

Meeting of South Ayrshire Health and Social Care Partnership	Strategic Planning Advisory Group	
Held on		
Agenda Item:	4	
Title:	Locality Planning Update	
<p>Summary: The purpose of this report is to provide the SPAG with an update on recent meetings of the Locality Planning Partnerships (LPPs) and seek final agreement to a proposed way of incorporating views and experiences from the LPPs into the SPAG, per its remit.</p>		
Author:	Phil White, Partnership Facilitator	
<p>Recommendations</p> <p>The Strategic Planning Advisory Group are invited to:</p> <ul style="list-style-type: none"> i. Note the update from the Locality Planning Partnerships (LPPs); ii. Note that the LPPs will receive a ‘relaunch’ in 2021; iii. Note the LPP Chairs Terms of Reference at Appendix 1; and iv. Agree the proposed approach to representing the LPPs at the SPAG. 		
<p>Route to meeting:</p> <p>Proposals discussed at previous SPAG meeting and previous meetings of the Locality Planning Partnerships and LPP Chairs.</p>		
<p>Directions:</p> <p>1. No Directions Required <input type="checkbox"/></p> <p>2. Directions to NHS Ayrshire & Arran <input type="checkbox"/></p> <p>3. Directions to South Ayrshire Council <input type="checkbox"/></p> <p>4. Directions to both SAC & NHS <input type="checkbox"/></p>		<p>Implications:</p> <p>Financial <input type="checkbox"/></p> <p>HR <input type="checkbox"/></p> <p>Legal <input type="checkbox"/></p> <p>Equalities <input type="checkbox"/></p> <p>Sustainability <input type="checkbox"/></p> <p>Policy <input type="checkbox"/></p> <p>ICT <input type="checkbox"/></p>

LOCALITY PLANNING UPDATE

1. PURPOSE OF REPORT

- 1.1. The purpose of this report is to provide the SPAG with an update on recent meetings of the Locality Planning Partnerships (LPPs) and seek final agreement to a proposed way of incorporating views and experiences from the LPPs into the SPAG, per its remit.

2. RECOMMENDATION

2.1. The Strategic Planning Advisory Group are invited to:

- i. Note the update from the Locality Planning Partnerships (LPPs);**
- ii. Note that the LPPs will receive a ‘relaunch’ in 2021;**
- iii. Note the LPP Chairs Terms of Reference at Appendix 1; and**
- iv. Agree the proposed approach to representing the LPPs at the SPAG.**

3. BACKGROUND INFORMATION

- 3.1 At the previous SPAG meeting a proposed approach to ensure the perspective of members of Locality Planning Partnerships may form part of the agenda of the SPAG meeting. This approach was discussed at a Locality Planning Chairs/Vice Chairs meeting.

Essentially the approach supported Chairs/Vice Chairs meeting before SPAG meetings and agreeing salient points from ‘locality planning’ to be tabled at SPAG meeting, which this report sets out.

- 3.2 This report summarises issues related to Locality Planning in general in South Ayrshire and issues that emerged from the most recent Chairs/Vice Chairs meeting on 9th June 2021.

4. REPORT

Links from Locality Planning Partnerships to SPAG

- 4.1. The agreed way forward to ensure Locality Planning Partnership inputs into SPAG was that:
- The Chairs and Vice Chairs of LPPs meet before the SPAG to discuss emerging issues and common themes that may then be formally tabled at SPAG
 - The Vice Chair of the SPAG would attend these meetings to ensure a good articulation between groups
 - A formal paper would be drawn up for the SPAG re Locality Planning
 - 2 or 3 representatives from the Chairs meeting would agree to attend the SPAG and speak to the report

- The Chairs/Vice Chairs meeting has draft Terms of Reference (attached) that set out the purpose of the meeting and its reporting links.

Proposals and planning for re-launch of Locality Planning

- 4.2. The previously agreed [report to IJB re Locality Planning](#), which followed an iterative review process, set out a number of recommendations for future Locality Planning work. This included a process of renewal and reformation (building on some strong existing work) that was planned for Spring 2020. This was then paused during the Covid period and the associated restrictions (although the LPPs have been meeting monthly in virtual sessions since August 2020).
- 4.3. With the relaxation of some of the Covid restrictions it is proposed to have re-launch events in all 6 localities in September 2021.
- 4.4. These will bring together key stakeholders and interested parties in each locality (and including representation from associated villages and smaller communities) to discuss how locality planning might operate in each locality.
- 4.5. Planning has been initiated within each locality and outline dates and potential venues identified. Whilst wider information sharing activity may be desirable to complement the re-launch events, this may have to be modest because of Covid restrictions.
- 4.6. Engagement Officers are actively seeking links with local networks, agencies and other constituency representatives to ensure their engagement in the events. Similarly, there is work within the HSCP to ensure staff are likewise engaged and mobilised.
- 4.7. There will be a range of communication activity from June to September supporting this process.

The re-launch events might also allow for participants to attend remotely and technical advice is being sought to facilitate this.

A report on the outputs and agreed actions from these events will be reported back to a subsequent SPAG meeting.

4.1 Proposals re Decision Days/Local Grant making

- 4.8. During the Covid period, the normal Decision Days/Participatory Budgeting events were not appropriate. However a small grants process, led by the LPPs was initiated. This resulted in the support of 62 community groups with around £30k of resource given out. This was supporting projects in line with local priorities but also those supporting Covid related work.
- 4.9. With the relaxation of Covid restrictions, it is intended to hold PB/Decision Days in each Locality in the January- March 2022 period. (this will be subject to the level of activity allowed by early 2022).

4.10. South Ayrshire Council, has indicated some additional resource to support these events through national Covid related monies and there will be an additional £12k available to add to the already committed £30k from the HSCP.

4.11. The LPPs will lead on these events supported by their Community Engagement Officers.

4.2 Future LPP meetings

4.12. The Chairs/Vice Chairs group also wished to ensure future LPP meetings could involve a 'blended model' where people could attend in situ or remotely and this is being pursued. This would help in terms of Covid social distancing but also allow wider involvement from wider groups, for example, from villages and remote communities.

5. STRATEGIC CONTEXT

Strategic Objective 6 – We are transparent and listen to you

6. IMPLICATIONS

6.1 Financial Implications

6.1.1 No implications

6.2 Human Resource Implications

6.2.1 No implications

6.3 Legal Implications

6.3.1 No implications

6.4 Equalities implications

6.4.1 No implications

6.5 Sustainability implications

6.5.1 No implications

6.6 Clinical/professional assessment

6.6.1 No assessment needed

7. CONSULTATION AND PARTNERSHIP WORKING

- Through Chairs/Vice Chairs meeting that took place on 9th June 2021.

8. RISK ASSESSMENT

8.1. Not applicable.



REPORT AUTHOR AND PERSON TO CONTACT

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BACKGROUND PAPERS

<https://www.south-ayrshire.gov.uk/health-social-care-partnership/documents/ijb%20agenda%202019%2012%2017.pdf>

<https://www.south-ayrshire.gov.uk/health-social-care-partnership/documents/2019%2011%2015%20-%20spag%20agenda.pdf>

Appendix 1

Title of Group	South Ayrshire HSCP Locality Planning Partnership Chairs and Vice-chairs meeting
Reporting Arrangements	The group will formally report to the South Ayrshire Strategic Planning Advisory Group (SPAG) The group shall also feed into the South Ayrshire Community Planning Communities and Population Health Strategic Delivery Partnership
National Strategic basis	<ul style="list-style-type: none"> Joint Working Scotland Act 2014 and linked guidance sets out the need for 'localities' and suggested mechanisms for planning and representation https://www.gov.scot/publications/localities-guidance/
Local Strategic basis	<ul style="list-style-type: none"> South Ayrshire HSCP Strategic Plan (2021-31) South Ayrshire IJB report on future Locality Planning
Remit of Group	<ul style="list-style-type: none"> To provide a forum for sharing of emerging issues and concerns from Locality Planning Partnerships (LPPs) To identify relevant strategic issues to be formally tabled at Strategic Partnership Advisory Group meeting To share information and practice across LPPs and to and from HSCP Where appropriate, to agree consistent South Ayrshire approaches and joint initiatives, training or planning To support and plan for annual HSCP locality planning event
Standing Agenda Items Agenda Items	Group members will be able to add agenda items ahead of upcoming meetings. There will be consideration of the minute of the previous SPAG particularly salient 'locality planning' issues There will be agenda space for all LPPs to feed in emerging issues from each locality area There will be space for senior HSCP staff to provide updates re substantive HSCP issues Formal locality issues that will be tabled at the SPAG will be agreed Representation of LPPs at the next SPAG meeting will be agreed
Record of Proceedings	A formal minute will be completed and signed off by the chair. It will then be sent to group in advance of upcoming meeting
Chair	Chair – Partnership Facilitator
Core Membership	<ul style="list-style-type: none"> Chairs and Vice Chairs of Locality Planning Partnerships Partnership Facilitator SPAG Chair or Vice Chair Senior Manager – Planning and Performance and Commissioning <p>In attendance: Partnership Engagement Officers</p> <p>Other officers may be invited for particular items</p>
Administrative Support	HSCP will provide administrative support for the meeting
Quorum	Whilst there will be no official Quorum, LPP Chairs should ensure either themselves or the Vice Chair (or on occasion, a depute) should attend meeting and, as far as possible, representation from each LPP is present. If representation is sufficiently compromised, the meeting may be re-scheduled.

