
Minute of Performance & Audit Committee

Date: Friday 12th November 2021

Time: 10.00am

Place: Via MS Teams

Present

Councillor Julie Dettbarn

Councillor William Grant

In Attendance

Tim Eltringham, Director, Health and Social Care Partnership

Scott Hunter, Chief Social Work Officer

John Wood, Senior Manager, Planning & Performance

Lisa Duncan, Chief Finance Officer

Billy McClean, Head of Community Health and Care Services

Mark Inglis, Head of Children's, and Justice Services

Sandra Rae, Service Manger

Danielle Rae, Planning and Performance Coordinator

Kirstin Kerr, Research Officer

Lynn Storrie, Administration Assistant (Minute Taker)

1. Apologies for Absence

- 1.1 Apologies for absence were noted from Linda Semple, Jean Ford, David Alexander and Sharon Hackney. It was noted that the meeting would proceed although not quorate and any decisions taken would be homologated at the Performance and Audit Committee meeting on 4th March 2022.

2. Declarations of Interest

- 2.1 There were no Declarations of Interest by Members of the Board.

3. Minute of Previous Meeting

- 3.1 The minute of the meeting held on 20th August 2021 (previously circulated) was approved by the Board.

4. Matters Arising

- 4.1 The Integration Joint Board will agree the next schedule of meetings on 24th November 2021.

5. Strategic Plan 2021-31

- 5.1 D Rae presented the report recommending that the Committee note the progress of the IJB Strategic Plan and the Bridging Operational plan.
- 5.2 Good progress is being made in various areas, such as the Mental Health subgroup have reconvened with the Fort Street development expected completion date in early 2022, the ADP review is ongoing and Justice Services continue to work alongside ADP peers. Work continues to reduce AHP waiting times and current investment has allowed for the development of new posts within Occupational Therapy.
- 5.3 T Eltringham thank everyone for there contribution noting that all the good work being carried out cannot be contained to the report. B McClean echoed this point.
- 5.4 Councillor Grant acknowledged the pressures over the past few years and praised the team for all their efforts. T Eltringham added it was important that praise received from both Councillor Grant and Dettbarn is passed on.
- 5.5 **The Performance and Audit Committee noted the contents of the report.**

6. Digital Strategy 2020-2023

- 6.1 J wood presented the Digital Strategy report recommending that the Committee note the updated action plan and provide comment on the progress.
- 6.2 An update on themes was provided noting that the future operating model will work alongside digital tool being used within SAC and NHS. CM2000 is now embedded for the inhouse Care at Home service, the Care at Home tender is underway, and it is hoped that CM2000 will be implanted for externa providers soon.
- 6.3 It was noted that there is a potential need for a digital lead within the partnership, J Wood added this will be explored and a report will be presented to the IJB on this at a later date. Recognition was given to the use of technology and how it can enhance services received by service users. T Eltringham thanked D Alexander for his contribution whilst in post with SA HSCP.
- 6.4 **The Performance and Audit Committee noted the contents of the report.**

7. MSG Action Plan

- 7.1 The MSG action plan was presented to the Committee by J Wood, recommending that the progress was noted and that at the next update report the action plan will be closed off and marked as complete.
- 7.2 J wood commented that the progress has could have made now has. Following brief discussion the Committee were in agreement.
- 7.3 **The Performance and Audit Committee agreed to note the progress of the MSG Action plan and agreed to close the plan off and mark as complete at the next report.**

8. Adult Community Mental Health Strategy

- 8.1 The Adult Community Mental Health Strategy was presented to the Performance and Audit Committee to provide an update on the actions within the strategy.
- 8.2 It was noted that the action plan was reviewed due to the Covid-19 pandemic.
- 8.3 The Committee noted the activity going on around the practise model and transitions work to robust process between the Mental Health Social Work Team Children and Justice Services.

- 8.4 Prevention work continues with cognitive behavioural therapy being offered to service users, it is also anticipated that group-based treatment and support will restart soon.
- 8.5 The Adult Support and Protection audit schedule has been developed and agreed by the Chief Social Work Officer and will be incorporated into the wider Social Work Audit for 2022.
- 8.6 Discussion took place in regard to Fort Street, B McClean commented that it is expected that service users will move into the facility by the end of the year, however it was acknowledged that there may be a challenge around staffing.
- 8.7 **The Performance and Audit Committee noted the contents of the report.**

9. Adult Learning Disability Strategy

- 9.1 The Adult Learning Disability Strategy was presented to the Committee to provide an update on the action plan, recommending the contents are noted.
- 9.2 Within the action plan 'Transitions' is the only area showing concern, however the Committee were informed that a new practitioner will come into post on 16th November 2021 and will work closely with Children and Families.
- 9.3 It was noted that there are currently 2 successful Core and Cluster premises and plans to open a 3rd is underway.
- 9.4 Councillor Grant and B McClean praised the work being carried out by Learning Disability teams.
- 9.5 **The Performance and Audit Committee noted the contents of the report.**

10. Annual Performance Report

- 10.1 The draft Annual Performance report was presented to the Committee for scrutiny before the publication deadline at the end of the year. The report will be presented to the IJB on 24th November 2021.
- 10.2 The Committee thanked all involved in contributing to the annual report and acknowledged the large amount of work that has gone into the report, especially during the current climate where work pressure have been immense.
- 10.3 **The Performance and Audit Committee noted the draft Annual Performance Report.**

11. Best Value Report

11.1 **The Best Value report for South Ayrshire Council was presented to the Committee to note the contents of the report.**

11.2 J Wood advised he is discussing the HSP actions with Kevin Anderson.

11.3 **The Performance and Audit Committee noted the contents of the Best Value report.**

12. Annex 2 Contracts Q1 and Q2

12.1 J Wood advised that reports that are presented to regular Council meetings will be brought to the Committee for noting and to allow NHS colleagues the opportunity to have sight on them.

12.2 **The Performance and Audit Committee noted the contents of the report.**

13. Strategic Risk Register

13.1 The Strategic risk Register was presented to the Committee to provide an update on the current pressures facing the SA HSCP.

13.2 J Wood noted that the three key areas to note were risk 7 (workforce development), risk 9 Provider organisations) and risk 6 (premises).

13.3 Workforce development and Provider organisations are now recognised as significant risk due to the potential of there not being enough staff to meet service demand.

13.4 Premises has also been identified as a significant risk as there are lack of venues for staff to meet face to face, it has also been recognised that a number of primary care estates are in need of modernisation.

13.5 **The Committee noted the contents of the report and agreed that the risk scores be raised in the areas highlighted.**

14. Future Committee Reports

14.1 The Future Committee report was presented for transparency to inform committee members of upcoming reports to be presented. Meeting appointments will follow in

due course once approved by the Integration Joint Board at it's meeting of 24th November 2021.

15. Any Other Business

15.1 Councillor Dettbarn requested that papers be made available earlier to allow for adequate time to read reports prior to the meeting.

15.2 As there was no other business to discuss, the meeting closed at 11.23am.

16. Date of Next Meeting

16.1 Friday 4th March 2022 at 10.00am via MS Teams.