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## Minute of Integration Joint Board Meeting

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**Date:** Wednesday 24<sup>th</sup> November 2021

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**Time:** 2pm

**Place:** MS Teams

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### Present

Councillor Julie Dettbarn (Chair)  
Linda Semple (Vice Chair)  
Councillor Hugh Hunter  
Jean Ford  
Ewing Hope  
Councillor Philip Saxton  
Councillor William Grant

### In Attendance

Tim Eltringham, Chief Officer & Director of Health and Social Care  
Lisa Duncan, Chief Finance Officer  
Mark Inglis, Head of Children's Health, Care & Justice Services, HSCP  
Billy Cooper, UNISON  
Elaine Hill, Allied Health Professional Advisor  
Frances Ewan, Staff Side Representation, NHS  
Elaine Young, Head of Health Improvement/ Assistant Director of Public Health, NHS  
John Wood, Senior Manager, Policy, Performance & Commissioning  
Phil White, Partnership Facilitator  
Eddie Gilmartin, Service Manager, Intermediate Care and Reablement  
Danielle Rae, Co-ordinator, Planning & Performance  
Kirsty Goodfellow, Planning & Performance Officer (Communications)  
Marie Oliver, VASA  
Glenda Hannah, Independent Sector Representative  
Lynn Storrie, Administrative Assistant (minutes)

### Councillor J Dettbarn in the Chair

### Apologies for Absence

1. Apologies for absence were received on behalf of Scott Hunter, Rosemary Robertson, Phil Hodgkinson, Margaret Anderson, Karen Hedge and Martin Rogen.

### Declarations of Interest

2. There were no Declarations of Interest.

### Minute of Previous Meeting

3. The minute of the meeting held on 20<sup>th</sup> October 2021 (previously circulated) was approved by the Board.

### Matters Arising

4. Public Involvement Network Representation on IJB – The Board were advised that this item is being progressed with a paper being prepared for Strategic Planning Advisory Group of February 2022.

### Chief Officer's Update Report

5. The Chief Officer presented the report to the Board noting that teams are working hard during this time when there are significant pressures on the system.
6. The Partnership are working alongside West FM to address the significant shortfall in staff within Care at Home services and throughout Health and Social Care. It was noted that staffing remains the highest risk within the Partnership at present. Discussion briefly followed on rates of pay and various sectors competing for staff.
7. Following Scottish Governments decision to allow the use of interim beds, teams are making progress on this and more activity is planned over the coming weeks. E Young questioned if there was monitoring taking place adverse effects on interim bed placements, T Eltringham advised that he ask B McClean for clarity on this. Discussion followed around appropriate care and choice whether this be in a care home or care at home setting, Councillor Hunter reminded the Board that a focus on support must also be given to unpaid carers.
8. The ASP inspection findings have now concluded and been published, the main areas that required to be addressed were:
  - Improving social work recording of practice.
  - Robust, multi-agency audit of records and practice.
  - Involving key partners including police and health in case conferences.

- Involving carers and service users in a meaningful way

9. The Chief Officer advised that these points have been included in an action plan that will be presented to the Adult Protection Committee, Chief Officer and IJB.
10. The Adult Social Work Review continues to meet and is now in the design stage. Proposals being brought forward are (i) to create multi-disciplinary hubs, (ii) strengthen work with vulnerable groups i.e. drug and alcohol misuse, and (iii) creation of Ethics of Care Framework. The review is on track to report findings in March 2022.
11. The Chief Social Work Officer report was recently presented to, and well received by the Leadership Panel. A recent online Community Conference was held and was well attended and received a positive response. Councillor Hunter suggested that this be publicised more next year.
12. The draft LD Strategy will be presented to the IJB on 16 February 2022, J wood expressed his thanks to SCLD for their contribution.
13. Remobilisation plan 4 will be brought to IJB for noting, once the document has been approved it will be circulated to members.
14. **The Integration Joint Board noted the contents of the report.**

#### Budget Monitoring Report Period 6

15. The Chief Finance Officer presented the Budget Monitoring Report for period 6, recommending the Board note the contents of the report, and approve the investment proposal in Section 4.10 of the report.
16. L Duncan reported the projected year end outturn at the end of period 6 is an underspend of £0.556m. Within this there is an overspend in social care services of £0.627m offset by an underspend in NHS by £0.639m. Lead partnership services have a projected underspend of £0.544m.
17. L Duncan reported that 85% of savings have been achieved, a total of £3.378m, this is partially due to work done in previous years to achieve these savings, such as the implementation of Reablement and Carefirst. There has also been a reduction in supplies and services, therefore less mileage costs etc.
18. The projected Covid spend is £5.364m, this is reflected in the remobilisation plan 4. Confirmation has been received that funding in full will be provided for any anticipated costs.
19. L Duncan recommended that the Board approved the investment proposal for creating an Improvement Officer post for 12 months to concentrate on absence

management policies and process. B Cooper debated the need for such a post commenting this is a task that managers should be responsible for. T Eltringham responded that the proposal was developed alongside SAC and NHS HR colleagues, noting that NHS have a similar post and it has proven to be very successful. T Eltringham added that the post would also have a focus to support health and wellbeing of staff.

20. Members of the Board debated on the requirement of the post and the use of current resources. T Eltringham commented that this is a proposal at this stage, recommended by HR as a successful way to support managers. A further paper can be produced to further outline the details.
21. E Hill and E Hope confirmed the post has been very successful and beneficial within NHS.
22. Following a vote by the voting members, the Board agreed to the recommendation of the investment proposal.
23. **The Integration Joint Board noted the contents of the report and agreed to approve the investment proposal.**

#### Additional Investment in Health & Social Care

24. The Chief Finance Officer presented the report to the Board recommending they note the contents of the report and agree on the recommendation option and approve the investment proposal via email correspondence and homologate at the next IJB meeting on 16<sup>th</sup> February 2022.
25. L Duncan provided an update on the additional investment of £300m to assist Health and social care for specific purposes. L Duncan advised some areas will be reoccurring funding. The report details the different elements including Multi disciplinary working, interim care home beds, expanding care at home capacity, social care uplift and staff wellbeing. Within the trances of money, the Multi disciplinary working will receive £0.5m for this financial year and 2m next year. Proposals are being developed on how this will be utilised.
26. The funding for interim care home beds is non-recurring funds and will support people being discharged from hospital to find care.  
  
£12m has been allocated for expanding the care at home capacity, this is reoccurring and will double in the next financial year.
27. L Duncan added the social care uplift has now been allocated as yet, however when received this will be passed onto Providers in the understanding that this will be passed onto staff. It is anticipated the allocation should be provided in the upcoming days.

28. £90k has been set aside for staff wellbeing and mental health. Proposals are being prepared on how this is to be utilised. This funding is non-recurring.
29. L Duncan recommended that the proposals to utilise the funding be communicated to voting members and if agreed then the decision be homologated at the next IJB meeting.
30. **The Integration Joint Board noted the contents of the report, agreed on the recommendation option and approved the investment proposal via email correspondence and homologate at the next IJB meeting on 16<sup>th</sup> February 2022.**

### Annual Performance Report

31. J Wood introduced the report to the Board recommending that they approve the IJB Annual Performance report for 2020-202, note the performance over the reporting period and note that following approval a summary and easy read version of the key information will be developed.
32. J Wood noted that good progress had been made during a very difficult year and thanked colleagues and wider staff teams for their input.
33. D Rae highlighted key points of the report noting that the partnership are reporting against MSG and the way services are delivered have changed over the past year.
34. The Chair thanked D Rae and the team for all their efforts in producing the report commenting it was an enjoyable and heart-warming read.
35. **The Integration Joint Board noted the IJB Annual Performance Report and approved the development of a summarised and easy read version.**

### Reablement

36. B McClean introduced the Reablement report to the IJB, providing an update on the progress of the redesign and improvement work being undertaken by the South Ayrshire Reablement Service.
37. B McClean reiterated that this was a large area of investment and it has been implemented within 12 months with thanks to E Gilmartin and his team.
38. E Gilmartin went on to describe the critical success factors crucial to meeting the milestones detailed within the report, including the recruitment of an experienced

Service Lead and developing a reablement ethos across the health and social care system.

39. E Gilmartin read over the outcomes related to objectives within the report noting that the aim was to have 95% of those requiring care from hospital come through reablement, E Gilmartin added that the current figure is 85%. There has been a reduction of 10.6% in external Care at Home provision.
40. It was noted that the next steps will be establish working groups for SDS, pathways and Partners, Quality Assurance, Assessment, documentation and systems, and to develop a joint care at Home/Reablement process for Out of Hours cover.
41. Councillor Hunter thanked E Gilmartin for his report, commenting that the presentation of figures was impressive. E Gilmartin clarified that a “fully reabled” person is someone who is able to look after themselves, this can also include being supported to meet their goals.
42. Following discussion on Biggart and the complex system in shifting its landscape, P White suggested that a workshop would be helpful to look at the specific proposals and ongoing work. T Eltringham proposed that the workshop be held in February/March 2022.
43. **The Integration Joint Board note the progress being made in relation to the redesign and investment in the Reablement Service.**

#### Strategic Risk Register

44. J Wood presented the HSCP Strategic Risk Register report to the Board requesting that they note the revised register.
45. J wood advised that risk 7 (workforce development) and risk 9 (provider organisations) has been updated to reflect current pressures on the system as well as proposed and current mitigations to address the challenges being faced.
46. It was also noted that “Blackstart” will appear within the next register. The Blackstart document is currently being prepared and will be reported through ALRP.
47. **The Integration joint Board noted the contents of the Strategic Risk Register.**

#### Sub-committee meetings 2022-23

48. Due to the meeting not being quorate, the sub-committee meeting paper will be brought back to the IJB meeting on 16 February 2022. In the meantime it was agreed that diary appointments will be issued to allow for the time to be held within diaries.

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**Sub-committee meetings 2022-23 Minutes of sub-committees for noting**

49. The Integration Board noted the minutes of Performance and Audit Committee meeting of 20<sup>th</sup> August 2021 and the verbal update of the Strategic Planning Advisory Group meeting of 27<sup>th</sup> October 2021.

**Any Other Business**

50. The Chair thanked Lynn Storrie for her role in supporting the IJB, as she moves to work alongside the SAHSCP Commissioning Team.
51. The Chair also thanked Scott Hunter for his contribution to South Ayrshire whilst in post, noting his calm, consistent and compassionate approach. Mr Hunter has accepted a new post within North Ayrshire. Gary Hoey will cover the Chief Social Worker post on an interim basis alongside the management team until the post has been recruited.

**Date of Next Meeting**

52. Wednesday 16<sup>th</sup> February 2022, 2pm via Teams.