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## Minute of Performance & Audit Committee

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**Date:** Friday 4<sup>th</sup> March 2022

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**Time:** 10.00am

**Place:** Via MS Teams

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### Present

Councillor Julie Dettbarn (chair)  
Councillor William Grant

### In Attendance

Tim Eltringham, Director, Health and Social Care Partnership  
John Wood, Senior Manager, Planning & Performance  
Lisa Duncan, Chief Finance Officer  
Billy McClean, Head of Community Health and Care Services  
Mark Inglis, Head of Children's, and Justice Services  
Danielle Rae, Planning and Performance Coordinator  
Stephanie Cox, Planning & Performance Officer  
Rebecca Hunter, Planning & Performance Officer  
Kirsty Goodfellow, Planning & Performance Officer  
Kirstin Kerr, Research Officer  
Shirley Knafel, Data Performance Assistant  
Stephen McCutcheon, Team Leader, Community Mental Health Team South Ayrshire  
Cecilia McGhee, Chief Internal Auditor  
Karlyn Watt, Auditor, Deloitte  
Billy Cooper, SAC Staff Side Union Rep Member  
Beth MacLean, Interim Lead Officer for Child Protection  
Meg Williams, Child Protection Lead Officer  
Nadine McCord, Administration Assistant (Minute Taker)

### Apologies for Absence

Apologies for absence were noted from G. Hoey, Jean Ford and Linda Semple.

### Declarations of Interest

There were no declarations of interest by members of the Board.

### Minute of Previous Meeting

The minute of the meeting held on 12<sup>th</sup> November 2022 (as circulated) was approved by the Board.

### Matters Arising

No matters arising were discussed.

### Children's Health Care and Justice 6 monthly Performance Report

M Inglis presented the report as circulated explaining that the purpose of this report is to provide an update to the Performance and Audit Committee on the Children's Health, Care and Justice 6 monthly performance report.

M Inglis advised that no Child Protection Case Conferences were convened within timescales this quarter, due to the absence of one of two CP Chairs. All children were seen through CP Case Conference but not strictly to timescales.

M Inglis advised that this issue has been resolved and there are now mitigations being put in place to extend the number of existing Service Managers who can chair Case Conferences when the others are unable to or unwell.

Unpaid Work (UPW) has been impacted due to covid restrictions and despite efforts to resume unpaid work delivery during Q1 and Q2, there was a further suspension of UPW during Q3 as a consequence of the Omicron variant.

M Inglis advised that they will be able to meet these targets again in the future.

M Inglis welcomed any comments from the committee.

J Dettbarn noted that a great effort been made during this time and as Chair to the committee she is confident the correct actions are being taken.

**The Performance and Audit Committee noted the contents of the report.**

### Progress report on the Dementia Strategy 2018 – 2023

S McCutcheon presented the report advising that the purpose of this report is to provide an update to the Performance and Audit Committee on the progress of the actions contained within the Dementia Strategy.

S McCutcheon advised that despite the impact of Covid - 19 they have been fortunate enough to maintain a lot of their staff who did not have to move into acute settings during the pandemic. Clinic appointments were mostly affected. Diagnosis was also impacted slightly as they were unable to see people for face-to-face appointments. S McCutcheon advised that diagnostic rates remain on par with what they were previously.

S McCutcheon informed that interviews took place yesterday for additional post diagnostic staff posts within Community Mental Health Team. There are also two additional band 6 posts who can provide more intensive support to the care homes where people are suffering from dementia and mental health problems. They are able to work with clients and carers to identify needs and how to support people better. Feedback from care homes around these two new roles and their remit has been positive.

S McCutcheon noted that there is now an Advanced Nurse Practitioner within the team who can provide more in-depth knowledge around physical health issues.

S McCutcheon continued to advise that they will be able to run Cognitive Stimulation Groups now that accommodation is becoming available to facilitate them.

S McCutcheon welcomed comments from the committee.

T Eltringham thanked S McCutcheon for his update. T Eltringham advised that it would be helpful for future committee meetings if the report included trend data and benchmarking information in terms of post-diagnostic support.

Previously post-diagnostic support data wasn't recorded well; however, they have now changed their system to improve this.

S. McCutcheon explained that strategy meetings had not been taking place, however one has been scheduled for Monday and they have included as many people as possible in this meeting.

J Dettbarn thanked S McCutcheon for his input at today's meeting commending him for a great piece of work and for the progress made by his team despite the impact of Covid-19.

**Action** – Post-diagnostic support data and benchmarking information to be brought to next Performance and Audit Committee meeting.

**The Performance and Audit Committee noted the contents of the report.**

### Social Isolation & Loneliness Strategy

D Rae advised that Phil White leads on the work around Social Isolation & Loneliness Strategy however she would provide an update at today's meeting on his behalf.

D Rae noted that the purpose of the report is to update the Performance & Audit Committee on the progress of the Implementation Plan of the 2018-2027 Social Isolation & Loneliness Strategy.

D Rae continued by detailing the contents of the report (as circulated) and welcomed any comments from the committee.

D Rae welcomed any comments.

T Eltringham emphasised the importance of this work, in terms of supporting people with social isolation, particularly older people. T Eltringham advised that they are struggling to evidence that they are looking after and supporting elderly people as effectively as they can.

T Eltringham noted that it may be possible for them to increase the funding that has been committed to the Wellbeing Pledge and bring forward any proposals in the budget paper. Further work to be undertaken in this area.

### Progress Report on Young Carers Strategy 2021 - 2026

M Inglis presented the report (as circulated) on behalf of G Hoey explaining that the purpose of this report is to provide an update to the Performance and Audit Committee on the progress of the actions contained within the Young Carers Strategy.

M Inglis welcomed comments from the committee.

Cllr W Grant expressed that this was an excellent piece of work, informing that "The Promise" was based on listening to young people and this is what is happening with the Young Carers Strategy. Cllr W Grant thanked M Inglis and his team for their work.

**The Performance and Audit Committee noted the contents of the report.**

**[Progress Report on Adult Carers Strategy 2019 – 2024](#)**

S Cox presented report on behalf of Phil White (as circulated), advising that the purpose of the Strategy is to provide an update to the Performance & Audit Committee on the progress of the actions contained within the Adults Carers Strategy and ask that they note the updated action plan and provide any comments in relation to this progress.

Following S Cox update she welcomed comments from the committee.

T Eltringham advises that they have made huge progress regarding carers support over the last few years, despite the impact of Covid. T Eltringham advised that he attended a meeting with VASA recently and there is a real opportunity to work with them.

T Eltringham stated that over the next few months there should be opportunity to make progress on many of the actions within the Strategy.

J Dettbarn advised that she recently attended a carers event in Ayr and feedback from the people at the event was that they felt well supported through the process and that work was effectively carried out despite the impact of Covid-19.

**The Performance and Audit Committee noted the contents of the report.**

**[Progress Report on the Sexual Exploitation Strategy 2020 – 2025](#)**

M Williams presented the report to the meeting (as circulated). M Williams advised that she is providing the update as CP Lead Officer and Lead for the Sexual Exploitation Strategy. M Williams noted that Beth MacLean is the new Lead Officer and will be responsible for updates at future meetings.

M Williams advised that the purpose of this report is to provide the Performance and Audit Committee with an update on the progress of the Implementation Plan of the Sexual Exploitation Strategy which covers the period 2020-2025.

M Williams informed that a new Trauma Informed Practice Officer has been recruited who will work hand in hand with this strategy.

M Williams gave an overview of content of the paper and welcomed any comments.

**The Performance and Audit Committee noted the report.**

### SA IJB Audit Plan – Deloitte

K Watt presented the IJB Audit Plan for South Ayrshire (as circulated). K Watt advised that this is Deloitte's final year of auditing for South Ayrshire and informed that the tender process is taking place now to establish who the next auditors for South Ayrshire will be.

T Eltringham thanked K Watt for the work Deloitte have undertaken for South Ayrshire.

**The Performance and Audit Committee noted the contents of the Audit Plan.**

### Annual Audit Action Plan 21-22 Update

L Duncan presented the Annual Audit Action Plan for 2021 – 2022 financial year as circulated.

L Duncan noted that none of the actions were new actions from the 2021-2022 audit. L Duncan informed that, to date, they have managed to complete a few outstanding actions on the plan.

Financial sustainability has been completed over the course of 2022 so far. They are currently looking at remobilisation plan and the most recent plan submitted to Scottish Government with winter investment monies will be incorporated into the 22 – 23 plan.

L Duncan spoke to her report.

L Duncan continued by advising there is a national issue linking budgets to outcomes, as budgets can meet various outcomes and spend is not directly identifiable to specific outcomes. L Duncan advised that this has been a longstanding action and she has asked for guidance from Audit Scotland regarding this.

L Duncan explained that during the last two years there has been clearer direction from the Scottish Government on outcomes expected from additional funding and investment is ongoing in data analytics to ensure capture of the right data to measure outcomes.

The identified outcomes from the additional funding will partially link budget spend to outcomes.

L Duncan welcomed comments from the committee.

T Eltringham expressed that he feels they have made good progress on many of the areas that were identified as areas of weakness. In relation to governance, they are generally much better positioned.

T Eltringham informed that outcomes are the key measures the HSCP should be seeking to understand.

T Eltringham stated that he is hopeful, as they further develop the Carefirst system and improve some of the processes, that it will be possible to use the system to understand personal outcomes they have been discussing for a significant period of time.

K Watt advised that there has been progress in this area and informed that the personal outcome point is a national issue, and she will liaise with Audit Scotland to establish if there is going to be a guidance published nationally.

**The Performance and Audit Committee noted the contents of the Action Plan.**

### Strategic Risk Register

J Wood advised that they had agreed to take the Strategic Risk Register to every meeting of the PAC. J Wood informed that in terms of the risk scores and mitigations these are updated regularly.

J Wood explained that during the last Risk & Resilience meeting they agreed to increase a couple of the risks around workforce supply and development, also premises and ICT. The risk around premises was increased prior to Christmas 2021 as they were working with NHS looking at future developments etc. In relation to ICT risks there was a high-risk score against the digital switch over.

**The Performance and Audit Committee noted the contents of the report.**

### Future Reporting Schedule

The Future Committee report was presented for transparency to inform committee members of upcoming reports to be presented.

### Any Other Business

No other business to be discussed.

### Date of Next Meeting

Friday 17<sup>th</sup> June 2022 via MS TEAMS