

---

## Minute of Performance & Audit Committee

---

**Date:** Friday 20<sup>th</sup> August 2021

---

**Time:** 10.00am

**Place:** Via MS Teams

---

### **Present**

Councillor Julie Dettbarn  
Jean Ford, NHS

### **In Attendance**

Tim Eltringham, Director, Health and Social Care Partnership  
Scott Hunter, Chief Social Work Officer  
John Wood, Senior Manager, Planning & Performance  
Billy Cooper, Staff Side Representative, South Ayrshire Council  
Karlyn Watt, Deloitte, External Auditor  
Steven Kelly, Quality Assurance Officer  
Lisa Duncan, Chief Finance Officer  
Coenraad Balfoort, Deloitte  
Danielle Rae, Planning and Performance Coordinator  
Billy McClean, Head of Community Health and Care Services  
Rachael Dodds, Administration Assistant (Minute Taker)

## 1. Apologies for Absence

- 1.1 Apologies for absence were noted from Linda Semple, William Grant, Mark Inglis, Phil White and Sharon Hackney.

## 2. Declarations of Interest

- 2.1 There were no Declarations of Interest by Members of the Board.

## 3. Minute of Previous Meeting

- 3.1 The minute of the meeting held on 14<sup>th</sup> May 2021 (previously circulated) was approved by the Board.

## 4. Matters Arising

- 4.1 Six monthly performance reports will be submitted to the committee. These will be splitting between services (Community Health and Care Services/Children's Health, Care and Justice Services). The 1<sup>st</sup> of those will be brought to the next meeting and alternate thereafter. Tim noted that performance report for AHPs should also be included..

John noted the forward planner for the committee. This is to allow the group to have awareness of what's coming up and what needs to come to the committee.

## 5. IJB Audited Accounts

- 5.1 This was presented to IJB as unaudited in June, no changes to the audited version. The group were happy to recommend to the IJB for approval.

## 6. External Audit Report

- 6.1 This details the findings and conclusions on financial and wide audit dimensions. Financial: most of the indicators are showing as green with 2 minor exceptions. Identified no issues from procedures on risk factors.

Regarding the wider audit dimensions, IJB continues to have effective financial planning. An underspend was achieved in the year, with close monitoring of covid costs. It is important that realistic savings targets are set for future years. The IJB achieved short term financial balance however it was noted that the impact of covid remains a significant challenge. Significant reserves have been carried forward. Transformation has progressed during the year.

Access to online meetings has been available during pandemic.

The IJB continues to have an embedded performance management culture.

Tim thanked Karlyn and Coenraad for the reports and progress was acknowledged. Jean echoed this.

## **7. Dementia Strategy**

### **7.1 Stephen McCutcheon attended for this item.**

During the pandemic, people were still seen, however there were delays for requirements such as CT scans. People have struggled due to day care being postponed. Post diagnostic support has been ongoing. The way this has been reported has tightened up. It is reported through pentana and care partner, a recording mechanism in the health service. Support to care homes has been increased. Extra funding was required for 2 more band 6 members of staff. There is now a digital navigator who will visit clients at home to reduce social isolation. They have technology and support people with facetime etc. Dementia friendly work will be highlighted at community planning conference in November. The group acknowledged the good work from Stephen's team and wider partners.

## **8. Social Isolation & Loneliness Strategy**

### **8.1 Steven presented his report. A strategy and action plan is in place. The strategy came from a subgroup. This is led by the partnership, joined with housing and other services. Work has continued despite pandemic issues. The action plan evolved. South Ayrshire Life Line, worked with people and assisted during pandemic with food parcels etc.**

VASA accessed money which was used to buy technology equipment for those in sheltered housing. Staff and volunteers helped people to use this.

The action plan will be reshaped to reflect the current landscape.

It was noted how positive the work was and that this should be celebrated.

## **9. Strategic Risk Register**

### **9.1 This was agreed by the IJB in May. Work has been done with DMT and council/health colleagues to bring the register up to date to reflect the current position. It was noted that risk scores will be increased around some areas that are currently in challenging circumstances such as demand around care at home and within hospital around lack of capacity in the system. Work is ongoing to mitigate those pressures as far as possible. Meetings are ongoing between care at home providers and the partnership. There are ongoing discussions around premises. This is not having a direct impact on undertaking operations but it does require attention. At IJB we were asked to look into our risk appetite statement as the partnership don't currently have one. Work is being done with risk colleagues on this. John will bring a**

further paper to this meeting. It was noted that it should be clear how often does DMT formally review the risk register and what the process is beyond that for making changes. What is this group and IJBs purpose in this process? John will set this out in writing. Operational risks are held within teams and there's an escalation process. Risk & resilience group meets regularly regarding the strategic register which goes to IJB annually. Will be using pentana to update risks.

## **10. Forward Planner**

10.1 The forward planner is available and will be developed to go 12 months in advance.

## **11. Any Other Business**

11.1 As there were no further matters to discuss, the meeting closed.

## **12. Date of Next Meeting**

12.1 Friday 12<sup>th</sup> November 2021 at 10.00am via MS Teams.