

Minute of Performance and Audit Committee Meeting

Date: Friday 23rd August 2019

Time: 9.30am

Place: Maybole Committee Room, County Buildings, Ayr

Present

Linda Semple (Vice Chair)

Councillor Julie Dettbarn

Lesley Bowie

Hugh Millar, Representative Member – NHS Public Involvement Network

In Attendance

Tim Eltringham, Chief Officer & Director of Health and Social Care

Laura Miller, Chief Internal Auditor

Rob Whiteford, Chief Finance Officer

Bill Gray, Senior Manager - Planning & Performance

Mark Inglis, Head of Children Health, Care and Justice Services

Pat Kenny, Director, Deloitte

Dawn Parker, Corporate Parenting Officer

Lynn Campbell, Administration Assistant

Linda Semple in the Chair.

1. Apologies for Absence

None.

2. Declarations of Interest

Ms Semple declared that she is a Non-Executive Director of the Golden Jubilee Foundation Board.

There were no further Declarations of Interest by Members of the Committee in terms of Standing Order No. 7, the Standards in Public Life – Code of Conduct for Members of Devolved Public Bodies.

3. Minute of Previous Meeting

The minute of the meeting held on 7 June 2019 (previously circulated) was approved by the Committee.

4. Matters Arising

A paper was submitted (previously circulated) updating Members of the Committee on matters arising from previous meetings of the Performance and Audit Committee and the following was noted:

South Ayrshire Health and Social Care Partnership Performance Report – Mr Gray noted that a workshop is being held prior to the IJB meeting on the 4 September which will cover transformational issues. Information on Justice Services, including poverty, and inequality relating to health and social care will be submitted to the Committee on 25 October 2019.

Self-Directed Support – An update report will be submitted to the Committee on 25 October 2019.

Annual Audit Report 2018-19 – A letter has been received from Controller of Audit regarding the longer term financial strategy.

Ministerial Strategic Group for Health and Community Care – The self-evaluation template was submitted in May and an action plan has been produced, this was discussed at the three-way meeting on 14 August 2019 where a few amendments were agreed. This will be forwarded onto Scottish Government and presented to the IJB.

Appointment of Chair and Vice Chair – Ms Semple has been appointed as Vice Chair of the Committee; interest in the role of chair has been received from two Councillors; and there have also been 3 expressions of interest received with regards to the representative member's position.

Older People's Service Performance Report – An update report will be presented to the Committee on 25 October 2019.

Complaints Report – Mr Gray advised on checking the terms of reference, only complaints relating to the IJB should be reported to the Committee, operational complaints should be reported through Clinical Care and Governance Committee.

Commissioning Update – A progress report will be submitted to the Committee on 21st February, 2020..

5. Audited Annual Accounts 2018-2019

A report was submitted (previously circulated) by the Chief Finance Officer requesting that the Committee considers and approves the audited Annual Accounts for 2018-2019 and agrees for them to be recommended to the Integration Joint Board at its meeting on 4 September 2019. The Committee was also asked to note the terms of the Management Representation Letter.

The Chief Finance officer reported that the final out-turn position was recorded as break-even in the Annual Accounts as a result of the additional funding provided by South Ayrshire Council and the application of reserves carried forward from the 2017-2018 budget. Mr Whiteford advised that the Integration Joint Board now has no reserves and is required to repay the temporary funding to South Ayrshire Council.

The Committee acknowledged that there is room for improvement and that the IJB faces challenges in its journey to return to financial balance.

The Committee agreed to recommend the audited Annual Accounts for 2018-2019 to the Integration Joint Board and to formally note the contents of Management Representation Letter.

6. External Auditors Report

A report was submitted (previously circulated) by the Chief Officer enclosing the External Auditor's Report for 2018-2019.

Mr Kenny briefly summarised the key messages and the four dimensions set out within the report advising there have been no significant changes to the report since it was last presented to the Committee in draft form in June, 2019. Following discussion at today's meeting, the report will be submitted to the meeting of the full IJB on 4th September 2019 for consideration. The report provides a fair view and acknowledges that improvements can be made.

Recommendations have been made and an Action Plan to address these is now in place. Mr Whiteford offered assurance that the recommendations will be implemented.

Mr Millar thanked Mr Kenny for the report. Discussion then followed in relation to the Integration Budget and this highlighted that good planning of this is required. The Committee agreed that the Budget Working Group has significantly aided the planning of the Integrated Budget.

Mr Whitford stated that the report is fair and highlighted some improvements on previous years. For example, the budget is now being viewed as one budget rather than separate budgets from each of the Parties.

The Performance & Audit Committee agreed to accept the External Auditor Report.

7. Complaints Monitoring Report

A report was submitted (previously circulated) by the Chief Officer to inform the Committee of the complaints received in relation to the IJB during the period October 2018 – March 2019.

This highlighted that there had been no complaints received relating to the work of the IJB.

Mr Millar questioned if there had been no complaints whether a report is necessary? Mr Gray confirmed there is a statutory obligation to report on complaints quarterly in accordance with the provisions of the Complaints Handling Scheme. It was agreed in future that the report could be simplified if no complaints had been received.

The Committee noted there had been no complaints relating to the IJB received during the period October 2018- March 2019.

8. Strategic plan

A report was submitted (previously circulated) by the Chief Officer to update the Committee of the progress on the implementation of the 2018-2021 IJB Strategic Plan.

Mr Gray summarised progress in relation to a number of items and advised that a full update could be found in the Appendix to the report. Mr Gray noted that there is a lot of good work being done, including the Learning Disability Core/Cluster development at North Park in Girvan, implementation of the Care First system and the on-going development of the Champions Board. Mrs Bowie agreed that the Champions Board has proven to be extremely positive and thanked those involved.

Mrs Bowie raised some concern about the time being taken to develop and implement a Palliative and End of Life Care Strategy. Mr Gray suggested that this topic could be addressed at a future pre-IJB briefing.

The Committee noted the progress of the action items contained within the 2018-2021 Strategic Plan Implementation Plan.

9. Corporate Parenting Plan

A report was submitted (previously circulated) by the Director of Health and Social Care providing an update to the Committee on the implementation of the 2018-2021 Corporate Parenting Plan.

Mr Inglis provided a brief background to the report and advised the Committee that an Action Plan has been developed with Corporate Parenting Partners. Mr Inglis reported that 5 of the actions have been completed and the remaining 24 are on target.

The Chair commented the approach to Corporate Parenting in Scotland and which has resulted in a significant impact on those with poor outcomes. The Chair commended the Champions Board for the work it has undertaken.

Discussion continued in relation to young people involved in Corporate Parenting who are covered by Compulsory Payback Orders either at home or in foster care. The Committee also acknowledged the benefits of the current Modern Apprentice Scheme.

Mrs Dettbarn noted the increase in the number of kinship carers.

The Committee noted the progress being made and agreed to remit the report to the Community Planning Partners for their consideration.

10. Any Other Business

The Chair and Committee acknowledged today would be Mr Gray's last meeting of the Performance and Audit Committee. The Committee thanked Mr Gray for his on-going support and wished him well in his retirement.

11. Date of Next Meeting

The next meeting will be held on 25th October, 2019 in the Maybole Committee Room, County Buildings, Wellington Square, Ayr.