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## Minute of Integration Joint Board Meeting

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**Date:** Wednesday 24<sup>th</sup> March 2021

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**Time:** 2pm

**Place:** MS Teams

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### **Present**

Councillor Julie Dettbarn (Chair)  
Linda Semple (Vice Chair)  
Councillor Hugh Hunter  
Councillor William Grant  
Councillor Philip Saxton  
Margaret Anderson

### **In Attendance**

Tim Eltringham, Chief Officer & Director of Health and Social Care  
Lisa Duncan, Chief Finance Officer, HSCP  
Scott Hunter, Chief Social Work Officer, HSCP  
Marie Oliver, VASA  
Karen Hedge, Independent Sector Representative  
Martin Rogan, Representative Member for Carers  
Billy Cooper, UNISON  
Billy McClean, Head of Community Health & Care Services  
Mark Inglis, Head of Children's Health, Care & Justice Services  
Rosemary Robertson, Associate Nurse Director  
John Wood, Senior Manager, Policy, Performance & Commissioning  
Phil White, Partnership Facilitator  
Joy Tomlinson, Public Health Advisor  
Danielle Rae, Planning & Performance Coordinator  
Stephanie Cox, Planning & Performance Officer  
Kirsty Goodfellow, Planning & Performance Officer (Communications)  
Laura Conaghan, Administration Assistant (Minute Taker)

### **Councillor J Dettbarn in the Chair**

### Apologies for Absence

1. Apologies for absence were received on behalf of Jean Ford, Ewing Hope, Karen Briggs, Billy Cooper, Frances Ewan, Dr Philip Hodgkinson and Dr Simon Farrell.

### Declarations of Interest

2. There were no Declarations of Interest.

### Minute of Previous Meeting

3. The minute of the meeting held on 17<sup>th</sup> February 2021 (previously circulated) was approved by the Board.

### Matters Arising

4. The Board was advised that an update will be provided by Public Health at the meeting in October 2021.

The Board was advised that the NHS Public Involvement Network have been contacted regarding the replacement for Hugh Miller following his retirement.

### Chief Officers Update Report

5. The Chief Officer advised that since the last report, there has been a reduction in Covid-19 cases and the numbers present as relatively low at present. It was noted that the NHS will continue on emergency footing until September 2021 and services will be restarted cautiously going forward. The Chief Officer explained that there has also been a reduction in care home outbreaks.
6. The Chief Officer advised that Carefirst is now in place to submit case notes, with the financial information section due to be live by the end of April 2021. It was noted that two working groups have been created to help further improve and streamline processes, including retention timelines and access to information policies. The Chief Officer highlighted that one working group is specifically working on a streamlined process of requesting services for older people from external providers.
7. The Chief Finance Officer is part of a Pan-Ayrshire working group which ensures that the Board is issuing directions in line with the national guidance. The Chief Officer noted that further information regarding this will be provided at a future meeting of the Board.

8. Councillor Hunter queried if there was a plan to restart services and managing public expectations in doing this. The Chief Officer explained that the Partnership and NHS have been working together to look at how to restart services safely. It was noted that a measured process approached is being looked at following national and local guidance. The Chief Officer confirmed that guidance will be issued as appropriate. M Inglis confirmed that Children & Justice Services have remained heavily involved with service users throughout the pandemic and have received a positive amount of feedback regarding how we have managed services during this time. B McClean explained that Older People's Services have adapted services appropriately and continued to provide face to face care where it was required. B McClean noted that this pandemic has excelled the thinking on how quality assurance is carried out within services. The Chair advised that the Scottish Government are taking a national approach to advise that services may look different. R Robertson confirmed that the Family Nursing Partnership have continued to make contact with the most vulnerable children in South Ayrshire and have the highest level of contact in Scotland.
9. The Integration Joint Board agreed to note the report.

#### Integration Joint Board Budget 2021-22

10. The Chief Finance Officer confirmed that the Partnership has a budget of £2.77m for 2021-22 which includes £3.221m Covid-19 payment from the Scottish Government. It was noted that there is projected savings of £1.9m for 2020-21. The Chief Finance Officer confirmed that the living wage for staff will be uplifted to 2.2%. The Chief Officer thanked the Chief Finance Officer and Senior Managers for their work in creating this report and encouraged Board Members to approve the contents of this report.
11. Councillor Hunter highlighted that there is £700k of savings arising from the Carers Act and queried what this money will be used for. The Chief Officer explained that the Partnership there has been money committed to additional staff members however before any firm decisions are made, there will be consultation with carers and carers agencies to gain information in what they need specifically. The Chief Finance Officer confirmed that some carers services have continued during this period however this has allowed services to look at the demands and what change is needed.
12. The Chair highlighted that it would be important to highlight the continuing budget pressures that Biggart Hospital has. B McClean advised that a report will be presented at a future Board meeting highlighting this specifically.
13. The Integration Joint Board agreed the budget and the contents of the report.

### Integration Joint Board Reserves Strategy

14. The Chief Finance Officer confirmed that the Reserves Strategy was presented and approved by the Performance & Audit Committee.
15. It was noted that there will be a 2% reserve of £3.2m based on the 2020-21 budget for the Partnership. The Chief Finance Officer confirmed that this will be fully approved by the Board in June 2021 at the same time as the annual accounts.
16. The Integration Joint Board agreed to note and approve the report.

### Integration Joint Board Strategic Plan 2021-31

17. J Wood advised that the Integration Joint Board has a statutory duty to present a Strategic Plan every 3 years. The Board is being asked to approve the text of the draft Strategic Plan. D Rae confirmed that due to the Covid-19 pandemic, a different approach was used to carry out engagement and consultation on the Strategic Plan. VASA and the Carers Centre was thanked for their help in connecting with independent sector agencies and targeted groups to complete the consultation survey. D Rae highlighted that "The Deal" had been changed and will now be known as the South Ayrshire Wellness Pledge. J Wood highlighted that any future revised plans wouldn't change any of the Strategic Objectives. It was confirmed that a formal launch of the Strategic Plan will take in place following the Scottish Parliament election in late May/early June 2021.
18. The Chief Officer thanked the Planning & Performance Team and VASA for their hard work on this Strategic Plan. The Members of the Board mirrored their thanks to the team.
19. B McClean congratulated the team on an excellent document however suggested that an action plan be created to track how the strategic objectives are being implemented. J Wood confirmed that a refresh of service and commissioning plans will be created moving forward and operational plan will be tracked by the Performance & Audit Committee every 6 months and the Integration Joint Board updated on a regular basis.
20. The Integration Joint Board were happy to approve the contents of the report.

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### Adult Learning Disability Strategy

21. J Wood advised that the Adult Learning Disability Strategy is the first strategy the Partnership is aiming to refresh by the end of 2021. It is the hope that a new strategy will allow for the needs of the services users to be met. It is proposed that the services of Scottish Commission for Learning Disability (SCLD) be commissioned to help with engagement with services users, their carers and their families.
22. Councillor Hunter stated that this was an excellent report and agreed that this is a good time to start the drafting of this strategy.
23. The Integration Joint Board approved the report and the commissioning of SCLD.

### Higher Level Supervision Guidelines

24. R Robertson explained that the Higher Level Supervision Guidelines were created to ensure there are procedures in place for those in acute care and community hospitals who require increased support due to being a high risk of falling and other additional needs. It was noted that there may be work required to establish what staffing implications and costs this may have. J Wood confirmed that the implementation of the Higher Level Supervision Guidelines will be monitored by the Health & Care Governance Group.
25. The Integration Joint Board agreed the recommendations.

### Any Other Business

26. The Chair advised that Joy Tomlinson, Public Health Advisor for the Integration Joint Board, has gained a new job as Public Health Director in Fife. J Tomlinson was thanked for all her hard work over the years and the Board wish her luck in her new career.

### Date of Next Meeting

27. Wednesday 28<sup>th</sup> April 2021 at 2pm via Teams.