
Minute of Integration Joint Board Meeting

Date: Wednesday 15th June 2022

Time: 2pm

Place: MS Teams

Present

Linda Semple, Chairperson
Cllr Lee Lyons, Vice Chair
Cllr Julie Dettbarn
Cllr Cameron Ramsay

In Attendance

Tim Eltringham, Chief Officer & Director of Health and Social Care
Mark Inglis, Head of Children's Health, Care & Justice Services, HSCP
Billy McClean, Head of Community Health & Care Services
Gary Hoey, Senior Manager, Children's Health, Care & Justice Services, HSCP
Lisa Duncan, Chief Finance Officer
Shelia Tyeson, Senior Manager, Planning & Performance
Stephanie Cox, Planning & Performance Officer
Danielle Rae, Co-ordinator, Planning & Performance
Kirsty Pyper, Planning & Performance Officer
Elaine Hill, Allied Health Professional Advisor
Frances Ewan, Staff Side Representation, NHS
Rosemary Robertson, Nursing Advisor, NHS
Margaret Anderson, Non-Executive Director, NHS
Martin Rogan, Representative for Carers
Billy Cooper, UNISON
Faye Murfet, ADP Lead Officer (part-attendance)
Phil White, Partnership Facilitator
Glenda Hanna – deputising for Karen Hedge
Eddie Gilmartin, Service Manager Intermediate Care & Reablement
Jean Ford, Non-Executive Director – NHS
Sandra Rae, Service Manager, Learning Disability Services
Nadine McCord, Administrative Assistant (Minutes)

Apologies for Absence

Apologies for absence were received on behalf of Marie Oliver, Karen Briggs and Karen Hedge.

Chair and Vice Chair

Voting members accented the proposals for the new IJB Chair and Vice Chair as follows:

Linda Semple – Chair
Lee Lyons – Vice Chair

It was noted that the term of office for the chair and vice chair has not yet been finalised. An update will be provided to the next IJB.

Declarations of Interests

There were no declarations of interest to note.

Minute of Previous Meeting

L Semple noted that at the meeting on 16th March 2022 they were one NHS Voting Member short of quorum.

L Semple noted that if everyone in attendance is happy with the minutes from the last meeting decisions can be homologated.

(Post Meeting Note: Subsequent to the discussion it was noted that Margaret Anderson (NHS Voting Member) had been noted in the minute in error as “In Attendance”. Given Mrs Anderson was at the meeting it was quorate.

Matters Arising/ Action Log

There were no matters arising from the last meeting.

T Eltringham noted that the action within the Action Log refers to the agenda item “Business Case Approval for Telecare Analogue to Digital Migration” from the IJB on 16th February 2022. T Eltringham advised that the proposal should be noted as 300k rather than 3k.

T Eltringham also noted that there was no statement of approval from the Board within the minute in relation to this proposal.

T Eltringham proposed amendment of the minute of 16th February 2022 to reflect the two points noted in the matters Action Log.

The Board agreed and no consent to this was noted.

Chief Officer's Update Report

T Eltringham presented the report (as circulated) to the Board noting that the state of play included reference to Covid-19.

T Eltringham informed that there continues to be particular pressure on the Health and Care System resulting directly and indirectly from the pandemic. T Eltringham noted that there is still a significant backlog and legacy in respect of treatment and care and the pressures are still significant in relation Unscheduled Care.

Another key area pressure remains around insufficient staffing within care at home. Workforce and capacity challenges remain key areas for consideration and action and recruitment activity has remained at a high level.

T Eltringham informed that a number of events and opportunities are being utilised in to promote employment opportunities in care at home within South Ayrshire.

In relation to the Fort Street Development T Eltringham reminded Board members that by using resources made available by the Council and in partnership with South Ayrshire Council's Housing Team they have developed a new supported accommodation facility which is specifically designed for adults with physical and mental health illness in South Ayrshire.

T Eltringham gave an update in relation to the response to the war in Ukraine. T Eltringham noted that colleagues have been working with other partners. T Eltringham advised that to date there had been relatively few families coming to South Ayrshire. It is likely that the numbers will increase and that the HSCP will be required to provide appropriate support.

T Eltringham continued to inform that they have implemented a much more flexible care at home contract with external providers in terms of older people regarding mainline and care at home services. Alongside this they have been implementing new systems to help manage the resource and make best use using CM2000 co monitoring arrangements.

T Eltringham advised that the Care at Home Contract came into effect on 1st April 2022 which has allowed for better joint working between themselves and care at home oversight managerial arrangements and external providers to make best use of collective resource. T Eltringham informed that over the coming months they will see further benefit from this contract.

T Eltringham welcomed any comments.

Cllr H Hunter commended the Fort Street Development and asked for an example of how the homes were tailored to meet the needs of individual residents.

B McClean explained that in terms of the different accommodations available there are various ground floor and first floor flats. B McClean advised that residents were able to choose which accommodation was most appropriate for them and helped agree they layout of their homes. B McClean advised that there are also various technical components within the accommodations that meet with people's needs.

B McClean explained that although tailored to meet resident's needs, they are not tailored to the point they aren't reusable for future use by new residents.

The group noted the paper, and no further comments were made.

Items for Agreement

Health and Care Governance Annual Assurance Report 2021 – 2022

T Eltringham noted that the purpose of the report is to provide assurance that systems and procedures are in place to monitor Health and Care Governance in line with the Board's statutory duty for quality of care.

T Eltringham noted that the report was lengthy and spoke to the report (as circulated) highlighting a few of the key points within it.

T Eltringham welcomed any comments from the Board.

No comments were recorded, and the Board approved the report.

Primary Care Developments – update

P White advised that the purpose of this report is to update the IJB members on progress linked to Primary Care most notably supporting General Practice.

P White highlighted areas of the report (as circulated) and noted that this is a brief update and that a comprehensive report will come to the IJB in Autumn.

The meeting noted the content of this report.

Adult Learning Disability Strategy 2022 – 2027

D Rae advised that the purpose of this report is to seek approval of the new Adult Learning Disability Strategy covering the period 2022 – 2027.

D Rae explained that it was agreed at the IJB in March 2021 for this Strategy to be produced.

D Rae went through the report (as circulated) highlighting key points and informed that once the Strategy has been approved it will be publicly launched with other formats also developed. D Rae noted that there will be an Implementation Group established and meetings will be scheduled.

S Rae noted that this has been a fantastic piece of work and that service users have been fully engaged throughout.

L Semple stated that this is an exemplary impact assessment, and everyone involved in producing this should be immensely proud.

The Board approved the strategy.

Micro-enterprise Proposal

P White presented the report (as circulated) and advised that the purpose of this is to update IJB members on the development work regarding micro-enterprise/ micro providers in South Ayrshire and to agree funding to support a 12-month pilot programme.

P White informed that they are realising there are constraints particularly in rural areas within care.

P White noted they have been working with partners and it is proposed to site the 3 pilot areas in contrasting localities with different challenges to elicit full learning, for example:

- Girvan and South Carrick
- Heathfield
- Troon and villages

P White advised that over a one-year period they will work with ALN and Ayrshire BEATS to develop the infrastructure and try and grow small businesses that meet needs that are self-sustaining.

P White informed that Growbiz are involved to guide them in terms of policies, health & safety, payroll etc.

P White advised that the full year costs for the pilot initiative will be £52,777.07

The group approved this proposal.

Draft Workforce Plan

J Andrew presented the draft Workforce Plan to the meeting (as circulated). J Andrew informed that officers are still actively developing the plan and will be submitting the report in draft form to Scottish Government by the end of July. The Scottish Government have signalled that they will review the report and offer feedback.

J Andrew explained that Scottish Government have requested a lot of detail as they want to understand the workforce issues within each partnership.

J Andrew welcomed comments in relation to the draft Workforce Place Plan.

ADP Learning Review – presentation

F Murfet shared a presentation on screen with the group and gave a brief update regarding the following points:

- The key learning from the ADP Learning Review
- An overview of the National Drug Mission
- Examples of our local approaches
- An overview of the new ADP Partnership Delivering Framework

F Murfet advised that the final report from the learning review will be considered by the Alcohol and Drug Partnership (ADP) at the next ADP meeting.

R Rae continued by giving a brief overview of the following three phases:

- Process Evaluation,
- Impact & Outcome Evaluation
- Summative evaluation

R Rae informed that ADP seems to be working well with all the various associate partners and there seems to be a lot of good collaborative practice that is evidenced in South Ayrshire.

F Murfet also advised in terms of the learning review, there are 3 overarching recommendations which will be taken forward by the ADP this financial year:

- Ongoing development work to promote the work of the ADP and further developing collaborative practice
- New ADP Commissioning Plan
- New ADP Performance Management system

F Murfet offered to provide further information outwith the meeting on the work of the ADP including residential work if members would find this beneficial.

The ADP Learning Review was noted by the Board.

Reablement Unmet Need Assessment Team (RUN-AT)

E Gilmartin advised that the purpose of this report is to request funding and agreement to recruit four Occupational Therapy Assistants (OTAs) to focus initially on current unmet need (community waiting list) with a view to progressing to early intervention and prevention for those assessed as requiring care.

E Gilmartin explained that the plan is for staff to undertake visits and assess people who are on the waiting list for care and determine if there are other options to formal care that they could provide for them or whether there are other services they can utilise.

E Gilmartin explained that this will go in some way to reducing hospital admissions and potentially reducing number of contacts with primary care.

E Gilmartin advised that part of the team's role is to assess people who have requested an increase of care and determine whether the care is necessary or if they can support current care to help make improvements for people.

M Anderson questioned whether suitable applicants had shown an interest in these posts.

E Gilmartin assured that there has been a lot of interest in these posts and that good quality applicants are available.

The group noted the content of the report and approved E Gilmartin's request.

Members to sit on the Performance and Audit Committee and Strategic Planning Advisory Group

T Eltringham informed the group of the proposed members to sit on the Performance and Audit Committee and the Strategic Planning Advisory Group.

The group agreed with the proposed members.

T Eltringham noted that in terms of the format of meetings, there will be a discussion around what stage, if at all, the IJB meetings become face to face meetings again.

A proposal will be pulled together for the next IJB Meeting.

Budget Monitoring Period 12th – 31st March 2022

L Duncan presented the report to the meeting (as circulated) advising that the purpose of this report is to inform the Integration Joint Board of the actual outturn for the year ending 31st of March 2022.

L Duncan highlighted the recommendations for the IJB as noted within the report.

L Duncan welcomed any comments.

T Eltringham advised that they are conscious of financial uncertainty moving forward in a whole range of areas. T Eltringham explained that officers will continue to develop proposals which will seek to make best use of unallocated reserves with a view to earlier and preventative interventions.

T Eltringham advised that the key objective over the coming months will be around transformation.

The Board approved Appendix F and noted the rest of the budget statement.

Items for nothing

Whistleblowing Report – Quarter 4, January 2022 – 31st March 2022

T Eltringham advised there is a requirement for this item to go to IJB and should be for noting only.

Unscheduled Care Performance

T Eltringham noted that the purpose of this report is to highlight the responsibility of the IJB's in commissioning and oversight of performance in relation to Unscheduled Hospital Care in relation to the Acute Set Aside resource. Highlighting areas of concern in relation to performance to seek regular update on the programme of work to improve patient experience and outcomes.

L Semple advised that this paper is for information only and they would not be discussing elements of the paper within today's meeting.

L Semple advised that there would be a conversation between IJB Chair's, Chief Executives and Chair and Chief Executive of the NHS board around this and how it may look going forward.

No comments from the meeting on the content of this paper.

The following minutes for noting were approved:

Performance and Audit Committee (4th March 2022)

Strategic Planning Advisory Group (23rd February 2022)

GP Forum Minutes (10th March 2022)

Any Other Business

No further business to be discussed.

Date of Next Meeting

Wednesday 17th August 2022