Paper for Review by DMT – 09th December 2020

Activity log

	Corporate								
Service	Current situation	Key figures	Activity planned	Comments / national guidance	Person responsible				
Finance	Financial impact being tracked by CFO and claims made to Scottish Government via official route.	Current estimated cost of £8,448,863	Continued tracking of additional costs.	IJB COVID19 finance <u>report</u> .	Lisa Duncan				
Desk-based staff	All SAC staff working from home where possible NHS staff working from offices (social distancing and buildings risk-assessed)	270 staff working from home	Continued review of situation but <u>no immediate change.</u>	SG working from home guidance.	Tim Eltringham				
Staff support and wellbeing	Senior mgmt. monitoring staff wellbeing and encouraging ways to maintain motivation/social connection, etc. Discussed at SAAPF and weekly at DMT.		Further mitigations to be considered and implemented. Teams encouraged/empowered to think creatively.		Tim Eltringham				
Directorate Management Team (extended)	Meeting 3 times per week: twice 'COVID19 operational', once to discuss staffing and premises		Meetings prioritised over winter period.		Tim Eltringham				
Governance	All meetings reinstated and taking place remotely (MS Teams)		Stream or record governance meetings		John Wood				

COVID-19	Learning mainstreamed	To be done at corporate and	John Wood
learning exercise	across the HSCP.	service level.	
		To be reflected in: Digital	
		strategy; OD strategy; and	
		Strategic Plan.	

	Community Health and Care (Adults and Older People)								
Service	Current situation	Key figures	Activity planned	Comments / national guidance	Person Responsible				
Care Homes	Care Home Oversight Group main forum for assurance and support. Particular focus	Testing: exceeding 90% staff testing	Continued CHOG meetings with streamlined approach.	Care home clinical and practice guidance.	Billy McClean				
	in recent weeks on staff testing and visiting	target	Quality Assurance Framework developed and follow up visits	Visiting <u>guidance</u> .					
arrangements.	arrangements.	Outbreaks: reported	in progress.						
		between 3 and 4	Support Rozelle following significant outbreak, concerns regarding quality of care and CI						
		Safety Huddle: 90% completion rate	inspection.						
Care at Home	Work in real time to reducing delayed discharges	Delayed discharge: 46	Improvements to Reablement.		Eddie Gilmartin				
	is underway – maintaining capacity to continue this improvement and looking at reviewing existing pathways	(30 standard)	Further work with 'extreme teams' to reduce delayed discharge.						

	and processes will be a focus going forward.	Pre-COVID19 CAH hours: 13,500 Current hours: 14,100 Increase of approx. 600 hours			
Reablement	Recent investment to increase line management, assessment and support capacity	Looking to recruit up to 40 staff over coming months	Improvements to Reablement. Project Board has met, Vacancy adverts out his week Hospital staff returning to AUH to assess, working practices being refined and improved around discharges		Eddie Gilmartin
PPE Hub	PPE Hub will be operational until March 2021 and the community equipment store remains ready for any increased surge with management arrangements transferring to adult services. Broader work is led through our locality planning teams.	Forecast Weekly Unit Requirement Masks: 12,600 Full Face Visors: 350 Eye Protection Frames & Lenses/Goggles: 50 Disposable Aprons: 12,600 Nitrile Gloves: 35,280 Vinyl Gloves: 15,120	Keep procurement arrangements under review. Review PPE Hub post-winter.	PPE <u>access</u> for social care providers.	Sandra Rae

Community	community equipment store		Equipment cleaned joined up by		Lisa McAlpine
Equipment	remains ready for any		mid-December. Staff structure		
Store	increased surge with		being progressed by Trade		
	management arrangements		Unions and HR.		
	transferring to adult				
	services. Broader work is				
	being progressed in relation				
	to this service in Dupes Road				
	Troon.				
Day Services –	Alternative models (e.g.	Over 250 visits		Guidance on adult social care	Helen Brown
Older People	outreach) in place where	per week		building-based day services.	
	building-based day services				
	are closed				
	Working closely with service				
	providers				
	All staff tested weekly in line				
	with our care home staff				
	and follow the same				
	guidance				
	Overmills and Nursery				
	Court providing outreach				
	service: undertaking				
	medication/personal care				
	visits that would have been				
	supported during day care				
	placements				
Day Services –	Alternative models (e.g.	Over 60	Across Learning Disability	Guidance on adult social care	Sandra Rae
Learning	outreach) in place where	microbreaks	Services generally, all Service	building-based day services.	
Disability	building-based day services	provided per	Providers initially reduced all		
	are closed.	week.	supports to only support such		
	Working closely with service		as personal care, meals etc. and		
	providers.		as such all social supports,		

	All staff tested weekly in line with our care home staff and follow the same guidance. Kyle: remains closed Arran View: microbreak service in place Girvan Opps: Outreach in place Hansel: operating micro- break services		group, social activity, etc. stopped. These are now being carefully and meaningfully resumed with a recognition that supports will not return to 'normal' for some time.	
ASP	Local guidance on the conducting of Adult Support and Protection investigations was developed and shared for implementation – this covered undertaking risk assessments in the community and convening multi-agency Planning Meetings, Case Conferences and Review Case Conferences.	Average of 20 ASP referrals per week. Average of 22 Vulnerable Adult referrals per week.	Admin support to be addressed.	Scott Hunter
Community Hospitals – Biggart	Services continue at Biggart Community hospital with some adaptations e.g. some Consultant and other clinics have resumed in Ferguson Day Hospital with adaptations in line with Risk Assessments.		Work has begun to prepare Buchanan ward for the transfer of Stroke Rehab from Drummond ward and Buchanan ward continues at a state of readiness. Work is almost complete in Buchanan ward. The transfer	Eddie Gilmartin

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			from Drummond will take place	
	Administrative staff (council)		on the weekend of 14 th & 15 th	
	based at Biggart are still		November. Drummond ward will then be prepped for use as	
	mostly working from home			
	where they can.		a surge capacity ward. The focus	
			will be on utilising it as a Social	
	MacMillan ward staff are		Care facility as Buchanan was.	
	part of the government staff		The implications of staffing and	
	weekly testing group with		medical cover around this will	
	100% uptake from all staff		be determined by the type of	
	SCN Mack and DCN		patients required to use it. ?	
	Thomson are working with 6		Social Care = Residential, where	
	designated care homes and		most people awaiting in	
	supporting them in the		hospital for Care Homes require	
	changes to hospital based		Nursing care. Work ongoing.	
	lab weekly testing			
			The Day Hospital Service	
			Restructure will continue to be	
			reviewed. Service users being	
			seen in OP and community	
			settings	
Community	Girvan Community Hospital			Eddie Gilmartin
Hospitals –	inpatient service continues			
Girvan	to operate as normal. The			
	Minor Injuries Unit is			
	operating on a telephone			
	triage, 'appointment only'			
	model, implemented during			
	the Covid-19 crisis and			
	continues to be operated			
	along these lines.			

			Primary Care		
Service	Current situation	Key figures	Activity planned	Comments / national guidance	Person responsible
GP practices	'Near me' in operation, face-to-face appts limited Supported through individual contact, through GP Clusters and through GP Locality Forum. Stakeholder GP is actively working with Practices to support.				Phil White
Multidisciplinary Teams	MDTs being reinstated				Phil White
Primary Care Improvement Plan	Work has resumed e.g. pharmacy first rollout and flu vaccination programme				Phil White
COVID-19 Clinical Hub	Continues to be operational				Phil White

Community Resilience

Service	Current situation	Key figures	Activity planned	Comments / national	Person
				guidance	responsible
Support to communities	VASA / South Ayrshire Lifeline leading work to improve community capacity and resilience to deal with COVID-19 social impacts. Shielding paused but still a significant need to community support.		Ongoing work with council, 3 rd sector, CPP to prepare for: Further outbreaks and potential lockdowns (national/local); Winter based work including flu pandemic response; Wider re-instatement of community-based services respecting any government advice and limitations.		Phil White
			developed during the initial lockdown will be sustained (e.g. telephone befriending) with some changed arrangements.		
Unpaid carers	In the August to March phase, most of the in-situ Carer/Young Carer supports will be re- instated incrementally where appropriate although some of the phone/on-line supports (some of which existed pre-Covid-19) are likely to remain.		 The Carers Centre is now planning for some in-situ provision in the Carers Centre following risk assessment and other process; from October there will be some centre based supports available. Requests are being monitored on a weekly basis. Young carers resource forum constituted by October 31st. 	Coronavirus (COVID-19): <u>advice</u> for unpaid carers Identify resource pot for requests that are beyond the give of the Team Around the	Phil White
	Young carers statement are being completed by pastoral staff in school.			Child Process.	

	These will involve child's care planning		
Respite	Many respite services put on hold over initial lockdown, now gradually being reinstated.	Further adaptation of service and reinstatement.	

			Allied Health Professio	ns	
Service	Current situation	Key figures	Activity planned	Comments / national guidance	Person responsible
General	The majority of Allied Health Professions (AHP's) who were redeployed into critical areas have now returned to their substantive roles and where possible services are resuming community visits for those people requiring face to face.	2 additional PT in acute for Covid and winter pressures	Continued delivery of services as able retaining flexibility to respond to spikes in Covid and winter pressures within acute and community. AHP management team closely monitoring situation and risks associated with backlogs Further rollout of tech and new models	Risks rising as some staff requiring to be redeployed to respond to second surge and winter Impacting on ability to resume services Further national guidance due out this week	Elaine Hill
Face-to-face visits	Resuming where possible and appropriate, using technology where possible.	To follow	Further rollout of tech and new models	To follow	Elaine Hill

Out-patient	A small number of	Continued delivery of	Social distancing, in waiting areas and clinic	Elaine Hill
clinics	Out-patient clinics	services. No immediate	space remain a limiting factor in building	
	have resumed for	changes over winter	throughput	
	urgent patients, with	period.		
	more clinics planned		Impact of second surge on roll out	
	to restart shortly as	More clinics planned to		
	guidance and	restart shortly as		
	premises allow.	guidance and premises		
		allow.		
Intermediate	The local models for	Flexibility of workforce	https://www.gov.scot/publications/framework-	Elaine Hill /
Care and	Intermediate Care and	to ensure continued	supporting-people-through-recovery-	Eddie
Community	Community	delivery of services over	rehabilitation-during-covid-19-pandemic/	Gilmartin
Rehabilitation,	Rehabilitation, and	second wave and winter		
and Community	Community AHP	period within available		
AHP	services are currently	resource based on		
	being reviewed across	clinical prioritisation.		
	South Ayrshire			
	building on existing			
	models to deliver			
	effective triage and			
	responsive services.			
	A range of resources	Working across teams to		
	developed to enable	develop new		
	individuals to progress	approaches and assist		
	their rehabilitation	people with advice.		
	and helplines have			
	been introduced in			
	Speech and Language			
	Therapy and Dietetic			
	services to assist			
	people with advice			

Specialist rehabilitation	and appropriate sign posting. During the lockdown specialist rehabilitation Group programmes and community-based	Continued delivery of services. No immediate changes over winter period.	Evidenced based group work is key component of work across both specialist rehabilitation and AHP services As still awaiting agreed digital platform for group activity within health the delay is impacting on all AHP services.	Elaine Hill
	group programmes provided by our partners in leisure have been suspended and users have been supported through phone calls with some programmes organised as on-line activity sessions, and development of additional self-help information on line.	National work is underway to assist in developing this approach both in response to Covid-19 and for the Future. AHP management team working with digital team to try and expedite this.	Respiratory services further impacted by second wave as skilled staff required to assist 2 nd surge	
Rehab for COVID19 patients	Specific self- management advice and resource materials have been developed to assist people with their recovery post Covid- 19 covering a range of topics including Nutrition, Breathlessness, Coughing, Tiredness,	Further learning to be undertaken. Initial evaluation positive outcomes Research Bid submitted to evaluate impact on staff.	Evidence based building nationally and internationally on impact of long covid both on physical and mental health <u>https://www.gov.scot/news/mental-health- support-for-covid-19-patients/</u>	Elaine Hill

Pacing and Anxiety, Physical activity and exercise and returning work.		
A Covid-19 recovery web page is now up and running on the A &A web site developed by local AHP's with contact details for individuals requiring further support.		

			Mental Health		
Service	Current situation	Key figures	Activity planned	Comments / national guidance	Person responsible
General	Services continue to be adapted across community mental health (social work); primary care mental health and addiction support services.		Continued delivery of services. No immediate changes over winter period.	Continuing to offer services by telephone where possible. Face-to-face assessments and home visits are still being offered where clinically required.	Sharon Hackney

	Face-to-face assessments and home visits are still being offered when clinically required/critical and no other safer option identified.		Group based treatment remains paused due to challenges bringing together multiple households. Awaiting conclusion of pilots of the delivery of group based interventions via MS teams.	
Assessments	As restrictions have eased we have sought to increase routine/non-urgent assessments and review appointments that require to be administered face-to- face. Assessment and review/treatment contacts have been implemented via telephone for all disciplines.	We continue with a range of measures including face to face, agile working, social distancing measures and use of digital technology to support service access and service continuity.	Increasing referrals are being received for individuals who have experienced deterioration in MH as a result of issues associated with covid e.g. isolation etc	Sharon Hackney
Administering (medication/bloods)	Home visits for administering depot injection medication and the taking of bloods is taking place in people's homes unless a particular risk is identified.	There has been noted benefit of seeing patients in their own home, making connections with family but also being able to better identify social circumstances and vulnerabilities.	Continuing to visit at home for administration of depot medication as clinically required.	Sharon Hackney
Recovery		Reinstatement of peer support.	Peer support remains paused due to challenges bringing	Sharon Hackney

			together multiple households.	
MH Care at home	Existing framework is unsustainable with provider handing back care packages in Maybole area due to financial viability of the work.	Unable to identify alternative providers therefore short term solution requires to be identified		Sharon Hackney (Sandra Rae for LD cases)

		Children's lo	ocality social work services		
Service	Current situation	Key figures	Activity planned	Comments / national guidance	Person responsible
Child Protection /	Children's Social Work	There have	Continued work to support	Activities remain same with a	Mark
General	locality teams have	continued to be	prevention/early intervention	mixture of face to face and	Inglis/Jackie
	adapted on a risk-	house visits		virtual meetings with families.	Hamilton
	based model to the	throughout the	There is significant innovative	All children on CP register	
	lockdown measures,	pandemic with	practice evident within	continue to be seen weekly.	
	prioritising those	100% of Children on	Children locality services, some	Currently 16 children	
	children on the Child	the CP register	of these new means of	registered. All meetings are	
	Protection Register	visited every week.	delivering services, will	still virtual.	
	and those who are		become the new service		
	looked after and		models for the future.		
	accommodated.	At the end of March			
		2020 there were 12	All meetings/reviews/etc are		
	Children identified	children on the	being undertaken virtually.		
	collaboratively	Child Protection			
	between Health,	Register. As at the	A room has been identified to		
	Social Work,	end of September	allow an area for parents to be		
	Education and CAMHS	this had risen to 25.			

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	who are currently not		able to be supported to		
	known to Statutory	The number of	meetings		
	services, who have	Looked After			
	been offered supports	Children has	Email system being used to		
	during Covid-19 to	remained fairly level	share reports/minutes/etc		
	prevent the escalation	at 308 in March	with families		
	of risk and harm.	2020 and 311 in			
		August 2020.			
	Allocated Social				
	Worker to each				
	School Cluster to				
	continue this				
	collaborative				
	approach.				
	Walking meetings,				
	etc.				
Family Time	Teams now fully		Continued rollout of Family	this has been upscaled and we	Jackie
	support Family Time,		Time	now have 3 identified rooms.	Hamilton
	also known as			This is mainly due to weather	
	"contact". This has		Rooms have been identified to	not allowing outside contacts	
	been a difficult area,		bring family time inside when	and also lack of cafes, etc with	
	and at time resulted		weather is bad	being in tier 4	
	in legal pressure, but			_	
	the service has now				
	risk assessed venues				
	where families who				
	are not living together				
	can see one another				
	in a Covid-safe				
	environment.				

Children's Hearings	Children's Hearings are becoming physical hearings again, there is a significant back log of hearings and there are consequences in terms of the lack of decision making.	Backlog to be addressed. The re-introduction of full children's hearings will enable the progression of Children's plans. Working group established to work with SCRA on targeting	SCRA have opened Kilmarnock Hearing Centre and are working toward opening Ayr but this will mean families in one room with panel in another. Working Group continues to look at addressing backlog of hearings	Mark Inglis/Gary Hoey
		the backlog		a
Residential Care	Within the HSCP's Children's Houses, staff have continued	Further resumption /adaptation of services.		Gary Hoey
	to deliver a high level of care and support to	Where appropriate services seeking alternative means of		
	those children who	caring for children away from		
	are presently looked	home, such as Kinship and		
	after by them.	Foster care. But this is also not without its challenge.		
	High level of creativity			
	and commitment	Monitoring that education has		
	from the Residential Staff group.	been re-established		
		With colleagues in housing.		
	Children and young	CHJS have identified two 'next		
	people have in the	step' flats to build capacity in		
	most part managed to	the transition to independent		
	work within the	living. In turn this should		
	guidance of social	create more capacity in our		
	distancing	estate.		
	Occasional embargo	The resolution of the staffing		
	on the admittance of	rota has identified support		

	any new Children or Young People to the Children's houses, due to Covid-19 has been challenging		staff to assist young people returning from OWA or transitioning to independent living. Planning work has resumed with PDS to create independent flat within Cunningham House. Two additional emergency carers have been identified and assessment has began. They will be able to provide emergency placements for children and young people up to a maximum of 72 hours.		
Family Placement	Fostering Panel are now meeting again using appropriate technology The team continue to support children and foster carers, through a variety of means, reducing the risk of placement break down and children being accommodated	As at end of August there were 66 fostering households, 100 Looked After Children in Foster placements with Local Authority Carers, 24 Looked After Children with Private Foster Agencies and 12 Looked After Children with	This will enable the passing of more foster carers, creating additional capacity for care of children who can't live at home.	FPAT may require additional support regarding assessment and approval.	Gary Hoey

	in external residential	Prospective		
	placements	Adopters.		
	F			
	Training of 6 new			
	foster internal foster			
	carers has begun on			
	MS Teams.			
Children with	All cases reviewed	Targeted response	Continued review of all cases 4	Jayne Miller
Disabilities Team	and triaged to Stage	to meet the needs	weekly	•
	into Stage 1 , 2 and 3	of the 335 families		
	Responses - with	supported by		
	Stage 1 identified as	Children and		
	requiring a practical	Families Disability		
	break from caring	Team in place and		
	duties to avoid family	remains under		
	breakdown or Child	review		
	Protection / Adult			
	Support and	Review of this		
	Protection response	strategy at 6 month		
	as families reached	point evidences no		
	point of exhaustion	child or young adult		
	with potential poor	allocated to and		
	responses to care	supported by		
	needs	Children and		
		Families Disability		
	. The Stage 1 supports	Team required		
	included children with	accommodation /		
	complex health care	families placed in		
	needs, very	position of `I cannot		
	challenging	continue to care`		
	behaviour, Kinship			
	and Foster Carers and			

	young adults with impacting mental health issues. . A Children and Families Disability Team `in house` Resource Group established at the start of Covid remains in place to ensure needs are reassessed and resources prioritised. This includes review of care requirements every 4 weeks and care plans and supports adjusted accordingly.		
Quality Assurance Review Officers	Looked after reviews continue to take place virtually on Skype or other online platforms.	Continue all meetings virtually	Jayne Miller

Increase in number of		
professional		
attendees including		
parents and		
children/young		
people invited to		
reviews		
1 EVIEWS		
Co working with		
Champions Board		
members to ensure		
views of young people		
are gathered, as well		
as increased ability		
for parents to discuss		
their Child Plan prior		
to Looked after		
reviews with the		
QAROS directly.		

		Child	Health		
Service	Current situation	Key figures	Activity planned	Comments / national guidance	Person responsible
Health visiting	Antenatal contacts undertaken virtually; Pre-birth screening for vulnerable families continued with SW/ Safeguarding midwives; Home visits continued for families at key stages including		Continued delivery of services. No immediate changes over winter period.	Will require to revisit method of delivery based on availability of staffing if impacted by seasonal flu Reflects Scottish Government guidance	Jayne Miller

	Attend Anywhere/Near Me rolled out to support Universal Health Visiting pathway contacts and reviews;			
	Increased contact with the Team Around the Child to support most vulnerable families			
School nursing and LAAC nursing services	School aged immunisation programme is ongoing (led by NAHSCP).	Continued delivery of services. No immediate changes over winter period.	Will require to revisit method of delivery based on availability of staffing if impacted by	Jayne Miller
		over winter period.	seasonal flu Reflects Scottish Government guidance for Health Visiting, School Nursing and Looked after Childrens nursing	

School nursing	 High rates maintained for primary Immunisation schedule; Additional support to families via text and telephone to encourage uptake; Plan to increase support to practise where service provision not in place in line with VTP; Children's 2 to 5 years flu delivery commenced within GP practices and community clinics Being prioritised on a risk- assessed basis. Request for assistance process remains in place. 	Continued delivery of services. No immediate changes over winter period.	Will require to revisit method of delivery based on availability of staffing if impacted by seasonal flu	Jayne Miller
	10 pathway areas identified. During pandemic the focus will be on four key areas: Emotional health and wellbeing; Looked after children – Cel16 Health assessments; Young carers and Child Protection		seasonal flu Reflects Scottish Government guidance for Health Visiting, School Nursing and Looked after Childrens nursing	

		Justice	2		
Service	Current situation	Key figures	Activity planned	Comments / national guidance	Person responsible

Conorol	Statutory convises are being	Thora ara	W/a continue to	we continue to suprest	Jackie Hamilton
General	Statutory services are being	There are	We continue to	we continue to support	Jackie Hamilton
	delivered on an adapted model,	currently 56	support and	people being released	
	prioritising MAPPA cases, and	MAPPA cases.	coordinate the release	and ensuring that they	
	those most vulnerable and in		of prisoners and	access services quickly.	
	need service users.		ensure that they have	Working with 3 rd Sector	
			suitable	on this	
	Online support and appropriate		accommodation,		
	face to face contact with		access to GP, benefits,		
	appropriate safety measures in		addiction services as		
	place.		well as access to basic		
			food supplies on		
			release.		
			This continues with		
			challenges around the		
			virtual custody court		
CJSW reports	Working through a back log of		Working through	Courts have not fully	Jackie Hamilton
	Criminal Justice Social Work		backlog of reports.	upscaled and there is	
	reports			still a backlog of cases.	
			Courts have not fully	Slow build of court	
	Completing reports in a Socially		resumed and still	reports	
	Distanced way, proves difficult.		awaiting full increase		
			in reports		
Unpaid work	Unpaid Work resumed on a very		Further resumption of	Request from COSLA	Jackie Hamilton
	small scale, ensuring compliance		unpaid work where	and Justice Standing	
	with Covid-19 guidance on Social		feasible	Committee has been	
	Distancing. Numbers are			made to Scottish	
	restricted.		Discussions ongoing	Government to reduce	
			on a national level	the numbers of	
			acknowledging the	outstanding hours.	
			challenges	Awaiting this being	
				heard at Justice	
			Backlog of 1000s of	Committee, has support	
			hours and also new		

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