

---

## Minute of Strategic Planning Advisory Group

---

**Date:** Tuesday 14<sup>th</sup> December 2021

---

**Time:** 2pm

**Place:** Via MS Teams

---

### Present

Linda Semple, Chairperson

Councillor Julie Dettbarn

Tim Eltringham, Chief Officer & Director of Health and Social Care

Lisa Duncan, Chief Finance Officer

Elaine Hill, Lead Allied Health Professional Advisor

Mark Inglis, Head of Children's Health & Justice Services

Phil White, Partnership Facilitator

Ewing Hope, NHS Staff Side Employee Director

Lesley Reid, Health Improvement Lead (NHS)

Derek Frew, Police Scotland

Glenda Hanna, Independent Sector Representative Member

Robert Pyper, Academic Advisor

Simon Farrell, Stakeholder General Practitioner

Gordon Walker, Representative Member for Carers

Linda West, VASA

John Wood, Senior Manager, Policy, Planning & Commissioning

Eddie Gilmartin, Service Manager – Intermediate Care & Reablement

Steven Kelly, HSCP Team Leader

Danielle Rae, Planning & Performance Coordinator

Stephanie Cox, Planning & Performance Officer

Kirsty Goodfellow, Planning & Performance Officer

John Simpson, Locality Planning Partnership Representative

Max Agnew, Locality Planning Partnership Representative

Neil Goudie, Community Engagement Officer - HSCP

Nadine McCord, Administration Assistant (Minute Taker)

**L Semple in the Chair.**

---

### Apologies for Absence

1. Apologies for absence were received on behalf of Marie Oliver, Rosemary Robertson, Karen Hedge and Wendy McDougall,

### Declarations of Interest

2. There were no declarations of interest to be noted.

### Minute of Previous Meeting

3. The minute of the meeting held on 27<sup>th</sup> October 2021 was approved by the group.

### Locality Planning Partnership Update

4. P White, Partnership Facilitator, advised that this since the last meeting HSCP staff have been liaising with council staff to develop risk assessments for secondary school venues which had been identified for the Decisions Days sessions. Venues had been identified which offered large spaces and good ventilation, however at the weekend they made the decision not to go ahead with Decisions Days, therefore some of information within submitted report will now be irrelevant.
5. J Simpson, Locality Planning Partnership Representative, advised that Locality Planning Partnerships were seeking to improve the range of representation, including local residents which will be addressed through the re-launch process and they intend on using webinars to keep people informed. Place Planning has been carried out across South Ayrshire more intensively, with more to take place in early 2022.
6. M Agnew, Locality Planning Partnership Representative, explained that Decision Days is being affected by COVID –19 at this time and explained that groups have applied for funding and they will assess where funds should now go. M Agnew stated that they will also need to look at options in relation to Re-launch process and further Decision Days sessions being scheduled. M Agnew explained that groups have been engaged in conversations on Ayrshire – Wide Trucanta (gaelic for compassionate) and are trying to explore a committee-based approach to support bereavement and end of life care. Scottish Fire & Rescue/ Police Scotland are also offering CPR training in 2022 and LPPS are being linked into this. M Agnew explained that the fundamental issue at this time is how they build their membership around key agencies etc and the priorities for each group.
7. L Semple, Chairperson expressed that due to the impact COVID - 19 is having on all staff at present and the extra pressure on services she would be very keen to keep the governance process as “light touch” as possible at this time.

## Winter Investment Proposals

8. T Eltringham, Chief Officer & Director of Health and Social Care advised that the purpose of this report is to provide the SPAG with an overview of proposed winter pressures, investments, using additional Scottish Government resources announced in November. T Eltringham explained that the Directorate Management Team have been looking at resources being made available, but also looking at how the objectives Scottish Government have set fit with their strategic plans. Tim advised that this paper outlines background information and why they are reflecting on things the way they are. Tim explained that the paper J Wood, Senior Manager, Policy, Planning & Commissioning and L Duncan, Chief Finance Officer have worked on outlines, in detail, the investments already made and hopefully gives clear narrative about the investment plans.
9. The Integration Joint Board (IJB) essentially agreed that decision making would be delegated to Chief Social Work Officer, Vice Chair and Chair.
10. L Semple expressed that the report was a very easy to read, helpful document which sets out clearly the context with the key performance indicators explicitly linked to the investment.
11. L Duncan spoke to the Winter 2021 – 22 Investment Plan outlining the content within the circulated report and asked for comments.
12. G Hanna, Independent Sector Representative Member, expressed that she is concerned that there is no deliberate note in terms of Independent Sector providers. G Hannah explained that the care at home tender has been circulated however she is not clear on the detail within that.
13. G Hannah advised that if the partnership were working in a more integrated way this would improve the whole work experience for everyone including external providers. G Hannah explained that the issue for them is the shortage of staff and advised that she would have liked to have seen more recognition of that.
14. T Eltringham advised that there have been conversations around this and throughout conversations they have been extremely mindful of the fact that there is a shortage in staff across all services. T Eltringham explained that there is investment in respect of the social care pay uplift (to enable an uplift from £9.50 per hour to at least £10.02 per hour); targeted national/international recruitment campaigns; and funding to support staff wellbeing. T Eltringham explained that although not much, it is an increase.
15. Dr S Farrell – GP – informed that he would like to commend the writers of the report on the broad approach. Dr Farrell explained that this plan looks at early preventative work which is crucial in preventing escalation to admissions. Dr Farrell advised that the focus on early discharge is also positive to get people back in to the community to

free up beds etc. Dr Farrell explained that he felt that it was a sensible and broad approach to look at small gains in various areas and would like to commend this from a GP perspective.

16. L Semple informed that the majority of things the committee had previously identified as ways of improving were being funded within this plan.
17. Committee agreed with plan.

### Social Work Improvement Activity

18. S Kelly – QARO within HSCP advised that the purpose of this report is to update SPAG on the progress of the Adult Social Work Services Learning Review.
19. S Kelly advised that at the end of 2020 and following feedback received from front line practitioners, first line managers, service managers, senior leaders, and key stakeholders, the CSWO presented a proposal to the CO and HOS requesting a review be undertaken. Steven informed that the proposal was accepted, and a learning review of Adult Social Work Services was commenced in May 2020. The process of the review followed a framework that provided opportunities for engagement across a wide range of stakeholders.
20. S Kelly advised that a framework was created and continued to outline the content of this as noted within the circulated report.
21. S Kelly informed that the review will be ongoing until March 2022 and advised that so far it has been a success, receiving really positive feedback.
22. It was noted the review has been progressed through the following project workstreams - Locality Teams and Intake, Support to Specific Groups and Social Work Principles and Models. S Kelly advised that the workstreams meet monthly and a report is compiled by the programme manager and shared with the learning review board chaired by T Eltringham.
23. S Kelly advised that it has been an extensive piece of work and he welcomed any comments or questions from the group.
24. T Eltringham informed that he would like to pay tribute to Scott Hunter, Chief Social Work Officer who recently moved on to a new role. With significant support from Steven and Julie Mitchell, Team Leader – Community Care, the approach S Hunter took was innovative and has allowed people to examine current arrangements. T Eltringham explained that in S Hunter's absence he will continue to work with S Kelly to move beyond the discovery phase and into design phase and will look at the data, proposals and findings of review in terms of developing a structural response to this. T Eltringham advised that he believes they have an opportunity for really positive steps

forward over the coming months and hopefully will be able to publish draft proposals or thoughts in the New Year.

25. J Wood advised that this has been a really good piece of work which they wanted to ensure the SPAG were aware of. John informed that the broad attendance and engagement in this piece of work has been helpful.
26. J Wood expressed the importance, as the SPAG, to keep sight of this work and felt future updates on this work would be useful in terms of informing other groups also.

### Learning Disability Strategy

27. J Wood explained that this paper was a standing item on the SPAG agenda and informed that there was no significant update since last meeting. John advised that the strategy was in drafting phase at this time and they are hoping to have a draft copy approved by the next SPAG meeting.

J Wood informed that at the last Strategy & Development Group there were useful conversations around equalities and commitment to produce a full equality impact assessment, John explained that this work was going to be undertaken comprehensively and that a focus group is going to be held in January.

### Communication & Engagement Strategy

28. D Rae, Planning & Performance Coordinator advised that the writing group for the Communication & Engagement Strategy were issued with a draft copy to feedback on and make comments. D Rae advised that there is a meeting scheduled to take place in January 2022 to review comments and develop the draft before it goes out to consultation. It was noted that the key themes within the draft have been around inclusive communication, also use of language particularly care-based language and accessible information.

### Items for Noting

29. **South Ayrshire Wellbeing Pledge and 'Decision Days'** – verbal update on the Wellbeing Pledge, South Ayrshire 'Decision Days' and other related community planning activity.
30. J Wood informed that this has been covered in previous discussions within today's meeting and advised that there has been an in-depth conversation around some elements to pledge, that continue to be taken forward. J Wood also advised that the survey discussed at the last meeting now had SPAG endorsement and felt that January 2022, would be a good time to circulate this.

### Any other business

31. With no further business to be discussed, L Semple thanked everyone for their attendance and brought the meeting to a close.

### Date of Next Meeting

32. Tuesday 23<sup>rd</sup> February 2022 at 2pm via MS Teams.