – Associate Nurse Director - NHS  
Dr Simon Farrell – Stakeholder GP  
Marie Oliver – Third Sector Representative, VASA  
Lisa McAlpine – Senior Manager, Localities (Prestwick/Troon)  
Kevin Anderson – Service Lead, Policy, Performance and Community Planning  
Rebecca Hunter – Planning and Performance Officer, HSCP  
Audrey Gatt – Vice Chair of Ayr North LPP  
Nadine McCall – Administration Assistant, Minute taker, HSCP

### Cllr Alan Lamont in the Chair

Agenda	Discussion	Action
1.	<p><b>Welcome/ Apologies/ Membership updates</b></p> <p>Apologies were received on behalf of Jean Ford, Liam Gallacher, Gary Hoey, Lisa Duncan and Gillian Arnold.</p>	
2.	<p><b>Declarations of Interest</b></p> <p>There were no declarations of interest to note.</p>	
3.	<p><b>Minute of Previous Meeting</b></p> <p>The minute of the meeting of the Strategic Planning Advisory Group held on 16<sup>th</sup> September 2025 was agreed as an accurate record of the meeting.</p>	
4.	<p><b>Matters Arising/ Action Log</b></p> <p>There were no matters arising to note.</p>	
5.	<p><b>Locality Planning Partnership Update</b></p> <p>L McAlpine noted that this report provides a brief update in relation to Locality Planning in South Ayrshire and the progress of the Locality Planning Partnerships (LPPs).</p> <p>L McAlpine advised that the LPPs continue to meet regularly with the main focus since September focusing on small grant funding. On average around 15 groups have received small grant funding, with further groups coming forward.</p> <p>L McAlpine highlighted key areas of activity from each locality area (as detailed within the circulated report).</p> <p>It was noted that there have been a number of community events taken place across all LPPs.</p> <p>Cllr Lamont advised that he attended the event in Girvan Community Hospital on Saturday 4<sup>th</sup> October, which received great feedback from communities in South Carrick who really embraced the event.</p> <p>A discussion ensued around how this type of event could be replicated across other LPPs.</p> <p>L McAlpine noted the following plans for the next quarter:</p>	

	<ul style="list-style-type: none"> <li>• Review of attendees and actively pursue new members.</li> <li>• Appoint Chairperson to direct the group.</li> <li>• Complete action planning process.</li> <li>• Review TECTalk success and consider replication.</li> </ul> <p><b>The group noted the content of the report.</b></p>	
<b>Items for discussion:</b>		
<p><b>6.</b></p>	<p><b>Locality Plans Annual Update</b></p> <p>L McAlpine advised that the purpose of this report is to provide the SPAG with an update on the work that has taken place within Localities across South Ayrshire since September 2024.</p> <p>L McAlpine noted that Locality Planning is the key vehicle for ensuring that the voice of local communities' shape wellbeing, services and support across South Ayrshire.</p> <p>The Locality Plans were developed in June 2024 and tabled at SPAG in September 2024 with agreement to bring an annual update back to this meeting.</p> <p>L McAlpine informed that since the plans were established in June 2024, there has been a focus on the Locality Planning Partnership in each locality area, with refreshed terms of reference, and with that, new membership.</p> <p>The focus has been on building the trust and connections required to progress work in each locality area.</p> <p>Challenges have been ongoing and at present only one LPP has a designated Chair, with only a few community members participating in the LPP meetings and professionals not keen to take on this role.</p> <p>L McAlpine advised overall, there has been excellent progress, despite the challenges. The plans produced were very much seen as bridging plans for an initial period of a year.</p> <p>The LPPs will be looking to refresh these actions plans by Spring 2026 and will consider 3-year plans to allow more effective planning and delivery cycle.</p> <p>L McAlpine highlighted key actions from the circulated Pentana</p>	

	<p>Action Logs for each of the Localities.</p> <p>It is recommended that the SPAG note the progress across the three Localities in South Ayrshire.</p> <p><b>The group noted content of the report and the progress across Localities.</b></p>	
7.	<p><b>South Ayrshire HSCP Engagement and Participation Strategy</b></p> <p>R Hunter highlighted that the purpose of this report is to set out the proposed direction of travel for the development of a new Engagement and Participation Strategy for South Ayrshire during 2025/26.</p> <p>R Hunter shared a presentation on screen with the Group which shared the progress so far, previous engagement, engagement plan and the timeline for 2025/26.</p> <p>M Inglis emphasised the importance of having this strategy, and holding on to it as key part of how the HSCP do what they do, ensuring the citizen of South Ayrshire are heard and understood.</p> <p><b>The group noted the content of this report.</b></p>	
<b>Planning and Strategy:</b>		
8.	<p><b>Falls Presentation</b></p> <p>Joanne Payne will present this item at the next meeting of the SPAG.</p>	
<b>Items for noting:</b>		
9.		
<b>Any Other Business/ Actions for follow up to IJB</b>		
10.	<p>M Inglis acknowledged and thanked Cllr Hugh Hunter for his input to SPAG in his previous role as Chair, and welcomed Jean Ford in to her new role as Chair of SPAG.</p>	

**Date of next meeting – Tuesday 27<sup>th</sup> January 2026**