
Minute of Performance & Audit Committee

Date: 28th February 2023

Time: 2pm

Place: MS Teams

Present

Councillor Hugh Hunter, Performance & Audit Committee (chair)

Councillor Julie Dettbarn, Performance & Audit Committee (vice chair)

Billy Cooper, SAC Staff Side Union Rep Member

In Attendance

Tim Eltringham, Director of Health and Social Care

Mark Inglis, Head of Children's Health, Care and Justice Service

Gary Hoey, Chief Social Work Officer

Sheila Tyeson, Senior Manager, Planning, Performance & Commissioning

Beth MacLean, Interim Lead Officer for Child Protection

Fiona Mitchell-Knight, Audit Scotland

Dawn Parker, Corporate Parenting Lead Officer

Claire Flanagan, Young Carers Strategy Lead Officer

Rachael Graham, Planning & Performance Coordinator

Lisa Duncan, Chief Finance Officer

Nadine McCord, Administration Assistant (minutes)

Cllr H Hunter in the Chair

1. [Apologies for Absence & Declarations of Interest](#)

Apologies for absence were noted on behalf on Ewing Hope.

2. [Minute of Previous Meeting](#)

Minutes of previous meeting on 1st November 2023 were approved by the committee.

3. [Matters Arising/ Action Log](#)

No matters arising noted for discussion.

4. [Annual Performance Report 2021 – 2022](#)

S Tyeson informed that the purpose of this report is to seek approval of the South Ayrshire Integration Joint Board Annual Performance Report 2021 – 2022. S Tyeson advised that the report has also been brought to the Performance & Audit Committee for sighting and awareness in terms of the protocols. S Tyeson also advised that this is the last time the Annual Performance Report will be presented within the Covid-19 agreed timescales.

S Tyeson continued to inform that they intend to do more reflection work in terms of where the Partnership are nationally for the 2022-23 report.

S Tyeson spoke to Appendix 1 slide (as circulated) which she shared on screen. S Tyeson shared some of the key findings and other areas of the circulated reports. S Tyeson highlighted how difficult it was to pull a brief summary out of the full report and thanked everyone for their contributions.

B Cooper questioned how the Partnership were able to pay back monies owed to the Council and are now in a position to have reserves.

T Eltringham informed that some of the underspend is due to the inability to recruit, and some is around service redesign.

Cllr J Dettbarn advised that this is a great report, noting that the standout figures are very positive. Cllr J Dettbarn expressed that is very positive the service user satisfaction was higher than the national average. Cllr J Dettbarn noted that she believes where the significant focus is needed now is around staff wellbeing and how this is promoted going forward.

Cllr H Hunter thanked everyone involved for preparation of this report and carrying out the work that enabled such a positive report to be compiled.

Cllr Hunter and Cllr Dettbarn approved the report, and performance noted.

5. South Ayrshire Health and Social Care Partnership – Strategy Review

R Graham advised that the purpose of this report is to provide members of the Performance and Audit Committee with a summary of the current strategies held within South Ayrshire Health and Social Care Partnership and highlight those which are due to be refreshed in the coming year. Additionally for consideration to be given to new areas for which they should look to be providing formal strategic direction.

R Graham explained that this report provides an overview of strategies being led and reported on across the HSCP and highlighted the recommendations.

R Graham informed that the Planning & Performance Team had undergone a period of significant change to the team and whilst it has provided challenges it has also offered a unique opportunity to look at the plans in place and create a more streamlined approach to work planning within Planning & Performance going forward.

R Graham advised that whilst setting out the workplan they are keen to build closer links to commissioning service and consider commissioning activity for services bringing together a more aligned approach, where appropriate across the HSCP priorities.

R Graham informed that within the report she has detailed the current strategies they have and advised that the progress on several strategy reports (see report for full list), which are provided to the performance and Audit Committee twice a year. R Graham noted that the Adult Learning Disability Strategy is provided to the Performance and Audit Committee every quarter.

An additional two meetings of the Performance and Audit Committee have been scheduled this year. Additionally, pre-agenda meetings are now held in advance of each Performance and Audit Committee to discuss and amend the proposed agenda.

R Graham continued to list a number of new strategies which have been highlighted for consideration during recent conversations and consideration of work undertaken by other HSCP's. R Graham advised if agreed, these would be included in the Planning & Performance workplan for development with the relevant management team/s to identify an Operational lead from the service.

R Graham advised that this report will be presented at the next Integration Joint Board Meeting and welcomed any comments.

Cllr H Hunter highlighted the large number of strategies in place and questioned how the action plans for these were being developed and who was responsible for them.

R Graham advised that the lead officer from the operational team would be responsible for the action plans.

Cllr Dettbarn expressed when people come together and think about how they go about delivering and transforming strategies it tends has a positive impact.

T Eltringham explained that strategies enable the Partnership to organise thinking and set out aims. T Eltringham emphasised the large budget which the HSCP have and noted the importance of having robust systems and arrangements to manage and oversee these from a strategic perspective.

S Tyeson expressed that the programme the Partnership have got is ambitious and will push the teams to achieve the highest potential and links in with other aspects of the team to keep others focused. S Tyeson thanked R Graham for pulling together this report.

Cllr Hunter and Cllr Dettbarn noted the content of the report.

6. Sexual Exploitation Strategy 2020 – 2025

B MacLean advised that the purpose of this report is to provide the Performance and Audit Committee with an update on the progress of the Implementation Plan of the Sexual Exploitation Strategy which covers the period 2020-2025.

Since the last progress report there have been a number of changes, particularly with staff moving elsewhere, who were directly linked to specific actions within this plan. B MacLean advised that the action plan does not accurately reflect what is happening at present. A small group of key professionals recently met to review the plan and a full day to focus on outstanding actions has been arranged for 6th March with time set aside to discuss specific tasks related to L&D, Justice, Trauma informed practice etc.

B MacLean advised that she would be keen to bring a more up-to-date version of the report to the next meeting.

Cllr H Hunter noted that a number of elements within the strategy are outdated and would suggest that B MacLean and M Inglis agree new due dates that will be meaningful the next time this report comes to the Performance & Audit Committee.

T Eltringham agreed with this suggestion and noted as a management team they have been doing some work looking at reviewing entries on Pentana and updating due dates etc.

S Tyeson informed that Beverley Robb has reissued the guidance for Pentana to users. S Tyeson advised that the date changing actions is a process and they require to evidence why initial target dates set were not met. Work around this is ongoing.

Cllr H Hunter and Cllr J Dettbarn noted the content the report.

7. Young Carers Strategy 2021 – 2026

G Hoey informed that the purpose of this report is to provide an update to the Performance and Audit Committee on the progress of the actions contained within the Young Carers Strategy. G Hoey highlighted key areas within the circulated report.

G Hoey advised that it is proposed that the Performance and Audit Committee considers the progress that has been made against the actions set out in the Young Carers Strategy 2021-2026 within appendix 1 (see separate report). G Hoey noted that the Strategy has now been in place for 18 months and early progress has been made to date.

G Hoey advised that the Young Carers statements are the primary vehicle regarding how they support young people and there is a need to work closely with education, who are in the best position to establish what young people need at the earliest point.

Cllr J Dettbarn commended the report and thanked G Hoey and others for the work that has gone in to making this a success for Young Carers.

Cllr J Dettbarn queried whether, in terms of care experienced young people going into college and university that receive a bursary, would something similar be available to Young Carers.

C Flanagan advised that currently nothing like this is available for Young Carers, which is an issue that has been raised nationally. C Flanagan stated that Young Carers are penalised if they go into further education as this results in their Carers Allowance being withdrawn.

C Flanagan advised that Carers Trust Scotland have raised this at a national level however it could be around a minimum of 2 years before any changes to this are considered.

G Hoey explained that they have a limited resource that was provided as a result of some of the Young Carer's statements that were received, however they should acknowledge that the more Young Carers statements that are provided the higher pressure this could potentially have on the current budget.

Cllr H Hunter and Cllr J Dettbarn noted the content and recommendations of this report.

8. South Ayrshire's Parenting Promise 2021 – 2023

D Parker informed that the purpose of this report is to provide an update to the Performance & Audit Committee on South Ayrshires Parenting Promise covering period 2021 – 2030. D Parker explained that the Parenting Promise is South Ayrshire's Corporate Parenting Plan for the next 3 years and will form the basis of their Corporate Parenting commitments until 2023, as The Promise is implemented.

D Parker advised that they have identified 10 improvement areas across South Ayrshire with 32 actions which are outlined in Appendix 1 (circulated). D Parker informed that with the help of South Ayrshires Strategic Change Executive they have been able to identify a further 48 benefits (measurable improvements). D Parker explained that the process of benefit tracking allows them to clearly identify how each benefit will be measured, as well as the data and collection method required to do so.

D Parker advised that they are able to confidently speak to this action plan as they are now able to see the forensic detail of what is happening.

D Parker advised that the Parenting Promise will be reviewed every 3 years with a clear emphasis on the actions aligned to the Plan 2021 – 24.

M Inglis acknowledged and commended D Parker's leadership over this work and explained that the journey the team have been on has been transformational and has been extremely helpful in aiding them to prove of they are able to make a difference.

The Committee noted the content of this report.

9. HSCP Strategic Risk Register

R Graham advised that this report presents the Performance and Audit Committee with the HSCP Strategic Risk Register for scrutiny.

R Graham advised that the HSCP management team have been working to produce a refreshed Risk Register for the partnership as a result of covid 19 pandemic. R Graham explained that this was developed in the early 2021 and taken to the IJB for agreement.

R Graham explained that the HSCP Strategic Risk Register has been developed by officers through the HSCP's Risk and Resilience Group with input from a range of colleagues and partners within the NHS and Council. The format follows South Ayrshire Council's template Risk Register.

R Graham noted that since this report was last brought to the Performance and Audit Committee, E Hill, Lead Allied Health Professional Advisor has been removed as owner of any mitigations following her retirement and these will now fall to the next post holder L Gibson who is due to start in post in April 2023.

R Graham advised that she would ask the Performance and Audit Committee to note the content of the Risk Register and provide appropriate scrutiny and approve any completed proposed mitigation to be move to current mitigations.

Cllr H Hunter highlighted a number of outdated actions and asked that these be updated prior to the next Performance and Audit Committee.

S Tyeson suggested that it may be beneficial for the Risk Register be brought to Performance and Audit Committee 3 monthly rather than 6 monthly going forward.

Cllr H Hunter agreed with this proposal.

Cllr H Hunter and Cllr J Dettbarn noted the content of the report.

Any Other Business

As there was no other business to discuss, Cllr Hunter thanked everyone for their attendance and brought the meeting to a close.

Date of Next Meeting

Wednesday 19th April 2023