
Minute of Strategic Planning Advisory Group

Date: Tuesday 20th April 2021

Time: 2pm

Place: Via Teleconference

Present

Linda Semple (Chair)

Councillor Julie Dettbarn (Vice Chair)

Dr Simon Farrell, Stakeholder General Practitioner

Robert Pyper, Academic Advisor

Marie Oliver, Voluntary Action South Ayrshire (VASA)

Glenda Hanna, Local Integration Lead, Independent Sector

Billy Cooper, Staff Side Representative, South Ayrshire Council

Tim Eltringham, Chief Officer & Director of Health and Social Care

Lisa Duncan, Chief Finance Officer

Elaine Hill, Allied Health Professional Advisor

Mark Inglis, Head of Children's Health & Justice Services

Phil White, Partnership Facilitator

John Wood, Senior Manager, Policy, Planning & Commissioning

Gary Hoey, Senior Manager, Children Services

Kevin Anderson, Service Lead, Policy, Performance & Community Planning

Elaine McClure, Portfolio Programme Manager, Transformation & Sustainability

Steven Kelly, Team Leader, Self-Directed Support

Dawn Parker, Corporate Parenting Lead Officer

James Andrew, Coordinator, Organisational Development

Danielle Rae, Planning & Performance Coordinator

Stephanie Cox, Planning & Performance Officer

Laura Conaghan, Administration Assistant (Minute Taker)

Linda Semple in the Chair

Apologies for Absence

Apologies for absence were received on behalf of Ewing Hope, Gordon Walker, Scott Hunter, Karen Hedge and Allison Craig.

Declarations of Interest

There were no further Declarations of Interest by Members of the Group in terms of Standing Order No. 7, the Standards in Public Life – Code of Conduct for Members of Devolved Public Bodies.

Minute of Previous Meeting

The minute of the meeting held on 26th January 2021 was approved by the Group.

Strategic Plan – Next Steps

J Wood explained that the Integration Joint Board agreed the Strategic Plan, without change, on Wednesday 24th March 2021. The Board agreed for the Strategic Planning Advisory Group take on the role of implementing the Strategic Plan on the Boards behalf. J Wood advised that a launch event will be organised in June 2021 following the pre-election period. D Rae confirmed that the design company are working on a final draft of the plan, which will be presented to the Integration Joint Board in June 2021.

J Wood confirmed that the South Ayrshire Wellbeing Pledge reflects a positive relationship with the public and emphasises that we are not working alone in making positive steps for the future. J Wood highlighted that there aren't strategic objectives to reflect the impact on work being done however work is being done pan-Ayrshire to develop meaningful strategic performance measures. The Group will be updated on these once they are developed. J Wood that the 3rd Sector Organisation and Partnership Agreement will be presented to the Integration Joint Board and launched alongside the Strategic Plan. The Chief Officer noted that the Partnerships ambition is to move to a prevention way of working with the public and making the best use of our resources.

The Group agreed to 1) note the final IJB Strategic Plan for South Ayrshire, agreed by the IJB on 24th March 2021; 2) endorse the proposed Strategic Plan next steps outlined in this report; 3) consider and provide comment on the proposed agreement between the third sector (through VASA) and the HSCP; and 4) endorse the agreement ahead of its consideration by the Integration Joint Board.

Representation of the Locality Planning Group

P White explained that when the Strategic Planning Advisory Group was reformed, representation from the Locality Planning Groups (LPG) was not considered. It was noted that P White and J Wood met with the Chairs and Vice Chairs of the LPG's to discuss the relaunch of these groups in September 2021 and highlighted the issue of having no representation. It was agreed during this meeting that the Chairs and Vice Chairs agreed to hold a "Pre-SPAG Meeting" to create a report to be presented on their behalf to highlight work and issues that they may have. The Chair of the SPAG confirmed that once a Vice Chair has been confirmed for the SPAG, they will be responsible for attending these meetings. P White confirmed that the LPG group has been asked to create a Terms of Reference for.

The Group agreed to an interim arrangement to maintain representation and links to Locality Planning Groups adopting one of the options set out in section 4.

Learning Disability Strategy Planning

J Wood confirmed that early attention will be paid to this plan due to historic work done within the Learning Disability Service. It was noted that communication has been made the Scottish Commission for Learning Disability (SCLD) to help with engagement with service users and their families. The Integration Joint Board will sign off the final strategy however it will be submitted to the SPAG during the drafting process. J Wood confirmed that the new Partnership Commissioning Officer will help during the drafting and advertising process.

The Chair advised that this will be the first start to finish strategy that the SPAG has monitored. R Pyper noted that linking new strategies to the Strategic Plan will allow for comprehensive monitoring of progress. Dr Farrell stated that Covid-19 has highlight a gap in communication throughout the NHS and work is ongoing with Learning Disability Nurses and GP Practices to improve this.

The group agreed to 1) provide oversight and strategic direction to a new Adult Learning Disability Strategy for South Ayrshire; and 2) Note that progress reports on the revised strategy will be brought to SPAG until the strategy is approved at IJB by the end of 2021.

Interim Workforce Plan

The Group agreed to

J Andrew advised that the Interim Workforce Plan was designed to support the Partnerships Remobilisation Plan. It was noted that there has been a short turnaround period to submit this to the Scottish Government's HSCP Workforce Planning Unit. J Andrew confirmed that the plan has 6 sections:

- 1- Position & Collaboration
- 2- Stakeholder Engagement
- 3- Staff Wellbeing
- 4- Short Term (living with Covid-19)
- 5- Medium Term (1-3 Years)
- 6- Transformation

J Andrew confirmed that the next Workforce Plan will run from 2022-2025 and noted that lessons learned will be reflected in this plan.

The Group agreed to consider and provide comment on the Interim HSCP Workforce Plan before submission to the IJB followed by submission to the Scottish Government for review.

Corporate Parenting Plan

M Inglis thanked D Rae and D Parker for their work on creating the report.

M Inglis confirmed that the name of Corporate Parenting Plan will be changed to South Ayrshire Parenting Promise that will be a 10 year plan with a review every 3 years. M Inglis noted that the plan will be presented to the SPAG for final review prior to approval by the Integration Joint Board and publication in September 2021.

Councillor J Dettbarn thanked the team for a fantastic report however noted that the language needs to be looked at as it sets the tone for the whole document. D Parker highlighted that any feedback regarding language is appreciated as this plan is being written directly to the children, young people and their families.

The Group agreed to 1) note the progress made in developing the new Corporate Parenting Plan 2021-2030; and 2) note that progress reports on the revised strategy will be brought to SPAG until the strategy is approved at IJB by the September 2021.

Any Other Business

J Wood advised that the frequency of these meetings will be increasing and future dates will be provided at the next meeting.

As there were no further matters to discuss, the meeting closed at 3.25pm.

Date of Next Meeting

Tuesday 15th June 2021 at 2pm via MS Teams.