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## Minute of Performance & Audit Committee

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**Date:** 26<sup>th</sup> June 2023

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**Time:** 2pm

**Place:** MS Teams

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### Present

Councillor Hugh Hunter (chair)  
Councillor Julie Dettbarn (vice chair)  
Billy Cooper, SAC Staff Side Union Rep Member

### In Attendance

Tim Eltringham, Director of Health and Social Care  
Mark Inglis, Head of Children's Health, Care and Justice Service  
Gary Hoey, Chief Social Work Officer  
Phil White, Partnership Facilitator  
Sheila Tyeson, Senior Manager, Planning, Performance & Commissioning  
Lisa Duncan, Chief Finance Officer  
Lisa McAlpine, HSCP Senior Manager  
Ewing Hope – VM  
Frances Ewan, NHS Staff Side Representative  
Rachael Graham, HSCP Planning and Performance Co-ordinator  
Sarah McLeod, Administration Assistant (minutes)

### Cllr H Hunter in the Chair

1. Apologies for Absence & Declarations of Interest

Apologies for absence were noted on behalf on Billy McClean and Jean Ford.

No declarations of interest were noted.

2. Minute of Previous Meeting

Minutes of previous meeting on 30<sup>th</sup> May 2023 were approved by the committee.

3. Matters Arising/ Action Log

No matters arising to note.

4. Risk Management Strategy

R Graham spoke about updating the Risk Management Strategy for approval. This is being worked on within South Ayrshire Council and NHS Ayrshire and Arran. R Graham detailed the background of the report and advised that Strategic Risk Register will be brought along in due course.

R Graham spoke over the five key points noted in the report (as circulated).

E Hope asked how long will all five take to be in place and brought back.

H Hunter advised that all of these should be brought together as a report. Would like these five key points demonstrated success of.

T Eltringham advised for them to be updated and will be brought back every six months.

**Cllr Hunter and Cllr Dettbarn approved the report.**

5. Annual Accounts 2022- 2023

L Duncan presented her report (as circulated) and advised that the legal requirements need to be approved. Public Inspection Laws are available at the Ailsa Hospital. Audit Scotland is later in the year.

Integration Joint Board approved in the last few weeks. Will be brought back to Integration Joint board on 11<sup>th</sup> October 2023.

**Cllr Hunter and Cllr Dettbarn agreed the report.**

6. Audit Report – Integration Joint Board

C McGhee advised this is a concluded review of the report. R Graham's report was one of these actions within this report to be completed.

Some findings are reasonable opinions and conclusions. Internal audit control, this can't be guaranteed that there would be no fraud, can give reasonable assurance.

Individual audits got a green report.

**Cllr H Hunter and Cllr J Dettbarn report approved.**

## 7. Internal Audit Plan

C McGhee advised this is a review for workforce planning. Proposing a follow up and continually reviewing the plan. If there are any material variations these will be brought back to this meeting.

South Ayrshire Council Audit plan was approved on 22<sup>nd</sup> March 2023.

H Hunter asked if there was anything in particular T Eltringham would like to comment on, he advised not at the moment.

**Cllr H Hunter and Cllr J Dettbarn approved this report.**

## Any Other Business

T Eltringham advised that the meeting was considerably shorter than usual due to the fact the Draft Annual Accounts to be presented and agreed at today's meeting.

Cllr Hunter thanked everyone for their attendance and brought the meeting to a close.

## Date of Next Meeting

Monday 1<sup>st</sup> August 2023