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## Minute of Integration Joint Board Meeting

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**Date:** Wednesday 16<sup>th</sup> November 2022

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**Time:** 2pm

**Place:** Via MS Teams

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### Present

Linda Semple (Chair)  
Councillor Lee Lyons (Vice Chair)  
Councillor Hugh Hunter  
Councillor Julie Dettbarn  
Councillor Cameron Ramsay  
Ewing Hope  
Margaret Anderson  
Jean Ford  
Martin Rogan, Representative Member – Carers  
Billy Cooper, SAC Staff Side Representative

### In Attendance

Tim Eltringham, Chief Officer (Director of Health and Social Care)  
Lisa Duncan, Chief Finance Officer  
Gary Hoey, Chief Social Work Officer  
Billy McClean, Head of Community Health and Care Services  
Mark Inglis, Head of Children's Health, Care and Criminal Justice Services  
Elaine Hill, Allied Health Professional Advisor  
Phil White, Partnership Facilitator  
Sheila Tyeson, Senior Manager – Planning, Performance & Commissioning  
Rachael Graham, Co-Ordinator, Planning & Performance Team  
Kirsty Pyper, Communications Officer, HSCP  
Elaine Young, Head of Health Improvement/ Assistant Director of Public Health  
Aileen Fyfe, Service Manager, Occupational Therapy  
Joanne Payne, Occupational Therapist Service Lead  
Laura Conaghan, Administration Assistant (Minute Taker)

### Linda Semple in the Chair

## 1. Apologies for Absence

Apologies for absence were received on behalf of Frances Ewan, Dr Simon Farrell, Marie Oliver, Karen Briggs, Rosemary Robertson and Karen Hedge.

## 2. Declarations of Interest

There were no Declarations of Interest by Members of the Board.

## 3. Minute of Previous Meeting

The minute of the meeting held on 12<sup>th</sup> October 2022 was approved by the Board.

## 4. Chief Officers Update Report

T Eltringham stated that the Board wished to acknowledge the tragic death of valued Mobile Attendant, Shona McKinlay. It was noted that the Board pass on condolences to Shona's family, friends and colleagues at this time. Councillor Lyons stated that Shona's funeral was well attended which speaks volumes to the person she was and the level of empathy and affection shown for her.

T Eltringham confirmed that Adult Services restructure that was approved by the Board in September 2022, was taken to South Ayrshire Council Cabinet meeting and they were supportive of this direction of travel to ensure the enhancements for locality services and staff. It was noted that B McClean will meet the HR representatives from both SAC & NHS to look at next steps.

T Eltringham highlighted that there is ongoing work and engagement with colleagues from East and North Ayrshire to develop a multi-agency approach with hospital colleagues to explore how to discharge people from hospital in a safe manner. This event has been taking place over 2 weeks from 7<sup>th</sup> November 2022. It was added that the HSCP Directors, Pan-Ayrshire wide, are having daily briefings on developing learning from this. T Eltringham noted that R Robertson will be leading on this for South Ayrshire and explained that lack of hospital beds has put pressure on multiple services. An Action and Improvement plan is being developed to ensure there are clean pathways moving forward.

T Eltringham advised that the Alcohol and Drug Partnership held a learning event at UWS. It was highlighted that the event was hugely encouraging and the implementation of peer support and the MAT Standards are great. The learning from this event highlighted that better linkage between services is required to ensure work is done seamlessly. Updates will be provided to the Board when required.

G Hoey advised that on the 24<sup>th</sup> November 2022, 30 casefiles will be uploaded for the Care Inspectorate to start the case file reading part of their inspection. 10 case files have been flagged for a team around the person approach, with professional discussions taking place with the team, the person and their carers. Out comes from professional discussions will be reported back to the Board.

**The Board noted the content of the report.**

## **5. Period 6 – Budget Monitoring**

L Duncan explained that there are underspends totalling £5.057m for the Partnership and they are as follows:

- Social Care Services – underspend of £3.368m;
- Services managed by NHS&A – underspend of £1.5m;
- Lead Partnership arrangements – underspends of £0.189m

L Duncan highlighted any excess covid reserves are to be returned to the Scottish Government and will be redirected within the health agenda for covid. It was noted that £8.654m will be returned to the Scottish Government.

L Duncan noted that earmarking has been requested from the uncommitted reserves. The earmarked reserves requests are as followed:

- £200k has been earmarked for early retirement via the Adult Services restructure;
- £250k earmarked for social work students (over a 4 year period) under the “Grow our Own” model;
- £15k has been earmarked to purchase 3 ECG machines to increase capacity within the Community Mental Health team.

L Duncan explained that following the transformation work done within Children’s Services, there are some virements requested from the Family Placement Budget. The virements are as follows:

- £100k to be invested in the recruitment of a Family Play Therapist within social work services;
- £183k for the recruitment of 1FT Team Leader, 2FT Family Support Workers and 1FT Family Aid Worker within the Children & Families Disability Team to champion the work required to support Self-Directed Support;
- £100k to be transferred to Education Services due to the removal of the education portion of the Children First contract.

**The Board approved and noted the report.**

## 6. Frailty Report

Joanne Payne, Occupational Therapist Service Lead & Aileen Fyfe, Service Manager, Occupational Therapy were welcomed by the Board.

P White explained that the overarching approach for the work being done within the Occupational Therapy is to try and reduce the front door demand on services. It was noted that many of the people that attend services are affected by frailty in some way. J Payne explained that the service has been extremely fortunate to receive funding from the Partnership to allow this work to be completed.

J Payne explained that 6 FT band 4 Occupational Assistant Practitioners will be employed to help engage with communities and try and give people the skills to maintain their independence for longer within their own homes. Occupational Therapists are building relationships within primary care services and they are currently placed in 12 out of 18 GP Surgeries in South Ayrshire. J Payne confirmed that these Occupational Therapist would be able to assess and help people who attend GP surgeries that don't have them placed there. It was noted that a flow chart has been created to provide clear functions of OT's within the team around the GP's.

J Payne explained that the team are trying to change the way the service engages with people and have now requested that referrals be made directly to the team from the person themselves, family members or GP surgeries etc. It was noted that 35 referrals have been received to date. J Payne noted that there are no age limits on who can be referred. It was noted that the frailty index will be reviewed and the team is being proactive in contacting people to allow for them to be assessed and have access to services where they are. M Anderson queried if any linking with housing has been done to establish people that are looking for adaptations within their home. J Payne stated that although the team are currently still trying to find their feet, there have been some preliminary conversations with housing to establish how this information can be collated and passed on. P White explained that the next step of the process is to ensure that all the work is connected together to ensure it is all coherent and seamless.

J Payne explained that the rebrand of the service to "being ahead of the curve" has allowed for people who didn't want to be seen as being frail, gain access to the service that wouldn't have previously. B McClean highlighted that this is a world leading piece of work in relation to early intervention and prevention. T Eltringham stated that he fully endorsed this report and explained it will highlight the importance of work done within OT Services.

The Chair expressed that this is exactly the type of work being done that should be highlighted to the Board. J Payne & A Fyfe were thanked for their work and attendance at today's Board meeting.

**The Board agreed to note this report.**

## 7. Governance Meeting Dates for 2023-24

The Board was provided with a list of meeting dates for the year 2023-24. Governance Administration staff will work on sending out all meeting dates before the end of the year.

**The Board noted and agreed this report.**

## 8. Unscheduled Care Performance Report

T Eltringham explained that the health and care system remains to be under pressure due to the demand for services within the hospital and throughout the community. It was noted that a number of patients presenting at hospital departments are linked to frailty issues because of longer waiting times for outpatient appointments, resulting in them accessing acute care services.

T Eltringham explained that there has been a pan-Ayrshire and NHS A&A approach to whole system improvement within unscheduled care since June 2022, which has created three main delivery groups:

<b>Delivery Group</b>	<b>Primary Workstream(s)</b>
Pre-Hospital (lead -	<ul style="list-style-type: none"> <li>• Care Home Urgent Care Pathways</li> <li>• Medicines in Reserve (COPD)</li> <li>• FNC/SAS Joint working</li> <li>• Mental Health pathway via FNC</li> <li>• MSK Pathway</li> <li>• Rapid Respiratory Response</li> </ul>
Intra Hospital	<ul style="list-style-type: none"> <li>• Hospital at Home</li> <li>• Discharge without Delay</li> <li>• OPAT Cellulitis Pathway</li> <li>• Same Day Emergency Care</li> <li>• ED – Surgical Orthopaedic Flow</li> </ul>
Post Hospital	<ul style="list-style-type: none"> <li>• Discharge without Delay</li> <li>• Rehabilitation and Reablement</li> <li>• Multi-Disciplinary Place-based Working</li> </ul>

T Eltringham noted that significant changes have been made due to the change in priorities for pre and post hospital care. It was added that these changes have been funded by the £300m investment in the winter capacity programme which aims to maximise capacity in hospitals and primary care settings, reduce delayed discharges, improve pay for social care staff and ensure that those awaiting care receive responsive care. T Eltringham explained that attendances at A&E remain lower than they were pre-covid however there has been an increase since 2021. It was noted that the 4hr wait period has fallen below the 95% target since July 2020 and as of June 2022 it was sitting at 67.8%.

T Eltringham explained that reassessments will be done to look at the unmet care needs within communities. It was added that due to the lack of access to early intervention and prevention services may be contributing to people having more issues than they possibly would have. T Eltringham noted that South Ayrshire has to oldest population in Scotland. P White added that the Aging Well Strategy will help staff collect data too allow them to predict what care will be required over the next few years. The Chair requested that an in-depth in person briefing session be arranged early in the new year to look at this. T Eltringham will get Thomas Griffin and Rachael Graham to organise this session.

**The Board agreed to note this report.**

## 9. Minutes for noting

*Strategic Planning Advisory Group – 30<sup>th</sup> August 2022*

*Performance and Audit Committee – 26<sup>th</sup> August 2022*

Board accepted both minutes.

## Any Other Business

The Chair requested that the Chairs of the Performance & Audit Committee and the Strategic Planning Advisory Group provide the Integration Joint Board with a bullet pointed document of the main actions from each meeting. The Board will still be provided with the minutes from each meeting following their approval.

As there were no further matters to discuss, the meeting concluded at 4.30pm.

## Date of Next Meeting

Wednesday 14<sup>th</sup> December 2022 at 2pm via MS Teams