
Minute of Integration Joint Board Meeting

Date: Wednesday 22nd September 2021

Time: 2pm

Place: MS Teams

Present

Councillor Julie Dettbarn (Chair)
Linda Semple (Vice Chair)
Councillor Hugh Hunter
Jean Ford
Councillor William Grant
Margaret Anderson
Councillor Philip Saxton

In Attendance

Lisa Duncan, Chief Finance Officer, HSCP
Scott Hunter, Chief Social Work Officer, HSCP
Martin Rogan, Representative Member for Carers
Karen Hedge, Independent Sector Representative
Billy McClean, Head of Community Health & Care Services
Elaine Hill, Allied Health Professional Advisor
Dr Philip Hokinson, Medical Professional that is not a GP
John Wood, Senior Manager, Policy, Performance & Commissioning
Phil White, Partnership Facilitator,
Coenrad Balfourt, Deloitte
Lesley Reid, Health Promotion Manager
Jayne Miller, Senior Nurse Manager, Children's Health
James Andrew, Co-ordinator, Organisational Development
Shona McCulloch, Head of Corporate Governance, NHS
Sukhomoy Das, Whistleblowing Champion, PAN Ayrshire
Stephanie Cox, Planning & Performance Officer
Lynn Storrie, Administration Assistant (Minute Taker)

Councillor J Dettbarn in the Chair

Apologies for Absence

1. Apologies for absence were received on behalf of Tim Eltringham, Ewing Hope, Mark Inglis, Elaine Young and Marie Oliver.

Declarations of Interest

2. There were no Declarations of Interest.

Minute of Previous Meeting

3. The minute of the meeting held on 23rd June 2021 (previously circulated) was approved by the Board.

Matters Arising

4. Public Health Update Report – Following proposal to remove this item from “matters arising” due to current pressures on the team, it was agreed that an update would be provided within a future Chief Officer Report.
5. Public Involvement Network Representation on IJB – The Board was advised that a request for notes of interest has unsuccessful so far, a update will be taken to Integration Joint Board in October 2021.

Chief Officer’s Update Report

6. J Wood presented the Chief Officer paper to the Board noting the continuing pressures on services nationally and locally. B McClean reported that system pressures across health and social care are increasing, and he has been involved with emergency responses over the past few weeks. The Board acknowledged the winter challenges ahead and that workforce pressures will have an impact on services over the next 5 years.
7. The Learning Disability Strategy is currently in the engagement stage, information is being gathered from numerous areas such as carers, people with learning disabilities, staff across the partnership and external partners. A briefing session for Elected Members and the IJB was held on 22nd September 2021.
8. J Wood advised that the Board that applications for the Wellbeing Pledge Fund have now closed. Cllr Hunter made a request for a paper to be presented at the IJB meeting in October detailing the successful applicants and the expected impact they may have.

9. The ASP inspection is ongoing.
10. **The Integration Joint Board noted the contents of the Chief Officer's update report.**

Budget Monitoring Report period 4

11. The Chief Finance Officer presented the Budget Monitoring Report for period 4, recommending that the Board note the contents of the report, agree to homologate the decision to use uncommitted reserves and investment, and to approve the budget virements in section 4.11 of the report.
12. L Duncan reported the projected year end outturn as at the end of July 2021 is an underspend of £0.181m. 71% of savings have been achieved, plans to work on the remainder are in place. it was noted that only item that is unable to be progressed is daycare charging due to the review of Adult Social Care.
13. The latest spending submission for Covid and the local mobilisation plan is recorded at £4,935m, this will allow for spending until March 2022. An assumption has been made that additional costs will be covered by Scottish Government, however they will not meet any unachieved savings.
14. L Duncan asked the board for approval of the budget virement, to transfer the Kyle Day Service Budget to the Community Care packages budget on a temporary basis as was agreed in the previous year. The Board approved the budget virements.
15. L Duncan noted at the Budget Working Group meeting of 18th August it was agreed to invest £143,000 in Occupational Therapy posts to provide support to work within frailty in GP practises, L Duncan asked the IJB to homologate this decision.
16. Approval was also granted for the investment of £200,000 into AHP posts to meet the increased demand and reduce the waiting lists. Following prioritisation, a plan of how the funding will be utilised will be available.
17. **The Integration Joint Board noted and agreed the recommendations detailed within the report.**

Audited Annual Accounts 2020 – 2021

18. The Chief Finance Offer presented the Audited Annual Accounts 2020-2021 to the Board for approval and to note the management representation letter. The Board were also asked to consider the report produced by external auditors Deloitte. It was noted that the accounts were reviewed by the Performance and Audit Committee at its meeting on 20th August 2021.

19. L Duncan advised that all actions have been implemented in relation to the improvement of budget monitoring. The review and implementation of the Reserves Strategy was complete as part of the budget setting process for 2021-22.
20. It was acknowledged that further work will be carried out to review and update the Medium-term Financial Plan, Integration Scheme and a review of Learning Disability Services.
21. J Ford highlighted that scrutiny of the Budget takes place at the IJB Budget Working Group before being presented to IJB.
22. The Chair and Councillor Hunter thanked all the officers involved in working together to reach a better budget position.
23. **The Integration Joint Board approved the Audited Accounts for 2020-21, noted the Management Representation letter, noted the content of the External Auditors report detailing the outcome of the audit and recommended actions for improvement and noted the progress made to date on the recommended actions for improvement contained in the External Auditors report.**

Workforce Planning

24. The Interim Workforce Plan was presented by James Andrew, to recommend that the Integration Joint Board consider the feedback received from Scottish Government and approve to consolidate the feedback into the development of the Partnership workforce plan 2022-25.
25. J Andrew advised the Board the Workforce Plan was submitted to Scottish Government in April and feedback has now been received. The feedback included recognition of the demographic analysis that forms the Partnership Workforce Plan, consideration of differentiation of Council and NHS staffing, this was contradictory to the initial advice given and further clarification will be sought before being included in the plan moving forward.
26. There was a requirement to have a focus on leavers, it was acknowledged that this is an area Council do well and whereas NHS require some further work to capture information.
27. Scottish government also recommended that they would like figure to be presented for FTE/WTE as well as a narrative.
28. J Andrew highlighted that he is involved in the working group preparing the workforce plan 2022-25 template and it is expected that the plan will be less descriptive

although key elements will be required to be included. The final template is expected to be complete by December 2021 and final submission of the plan will be submitted in April 2022.

29. Councillor Hunter enquired if there had been any guidance from Government in relation to Workforce Planning and the proposal of a National Care Service, J Andrew confirmed no guidance had been received at present and they will continue to work on the plan until further information is received however they will continue to work in line with the Strategic Plan.
30. **The Integration Joint Board noted the feedback received from Scottish Government and agreed for the consolidation of the feedback into the development of the Partnership Workforce Plan 2022-25.**

Care at Home

31. B McClean presented the Care at Home report to the Integration Joint Board to provide an update on Care at Home review within South Ayrshire HSCP and to recommend the Board note the imminent publication of the Care at Home tender.
32. B McClean reminded the Board that investment in reablement had been made the previous year and this work is almost complete, the next phase is the redesign. The review will be complete by the end of October 2021, a formal update will be presented to the Board in November 2021.
33. The Commissioning Plan was due to be issued mid - September however this had to be paused due to the current system pressures. It is anticipated that the plan will be issued in the next few weeks.
34. Care at Home have adopted Care Opinion, a vehicle for public to record their feedback on services they have received. B McClean noted that this method of reporting demonstrates an openness and willingness to learn.
35. Discussion followed regarding staffing, the increased demand on services and the impact this has on recruitment and the use of Self-Directed Support and AILN. P White commented that challenges lie within rural areas and proposed to prepare a paper for the next IJB meeting.
36. **The Integration Joint Board noted the Care at Home update and the imminent publication of the Care at Home tender.**

Whistleblowing Policy

37. S McCulloch and S Das presented the Integration Joint Board with an update on implementation of the National Whistleblowing Standards and Once for Scotland

whistleblowing policy (the Standards) that were introduced on 1 April 2021 across the organisation (NHSAA).

38. S Das provided the Board with an overview on the Whistleblowing Policy and the implementation process noting that the Whistleblowing oversight Group meet on a regular basis and assurance was given that there is no need for the IJB to have a separate process.
39. **The Integration Joint Board noted the content of the first Q1 report (Appendix 1); and the verbal update from NHS colleagues on the early implementation of the new National Whistleblowing Standards.**

National Care Service

40. J Wood, presented the update report on the Scottish Governments consultation on the creation of a National Care Service and to seek approval on the HSCP approach to engaging with the consultation.
41. J Wood noted that IJB voting members and Elected members have been briefed on the approach being taken by HSCP and advised that a response requires to be drafted for 4 weeks' time.
42. J wood requested that feedback be forward to himself and for the consultation to be discussed at each engagement meeting and responses encouraged.
43. Brief discussion followed and it was suggested that a briefing session around the response to the consultation may be useful. A draft response will be presented to the Board on 20th October 2021.
44. **The integration Joint Board noted the contents of the report, agreed to forward any commentary to J Wood and agreed the next steps.**

Items for noting

Minutes of the Performance and Audit Committee

45. The minutes of the Performance and Audit Committee meeting held on 14th May 2021 were noted by the IJB.

Minutes of the Strategic Planning Advisory Group

46. The minutes of the Strategic Planning Advisory Group meeting held on 15th June 2021 were noted by the IJB.

Any Other Business

47. As there was no further matters to discuss, the meeting closed at 16.18pm.

Date of Next Meeting

48. Wednesday 20th October 2021 at 2pm via Teams.