
Minute of Performance & Audit Committee

Date: Friday 4th December 2020

Time: 9.30am

Place: Via Teleconference

Present

Linda Semple (Chair), NHS
Councillor Julie Dettbarn
Jean Ford, NHS
Councillor William Grant

In Attendance

Tim Eltringham, Chief Officer & Director of Health and Social Care
Lisa Duncan, Chief Finance Officer
Laura Miller, Chief Internal Auditor
Billy Cooper, Staff Side Representative, South Ayrshire Council
Phil White, Partnership Facilitator
John Wood Senior Manager, Policy, Planning & Commissioning
Sarah McKenzie, Public Health Scotland LIST Analysts
Andrew Deas, Public Health Scotland LIST Analysts
Steven Kelly, Team Leader, Self-Directed Support
Laura Conaghan, Administration Assistant (Minute Taker)

1. Apologies for Absence

1.1 No apologies for absence were noted.

2. Declarations of Interest

2.1 There were no Declarations of Interest by Members of the Board in terms of Standing Order No. 7, the Standards in Public Life – Code of Conduct for Members of Devolved Public Bodies.

3. Minute of Previous Meeting

3.1 J Ford requested that her designation was added to the attendees list.

3.2 The minute of the meeting held on 8th September 2020 (previously circulated) was approved by the Board.

4. Matters Arising

4.1 A paper was submitted (previously circulated) updating Members of the Committee on matters arising from previous meetings of the Performance & Audit Committee and the following was noted.

4.2 J Wood noted that all matters arising are ongoing and will be carried forward to the next meeting for an update.

4.3 It was noted that updates on the Learning Disability Strategy and Mental Health Strategy will be submitted to the Integration Joint Board following changes being made to reflect the current situation. Following approval from the Board, the Performance & Audit Committee will continue to monitor the progress of implementing these strategies.

5. Annual Performance Report

5.1 J Wood explained that the Annual Performance Report was approved by the Integration Joint Board in September 2020 and has been brought to the Performance and Audit Committee for noting. J Wood advised the Committee that the actions from this performance report are based on figures from 2019/20 and may have incomplete indicators however, the Partnership continues to work on completing these following on from reacting to the Covid-19 pandemic.

5.2 Councillor Grant stated that the Annual Performance Report was informative and showed some real improvements in criminal justice outcomes.

5.3 J Ford queried the need to bring this paper to the Performance & Audit Committee as it had previously been approved by the Integration Joint Board. T Eltringham explained that because of the current pandemic, some meetings have been cancelled and there has been a need to approve some items due to timescales attached to them. It was noted that going forward the annual performance reports and any updates will be presented to the Performance & Audit Committee prior to being submitted to the Integration Joint Board.

6. Dementia Strategy

6.1 P White advised that the dementia strategy remains a priority for the partnership and it is important to continue to monitor and report on the implementation of this strategy. P White confirmed that it had been a difficult year however services have adapted well and continued to provide support to service users as it is required.

6.2 The Chair agreed that this year has been a very different and difficult year for everyone however praised the continuing good work provided by staff and services.

7. Social Isolation & Loneliness Strategy

7.1 The Chair welcomed S Kelly to today's meeting.

7.2 S Kelly explained that the Social Isolation and Loneliness Strategy was approved by the Integration Joint Board in June 2019. It was noted that the strategy had been implemented well however the Covid-19 pandemic has changed the way services are operating. S Kelly highlighted that there is significant work ongoing to review carers support plans and ensuring they are completely supported following the cancellation of day services and respite. It was noted that there is work in place to provide technology and try alleviate the feeling of isolation for some people. S Kelly confirmed that South Ayrshire Life have been encouraged to move their groups online to allow a wide access to them and acknowledged that technology is the way forward at this time.

7.3 Councillor Grant agreed that technology is very important however there is always the issue of rural areas not having great broadband. S Kelly acknowledged that this is also an ongoing issue to sheltered housing accommodations. T Eltringham noted that this is no doubt a key area of improvement for the Partnership and the work happening

currently have highlighted this issue further. It was noted that the Partnership was encouraging residents to engage with their local communities.

7.4 T Eltringham acknowledge that there has been an increase in delayed discharges due to a greater demand for larger care packages for people who have a lower resilience due to self-isolating. S Kelly confirmed that a number of enquires from carers have been received requesting information relating to move their required family member to Self-Directed Support. It was noted that a move to Self-Directed Support would require a full formal assessment under the social work assessment model, which would put a huge amount of pressure on social care staff. S Kelly advised VASA have a befriending service available and that social work staff and sheltered housing staff have been instructed to support people to use this service as best they can.

7.5 The Chair expressed that she was pleased to see that the Social Isolation Group was focusing on gaining information on grants available to people and communities to combat social isolation. The Chair queried if there was any evidence that people using SDS have managed to support themselves better during the pandemic and if any community support groups have found an overlap of services being provided in their local areas. S Kelly confirmed that following a review of SDS, it was found that very little changes were made to peoples care plans and no one had changed to option 3 of SDS. It was noted that AILN helped provide PPE to SDS users and noted that service users were coping well during these challenging times. S Kelly explained that people are not getting the same respite packages due to restrictions set out by the Scottish Government however, people have adapted well and requested the funds to use for other forms of support. P White advised the local resilience groups have found ways to “get on with things” and noted that over 200 people are signed up for the befriending service provided by VASA. J Dettbarn added that often in small villages, everyone knows everyone and keep in touch to ensure everyone has what they need. It was added that the challenge for the Social Isolation Group is to identify the people not already known to services that may need support.

8. MSG Action Plan Update Report

8.1 J Wood advised that COLSA is reviewing the progress of the implementation of the MSG action plan and the Performance & Audit Committee will receive regular updates on this. J Wood stated that recently staff have been working on smoothing out the governance relationships between the NHS, South Ayrshire Council and the Health and Social Care Partnership. J Wood noted that the completion date for actions is set at the 31st December 2020, it was added that due to the Partnerships response to the Covid-19 it may not be possible to complete all actions by this date however the Performance & Audit Committee will be updated on a regular basis.

8.2 T Eltringham noted that although services have been responding to the Covid-19 pandemic, there has been significant progress made on key priority actions. T Eltringham stated that legislative governance arrangements do not work if partnerships do not have a trusting relationship with the parent organisations. It was noted that the 3-way meetings that have been held for the last 18 months have helped build a solid relationship foundation. T Eltringham explained that there is further exploration required to determine the needs for the Partnership in 2021-22 and this will be done with input and guidance from the Integration Joint Board.

8.3 The Chair noted that some actions are updated up to the 30th November 2020 but others aren't and requested that going forward that there should be a clearer outline as to what actions are up to date and completed. The Chair requested that the next report update include more up to date figures on completion of tasks, close off the completed tasks and confirmation of the actions being completed by the end of the financial year.

9. DMT Performance Report

9.1 J Wood confirmed that this report has been provided to give the Performance & Audit Committee an overview of the work being done by the Partnership at present. J Wood noted that if there are any services that the Performance & Audit Committee would like to focus on certain aspects, this can be requested for future meetings. J Wood requested the Committee confirm if a performance report is something they would be open to seeing on a more regular basis.

9.2 J Ford confirmed that there is a place for this committee to receive the performance report on a regular basis. J Wood noted that Andy Deas and Sarah McKenzie have helped to collate this information along with Kirstin Kerr, A Deas and S McKenzie were thanked for their help on this.

10. Any Other Business

10.1 J Wood advised the Committee that an internal Risk & Resilience meeting regarding the Integration Joint Board risk register has been created and will focus on updated the risk register that has not been updated in some time. The Performance & Audit Committee will be updated on this matter twice a year along with a yearly update to the Integration Joint Board.

10.2 The Chair wished all members of the Committee a happy Christmas.

10.3 As there were no further matters to discuss, the meeting closed at 10.55am.

11. Date of Next Meeting

11.1 Friday 5th March 2021 at 9.30am via Teleconference.